

Meeting Minutes

Police & Fire Commission Minutes

November 9, 2004, 4:32 p.m. Roll Call: Commissioners Judy, Meyer, Pazdernik, Schleih and Taylor

Also Present: Police Chief Jeff Morris, Mayor Gary Wescott, Alderman Jack Barr, Police Secretary Penny Warren, Officer Kent Lepak, Sergeant Martin Skibba, Deputy Chief Gary Engebretsen representing Chief Barnes, Deputy Chief Tracey Kujawa, Captain Scott Rifleman, Lead Paramedic Rick Anderson

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2. Adjourn into executive session (approximately 4:30 p.m.) pursuant to Wis. Stats. ss. 19.85 (1)(b), (c), (e) and (f) for the following:

- a. Lead Paramedic interview - Fire Department
 - b. Captain interview - Fire Department
 - c. Probationary Police Sergeant interview - Police Department
 - d. Probationary Police Officer interview - Police Department
 - e. Update on police and fire union bargaining negotiations
3. Reconvene into open session (approximately 5:15 p.m.) for possible action on items 2(a), 2(b), 2(c) and 2(d).
4. People to be heard and announcements
5. Approval of Minutes - October 4, 2004
6. Confirmation of Bills
7. Police Chief's Report
8. Implementation of Police Department strategic planning survey components, with a request to allocate funds
9. Report on six month activity by new police chief
10. Fire Chief's Report

11. Adjournment

2. Adjourn into executive session (approximately 4:30 p.m.) pursuant to Wis. Stats. ss. 19.85(1) (b), (c), (e) and (f) for the following:

- a. Lead paramedic interview - Fire Department
- b. Captain interview - Fire Department
- c. Probationary Police Sergeant interview - Police Department
- d. Probationary Police Officer interview - Police Department

Commissioner Taylor moved, seconded by Commissioner Pazdernik, to adjourn into executive session.

Roll call: Ayes: Commissioners Judy, Meyer, Pazdernik, Schleih and Taylor

Nays: None. Motion carried.

3. Reconvene into open session (approximately 5:15 p.m.) for possible action on items 2(a), 2(b), 2(c) and 2(d).

Commissioner Schleih moved, seconded by Commissioner Taylor, to reconvene into open session.

Roll call: Ayes: Commissioners Judy, Meyer, Pazdernik, Schleih and Taylor

Nays: None. Motion carried.

Commissioner Meyer moved, seconded by Commissioner Taylor, to approve the following appointments:

Rick Anderson, Lead Paramedic

Scott Rifleman, Captain

Martin Skibba, Regular Police Sergeant

Kent Lepak, Regular Police Officer

Roll call: Ayes: Commissioners Judy, Meyer, Pazdernik, Schleih and Taylor

Nays: None. Motion carried.

4. People to be heard and announcements

Police Secretary Penny Warren presented the Commission with written information and graphs regarding the recording and coding of sexual assaults within the City of Stevens Point.

5. Approval of Minutes - October 4, 2004

Commissioner Pazdernik moved, seconded by Commissioner Taylor, to approve the minutes of the October 4, 2004 meeting.

Ayes, all; nays, none. Motion carried.

6. Confirmation of Bills

Commissioner Meyer moved, seconded by Commissioner Taylor, to accept the confirmation of the October 2004 bills.

Ayes, all; nays, none. Motion carried.

7. Police Chief's Report

Chief Morris reported:

- The Department received a verbal confirmation approving a grant from Wisconsin Office of Justice Assistance to assist in the development of software designed to perform Incident Based Reporting and crime analysis on our web based wireless computer network.
- The Department recently seized 9.9 pounds of marijuana in a drug bust. More details will follow once the investigation is complete.
- The Kelly time grievance has been settled. The Union ratified the grievance and the personnel committee approved the ratification at its November 8th meeting.
- On November 10th and 11th the Department is co-hosting a conference sponsored by the State of Wisconsin entitled Policing Alcohol-Related Violence and Disorder in Wisconsin Cities and Towns. A selected panel of Point residents, business owners and police officers was chosen to discuss the topic of alcohol-related problems in Stevens Point.
- To date, approximately 50 deer have been destroyed as part of the deer culling initiative. The total number to be taken is 65.
- The police officer recruitment process is underway. Approximately 25 applications have been mailed to applicants and 9 completed applications have been returned to date.
- The Department closed two existing checking accounts and one savings account that were held by a private bank. The money was re-

deposited with the Treasurer's office. Separate revenue accounts and expense accounts were created to handle and track the acquisition and use of these special funds.

Commissioner Schleih, moved, seconded by Commissioner Pazdernik, to approve the Police Chief's report for October, 2004.

Ayes, all; nays, none. Motion carried.

8. Implementation of Police Department strategic planning survey components, with a request to allocate funds

Commissioner Taylor moved, seconded by Commissioner Schleih, to allocate \$3,300.00 from the 2004 Police Department budget to cover the cost of conducting the employee survey component of the strategic planning process. At the end of 2004 or in early 2005 other operating budget funds will be re-allocated to complete the community business survey component of the strategic plan.

Ayes, all; nays, none. Motion carried.

9. Report on six month activity by new police chief

Chief Morris distributed an outline of the activity of the Department since he was sworn in as Police Chief. Because of the volume of material provided the Chief asked that this be discussed at the December meeting.

10. Including SPED space needs assessment as part of Portage County Criminal Justice Center planning process

Portage County has verbally offered to include the Stevens Point Police Department in a county funded study of the general, non-architectural detail, space needs of the Portage County Sheriff's Department and Stevens Point Police Department. The County is expecting to formalize the offer in writing within the next few weeks.

11. Fire Chief's Report

On behalf of Chief Barnes Deputy Chief Engebretsen reported:

- Probationary firefighter/paramedic Chad Tooth started employment with the Fire Department on October 25th. He will be assigned to a shift after completing up to five weeks of training.
- One firefighter remains off duty with a duty related knee and shoulder injury. The anticipated date of return is unknown.
- At the December meeting the Chief will be providing the Commission with an overview of the Department's efforts to form a cooperative Collapse Rescue Team for Central Wisconsin. The Chief anticipates asking permission of the Commission to accept approximately \$500,000 in 100% funded grant money from Wisconsin's Office of Justice Assistance over the next two years.
- The Chief is developing a proposal to join an active consortium of western Wisconsin fire departments (Chippewa Falls, Chippewa Falls Fire District, Eau Claire and Monomania) and Chippewa Valley Technical College to provide their own initial entry level testing. He is working with select members of the North Central Fire Chief's Association (Wausau, Marshfield, Rhinelander and Merrill) who have a similar interest. This will be discussed at the December meeting.
- The Department is projecting an overtime over-run of 8.86% in 2004.
- The Chief may be inviting the Commission to hold its December meeting at the Fire Department.

EMS

- Work is nearing completion on a new "use of restraints" protocol for the paramedics. The Department will be working with the Police Department as they implement a taster program.
- Classroom upgrades will be finished within two weeks.
- CI cardiac project is nearing completion.

Training

- Working with Mike Wheeler and probationary firefighter Chad Tooth on days.
- Extensive background work is being done to identify collapse rescue equipment needs.
- Performed pump tests.

Commissioner Pazdernik moved, seconded by Commissioner Meyer, to approve the Fire Chief's report for October, 2004.

Ayes, all; nays, none. Motion Carried.

12. Adjournment

The meeting adjourned at 6:45 p.m.

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