

Meeting Minutes

Board of Public Works Meeting Minutes

Monday, May 10, 2004 - 6:50 P.M. PRESENT: Mayor Wescott, C/T Schlice; Alderpersons Barr, Sevenich, Stroik, Walther

EXCUSED: Alderperson Sowiej

ALSO PRESENT: Director Euclide, Superintendent Krieski, Fleet Maintenance Supervisor Laidlaw, Airport Manager Pinney, Chief Barnes, Assessor Kuehn, Director Schrader, Director Halverson, Director Gardner, Personnel Specialist Jakusz, Captain Dowling, Mayoral Assistant Gebert, Peggy Rentz, Carrie Wroblewski, Gene Kemmeter, Alderpersons Barber, Markham, Molski, Moore, Rackow, Wiza

Index of these Minutes:

1. Parking Meter Report.

2. Airport:

A) Activity Report (March and April 2004).

B) Economic Impact Analysis.

3. Consideration and Approval: Professional Engineering Services - Additional Site Investigation at Airport.

4. Consideration and approval of bids:

A) #07-04: 2004 Bituminous Surfacing Project - Division A: Bituminous Surfacing.

B) #08-04: 2004 Curb, Gutter, and Sidewalk Repair Project.

5. Consideration and approval of quotes:

A) Patrol Truck - Parks Department.

B) 4' x 4' Pickup Truck - Parks Department.

C) Directional Signage.

6. Bliss Avenue: Water Main, Sanitary Sewer, and Storm Sewer Project.

7. Superintendent of Services Report.

8. Director's Report.

1. PARKING METER REPORT (ATTACHMENT - AGENDA PACKET)

Mayor Wescott presented the April 2004 Parking Meter Report.

C/T Schlice moved, seconded by Alderperson Barr to accept the April 2004 Parking Meter Report and place it on file.

Ayes all; Nays none; Motion carried.

2. AIRPORT: (ATTACHMENT - AGENDA PACKET)

A) ACTIVITY REPORT (MARCH AND APRIL 2004)

B) ECONOMIC IMPACT ANALYSIS

Mayor Wescott said both these items were included in the packet and he encouraged everyone to review the study, he said Director Euclide had highlighted some points from the study in his report. He added part B of this item would not require a motion.

Mayor Wescott moved, seconded by Alderperson Stroik to accept part A of this item, the March and April 2004 Airport Activity Report, and place it on file.

Ayes all; Nays none; Motion carried.

3. CONSIDERATION AND APPROVAL: PROFESSIONAL ENGINEERING SERVICES - ADDITIONAL SITE INVESTIGATION AT AIRPORT

Director Euclide said as covered in his report, there is an indication that some contamination might be left over from tanks that were removed in the 1980's, before the present clean up standards were in place. He said it would cost \$18,000.00 for additional site investigation.

Mayor Wescott said we anticipate that it is fully refundable through PECFA.

Alderperson Rackow asked when we would recover the money and Director Euclide said it would take years.

Alderperson Markham asked what type of contamination was found and Director Euclide said it was Avgas.

Mayor Wescott moved, seconded by Alderperson Walther to approve the amount of \$18,000.00 for Professional Engineering Services for additional site investigation at the airport as described by Director Euclide.

Ayes all; Nays none; Motion carried.

4. CONSIDERATION AND APPROVAL OF BIDS: (ATTACHMENT)

A) #07-04: 2004 BITUMINOUS SURFACING PROJECT - DIVISION A: BITUMINOUS SURFACING

Director Euclide said this was for Division A only and we received one bid and that was from American Asphalt in the amount of \$98,656.00. He said it is within budget, they have worked for us in the past and he recommended approval. He added Divisions B and C will be back before the Board in July, they are Second Street North and West River Drive. He explained these Divisions are funded by the Local Road Improvement Program (LRIP) and cannot be awarded until we receive the official notification from the State which will be in July.

Mayor Wescott moved, seconded by C/T Schlice to accept the bid from American Asphalt of Mosinee Wisconsin in the amount of \$98,656.00 for Division A of the 2004 Bituminous Surfacing Project.

Alderperson Stroik asked why we received only one bid and Director Euclide said notices were published in the Portage County Gazette and sent to three other contractors, he said he didn't know why the other contractors chose not to bid but American Asphalt is the only producer of asphalt in the area and that could be the reason.

The Mayor called for a voice vote on the motion.

Ayes all; Nays none; Motion carried.

B) #08-04: 2004 CURB, GUTTER, AND SIDEWALK REPAIR PROJECT

Director Euclide said the low bid was from Wroblewski Concrete in the amount of \$99,130.00, this is within budget, they have worked for us in the past, and he recommended approval.

Alderson Stroik moved, seconded by Alderson Sevenich to accept the low bid from Wroblewski Concrete of Stevens Point Wisconsin in the amount of \$99,130.00 for the 2004 Curb, Gutter, and Sidewalk Repair Project.

Ayes all; Nays none; Motion carried.

5. CONSIDERATION AND APPROVAL OF QUOTES: (ATTACHMENT - AGENDA PACKET)

A) PATROL TRUCK - PARKS DEPARTMENT

Mayor Wescott said Fleet Maintenance Supervisor Laidlaw recommends the quote from Mid State Truck for the International 7300 in the amount of \$62,627.00.

Alderson Sevenich moved, seconded by C/T Schlice to accept the quote from Mid State Truck for the International 7300 in the amount of \$62,627.00 for the Patrol Truck for the Parks Department.

Ayes all; Nays none; Motion carried.

B) 4' X 4' PICKUP TRUCK - PARKS DEPARTMENT

Director Euclide said the recommendation made in the memo from Fleet Maintenance Supervisor Laidlaw is for the low quote from V & H Automotive in the amount of \$30,649.00.

Alderson Stroik moved, seconded by Alderson Sevenich to accept the low quote of \$30,649.00 from V & H Automotive for the 4' x 4' Pickup Truck for the Parks Department.

Ayes all; Nays none; Motion carried.

C) DIRECTIONAL SIGNAGE

Director Euclide said there were two options, the first option was for white background with black lettering and the second option was for colored background with colored lettering. He said the recommendation was for the second option of color background with color lettering from Modern Signs of Stevens Point in the amount of \$6,000.00.

The Mayor said the present directional signs are difficult to read and these will be an improvement and he asked what the time line would be for installation.

Director Euclide said when we receive them we will put them up as time permits, they will be up by fall.

Mayor Wescott moved, seconded by Alderson Stroik to accept the quote of \$6,000.00 for Option B (color background with color lettering) from Modern Signs of Stevens Point Wisconsin for 30 directional signs.

Ayes all; Nays none; Motion carried.

6. BLISS AVENUE: WATER MAIN, SANITARY SEWER, AND STORM SEWER PROJECT

Director Euclide said this originated as a water main project on Bliss Avenue to connect to the new water tower and we discovered that the sanitary sewer and storm sewer are in bad shape and need to be replaced, along with the pavement. He said if the Board approves this it will go to the Finance Committee for funding. He estimated the unbudgeted cost at \$200,000, this does not include the water main which has been budgeted.

The Mayor asked for a time line and Director Halverson said by September.

Alderson Rackow asked from where and to where on Bliss Avenue and Director Euclide said it will be from Park Street almost to the river.

Mayor Wescott moved, seconded by C/T Schlice to approve the project on Bliss Avenue as described above and to refer this item to the Finance Committee for funding.

Ayes all; Nays none; Motion carried.

7. SUPERINTENDENT OF SERVICES REPORT (ATTACHMENT - AGENDA PACKET)

Superintendent Krieski presented his report and said in addition they are working on West River Drive, crackfilling, and maintenance on bridges that are now our responsibility.

The Mayor asked when the second lift of blacktop would be put on the streets that received the first layer last year. Director Euclide said that would be part of the contract that was approved this evening with American Asphalt and he said after the Council awards it next week, we can process the contracts and schedule the work.

Alderson Stroik asked about access for the residents along West River Drive and Superintendent Krieski explained they would work in sections and do everything they could for the residents. He said the entire street will be paved at one time, it will be gravel prior to that.

Alderson Molski said over the weekend she noticed flooding on Wilshire south of Prais Street and that she had received complaints about that in the past.

Superintendent Krieski said there are some drywells and the water that goes into them soaks into the ground slowly. He said we are no longer allowed to install drywells. He added some of the driveways are higher than the landscaping causing the water to go into the street and he said that he and Duke Somers from the Engineering Department may have to talk to the people and come up with a solution.

Mayor Wescott suggested the Superintendent and Mr. Somers work on this problem and talk directly to Alderperson Molski.

Alderperson Markham asked if there is a driveway ordinance and Director Euclide said he and Director Gardner are working on a set of standards.

Mayor Wescott moved, seconded by Alderperson Barr to accept the April 2004 Superintendent of Services Report and place it on file.

Ayes all; Nays none; Motion carried.

8. DIRECTOR'S REPORT (ATTACHMENT - AGENDA PACKET)

Director Euclide presented his report for April, 2004.

Alderperson Stroik moved, seconded by Alderperson Walther to accept the April 2004 Director's Report and place it on file.

Ayes all; Nays none; Motion carried.

The meeting was adjourned.

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Bottom of Form