

Meeting Minutes

Board of Water and Sewage Commissioners

Monday, April 12, 2004, 12:00 P.M. PRESENT: Paul Adamski, Eugene Tubbs, and John Wandrey.

ALSO PRESENT: Kim Halverson, Eric Niffenegger, Jaime Zdroik, Joel Lemke, Jim Chaffee and Jeff Galbraith of Earth Tech.

EXCUSED ABSENCE: Dave Eckholm and Ed Bancker.

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I. ADMINISTRATION

1. Approval of minutes of the March 8, 2004 meeting.

II. ACCOUNTING

2. Consideration of claims for the Water and Sewage Treatment Utilities.

3. Consideration of quotes for testing and replacing (if necessary) large cold water meters.

III. WATER OPERATIONS

4. Report on water distribution operations.

5. Report on water supply operations.

6. Discussion and action on painting of new water tower.

IV. SEWAGE TREATMENT OPERATIONS

7. Report on sewage treatment operations.

V. ADJOURNMENT

The next Water and Sewage Commission meeting will be held on May 10, 2004.

I. ADMINISTRATION

1. Approval of minutes of the March 8, 2004 meeting.

Motion made by Eugene Tubbs, seconded by John Wandrey to approve the minutes of the March 8, 2004 meeting.

Ayes all. Nays none. Motion carried.

II. ACCOUNTING

2. Consideration of claims for the Water and Sewage Treatment Utilities.

Paul Adamski presented the statement of claims for the Water Utility for March. The balance on hand after the March 8, 2004 meeting was \$1,663,163.83; the bank deposits since then were \$268,836.43. Checks issued since the March 8, 2004 meeting numbered 38145 through 38199 were in the amount of \$277,250.36. Checks numbered 38200 through 38221 for \$28,984.00 were presented for action on April 12, 2004. The net balance on hand April 12, 2004 was \$1,625,765.90.

Motion made by John Wandrey, seconded by Eugene Tubbs to approve the water utility claims for the month of March as audited and read.

Ayes all. Nays none. Motion carried.

Paul Adamski also presented the statement of claims for the Sewage Treatment Utility for March. The balance on hand after the March 8, 2004 meeting was \$1,740,816.97; the bank deposits since then were \$151,449.53. Checks issued since the March 8, 2004 meeting numbered 23588 through 23626 were in the amount of \$199,127.06. Checks numbered 23627 through 23648 for \$21,159.64 were presented for action on April 12, 2004. The net balance on hand April 12, 2004 was \$1,666,198.32.

Motion made by John Wandrey, seconded by Eugene Tubbs to approve the sewage utility claims for the month of March as audited and read.

Ayes all. Nays none. Motion carried.

3. Consideration of quotes for testing and replacing (if necessary) large cold water meters.

Kim explained to the Commissioners that Davies/Northern Water Works had the low bid but they have only been testing meters 1 ½ years and in that time frame they have tested approximately 100 meters. In the contract one of the requirements is that the company should have 3 - 5 years experience but Kim accepted their bid anyway just to see what their experience was and what they would offer.

Kim stated that Vanguard has done the testing & replacing the last four years and has done a really good job.

Kim recommends Vanguard Utility until Davies has more experience.

The Commission would like a letter sent to Davies explaining that even though their bid was low, they did not meet the bid specifications of 3 - 5 years experience but encourage them to submit a bid next time.

Motion made by Eugene Tubbs, seconded by John Wandrey to approve the bid from Vanguard Utility Service Inc. for testing & replacing large cold water meters in the amounts as follows: 2004 Testing of Meters - 3", 4", & 8" - \$160.00; 2005 Testing of Meters - 3", 4", & 8" - \$170.00; 2004 Replacing of Meters - 3"- \$220.00; 4"- \$240.00; & 8"- \$300.00; 2005 Replacing of Meters - 3"- \$230.00; 4"- \$250.00; & 8"- \$320.00. Testing & Replacing of 6" Meters - To Be Determined.

Ayes all. Nays none. Motion carried.

III. WATER OPERATIONS

4. Report on water distribution operations.

The report was distributed.

A total of 162 valves were operated in March 2004.

A total of 0 business properties have been checked for backflow preventors in March 2004 for a total of 0 in 2004.

Kim stated the Stora Enso water main that was purchased for the new water tower will be cut today or tomorrow in order for it to be televised to check the condition, size and location. This main will be partially used for the new main to connect the water tower to the system.

5. Report on water supply operation.

Our pumpage in March was 198,668,000 gallons, a decrease of 8,890,000 gallons of water from March 2003.

Kim supplied the Commissioners with the DNR required test results for sampling. All samples met requirements. The nitrates at Well 5 were a little higher at 8.61 with the limit being 10.

At next months meeting Paul Adamski would like to see a graph of all the sample results from the past few years.

6. Discussion and action on painting of new water tower.

A change order was submitted by Landmark because they had to redesign and construct a more extensive foundation due to finding fractured bedrock.

Motion made by John Wandrey, seconded by Eugene Tubbs to approve the change order submitted by Landmark in the amount of \$38,532.00.

Ayes all. Nays none. Motion carried.

New renderings of the water tower were provided to the Commissioners. After seeing the initial rendering approved by the Commission, the Mayor requested the Commission have the painting of the new tower be more consistent with the existing tower.

Motion made by Paul Adamski, seconded by Eugene Tubbs to approve a new rendering that would include waves and letters for the name Stevens Point.

Ayes all. Nays none. Motion carried.

#### IV. SEWAGE TREATMENT OPERATIONS

7. Report on sewage treatment operations.

Eric stated the plant is running good. The new grit removal system has been installed and is working very well.

B.O.D. (4.22 ppm), Phosphorus (.529 ppm) and Suspended Solid (4.98 ppm), limits were met for the month of March 2004.

Kim reported she and Eric attended the Stockton town meeting and received approval to spread biosolids on farm land in the township.

Next month's meeting will be held on Monday, May 10, 2004 at 12:00 p.m.

#### V. ADJOURNMENT

Motion made by John Wandrey, seconded Eugene Tubbs to adjourn.

Ayes all. Nays none. Motion carried.

MEETING ADJOURNED

12:45 pm

BOARD OF WATER AND SEWAGE COMMISSIONERS  
EUGENE TUBBS, SECRETARY

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