

Meeting Minutes

Board of Public Works Meeting Minutes

Monday, February 9, 2004 - 6:25 P.M. PRESENT: Mayor Wescott, C/T Schlice; Alderpersons Barr, Moore, Sevenich, Sowieja, Walther
ALSO PRESENT: Director Euclide, Superintendent Krieski, Surveyor Hild, Clerk Zdroik, Chief Barnes, Assessor Kuehn, Director Gardner, Director Schrader, Captain McCulley, Interim Director Halverson, Mayoral Assistant Gebert, Peggy Rentz, Mike Wiza, David Hansen, Norm Barber, Kate Garsomke; Alderpersons Markham, Molski, Phillips, Rackow, Seiser, Stroik

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1. Parking Meter Report.
 2. Consideration and approval of Quote: #02-04 - Assessor's Plat Number 6.
 3. Consideration and approval of Bid: #03-04 - 2004 Tree Removal and Trimming Program.
 4. Traffic Studies:
 - A) TS-03-06: Request that the existing "No Parking Here to Corner" sign on SE corner of Jefferson Street and East Avenue be moved east 20 feet.
 - B) TS-03-07: Request to eliminate one parking space on NE corner of Court Street and Strongs Avenue.
 5. Set Public Hearing for improvements at Stevens Point Municipal Airport.
 6. Approval of proposal from Earth Tech for professional services - Storm Water Grant.
 7. Approval of proposal from Earth Tech for professional services - Site Investigations.
 8. Superintendent of Services' Report.
 9. Director's Report.
1. PARKING METER REPORT (ATTACHMENT - AGENDA PACKET)

Mayor Wescott presented the January 2004 Parking Meter Report.

C/T Schlice moved, seconded by Alderperson Barr to accept the January 2004 Parking Meter Report and place it on file.

Ayes all; Nays none; Motion carried.

2. CONSIDERATION AND APPROVAL OF QUOTE: #02-04- ASSESSOR'S PLAT NUMBER 6 (ATTACHMENT - AGENDA PACKET)

Mayor Wescott pointed out the low quote was from Central Staking of Stevens Point and he asked if the Engineering Department was comfortable with that.

Surveyor Hild said he was familiar with the people who would be doing the work and he recommended approval.

Alderperson Sevenich moved, seconded by Alderperson Walther to accept the low quote from Central Staking Inc. of Stevens Point in the amount of \$1,600.00 for Project Number 02-04.

Ayes all; Nays none; Motion carried.

3. CONSIDERATION AND APPROVAL OF BID: #03-04- 2004 TREE REMOVAL AND TRIMMING PROGRAM (ATTACHMENT - AGENDA PACKET)

Director Schrader said the only bid received was from Affordable Tree Service. He said he would recommend approval. He went on to say Zblewski Brothers, who have done the root cutting in the past, are selling out and are not doing this type of work anymore. He said he is working on purchasing Zblewski's root cutter and is hoping to obtain a grant. He explained no one in this area does that type of work and it saves money when we do our sidewalk repair program, because the contractor does not have to dig by hand.

Alderperson Sowieja asked how the contract prices compared to last year and Director Schrader said it was just a little higher and said we budget a certain amount to do this project and that amount would not be exceeded.

Alderperson Sowieja moved, seconded by Mayor Wescott to approve the bids on Project Number 03-04 from Affordable Tree Service of Stevens Point as follows: Division A-Tree Removal - \$13,875; Division B-Stump Removal - \$4,000; Division C-Trimming - \$7,307; and Division E-Hourly Rates/Labor & Equipment - \$560.

Ayes all; Nays none; Motion carried.

4. TRAFFIC STUDIES: (ATTACHMENT - AGENDA PACKET)

A) TS-03-06: REQUEST THAT THE EXISTING "NO PARKING HERE TO CORNER" SIGN ON SE CORNER OF JEFFERSON ST. AND EAST AVE. BE MOVED EAST 20-FEET.

Mayor Wescott said he supports this recommendation and he moved, seconded by C/T Schlice to approve Traffic Study TS-03-06 as presented.

Alderperson Walther said he is also in support of this and suggested extending the no parking on the north side as well.

The Mayor said he felt the crossing guard should be able to see with this improvement, but he said we can consider his suggestion. He called for a voice vote on the motion.

Ayes all; Nays none; Motion carried.

B) TS-03-07: REQUEST TO ELIMINATE ONE PARKING SPACE ON NE CORNER OF COURT ST. AND STRONGS AVE.

Mayor Wescott presented the Traffic Study and recommended approval.

Alderperson Barr moved, seconded by Alderperson Moore to approve Traffic Study TS-03-07 as presented.

Ayes all; Nays none; Motion carried.

5. SET PUBLIC HEARING FOR IMPROVEMENTS AT STEVENS POINT MUNICIPAL AIRPORT (ATTACHMENT - AGENDA PACKET)

The Mayor referred to the memo from Director Euclide containing the good news that the City has been approved for a \$1,500,000 grant to fund the ILS (Instrument Landing System). He also said, as the memo describes, we are asking the Board for approval to schedule a public hearing to set in motion an improvement plan for the airport.

Director Euclide said the \$1,500,000 grant covers 100% of the ILS project and has been long awaited.

C/T Schlice moved, seconded by Alderperson Barr to authorize the Administration to schedule a Public Hearing for March 15, 2004 at 6:30 p.m. in the matter of State and Federal Aid for Improvements at the Stevens Point Municipal Airport.

Ayes all; Nays none; Motion carried.

6. APPROVAL OF PROPOSAL FROM EARTH TECH FOR PROFESSIONAL SERVICES - STORM WATER GRANT (ATTACHMENT - AGENDA PACKET)

The Mayor referred to a memo from Director Euclide regarding new regulations from the USEPA (United States Environmental Protection Agency) that will be administered by the Wisconsin DNR. He said the City must apply for a storm water permit and comply with the requirements. He said the request before the Board is to permit Earth Tech to obtain the grant at no cost to the City with the understanding that if the grant is approved, Earth Tech will do the work as outlined in the proposal, and for the cost indicated in the Proposal.

Director Euclide said the actual work will start in 2005 so there are no budget problems and the Mayor said we will be reporting back on the progress.

Alderperson Barr moved, seconded by Alderperson Walther to approve the Proposal from Earth Tech as presented and as outlined above.

Ayes all; Nays none; Motion carried.

7. APPROVAL OF PROPOSAL FROM EARTH TECH FOR PROFESSIONAL SERVICES - SITE INVESTIGATIONS (ATTACHMENT - AGENDA PACKET)

Mayor Wescott said this proposal is to continue with the next phase of the clean up of the fuel leak that was detected at the airport last fall. He said the memo from Director Euclide explains the process and he added this item is on the Finance Committee agenda.

C/T Schlice moved, seconded by Alderperson Sevenich to approve the Proposal from Earth Tech as presented in the amount of \$24,000.

Alderperson Markham asked how deep the spill has become and how far it is from our well fields.

Director Euclide answered that it has reached the groundwater depth and will be checked to see how deep but he added the plume is relatively stationary because there is no more leakage. Interim Director Halverson answered she could only estimate that the spill is considerably more than 600 yards from the well field.

Alderperson Markham said it is crucial to protect our groundwater and that this demonstrates accidents happen with even the most well designed systems. She went on to talk about reducing road salt and keeping hazards away from the wells.

Mayor Wescott said the new system is all above ground and Director Euclide explained that the above ground tanks are set inside a concrete bunker, the dispensers are above ground and the lines are contained in concrete. He said with the underground tanks a leak was not immediately visible as it would be with the above ground system.

The Mayor said the Council has taken many steps to improve protecting our resources and he called for a voice vote on the motion.

Ayes all; Nays none; Motion carried.

8. SUPERINTENDENT OF SERVICES' REPORT (ATTACHMENT - AGENDA PACKET)

Superintendent Krieski said in addition to his report they have been dealing with the recent frequent snowfalls by plowing, hauling, sanding, and salting.

The Mayor said they were doing a great job and reminded the Board the City has 150 lane miles and he said the crews are doing a superb job keeping the emergency routes clean.

Alderperson Sevenich said she was pleased with the results of the spray-on deicer, it's keeping the streets clean.

Alderperson Rackow said he thought the demolition of the south side buildings had progressed well in preparation for the construction.

Mayor Wescott moved, seconded by C/T Schlice to approve the January 2004 Superintendent of Services Report and place it on file.

Ayes all; Nays none; Motion carried.

9. DIRECTOR'S REPORT (ATTACHMENT - AGENDA PACKET)

Director Euclide presented his January 2004 Director's Report and referred to his memo containing information on the Airport fuel remediation.

C/T Schlice moved, seconded by Alderperson Sowieja to accept the January 2004 Director's Report and place it on file.

Ayes all; Nays none; Motion carried.

The meeting was adjourned.

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