

Meeting Minutes

Board of Water and Sewage Commissioners

Wednesday, August 11, 2004, 12:00 P.M. PRESENT: Paul Adamski, Eugene Tubbs, and Ed Bancker.

ALSO PRESENT: Kim Halverson, Eric Niffenegger, Jaime Zdroik, Joel Lemke, and Marla Cummings.

EXCUSED ABSENCE: Dave Eckholm and John Wandrey

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1. Approval of minutes of the July 12, 2004 meeting.

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IV. SEWAGE TREATMENT OPERATIONS

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PLEASE NOTE: The next Water and Sewage Commission meeting will be September 13, 2004.

I. ADMINISTRATION

1. Approval of minutes of the July 12, 2004 meeting.

Motion made by Ed Bancker, seconded by Eugene Tubbs to approve the minutes of the July 12, 2004 meeting.

Ayes all. Nays none. Motion carried.

II. ACCOUNTING

2. Consideration of claims for the Water and Sewage Treatment Utilities.

Paul Adamski presented the statement of claims for the Water Utility for July. The balance on hand after the July 12, 2004 meeting was \$1,532,891.00; the bank deposits since then were \$659,585.53. Checks issued since the July 12, 2004 meeting numbered 38469 through 38517 were in the amount of \$434,751.51. Checks numbered 38518 through 38533 for \$93,122.20 were presented for action on August 11, 2004. The net balance on hand August 11, 2004 was \$1,664,602.82.

Motion made by Eugene Tubbs, seconded by Ed Bancker to approve the water utility claims for the month of July as audited and read.

Ayes all. Nays none. Motion carried.

Paul Adamski also presented the statement of claims for the Sewage Treatment Utility for July. The balance on hand after the July 12, 2004 meeting was \$1,003,604.39; the bank deposits since then were \$309,129.29. Checks issued since the July 12, 2004 meeting numbered 23815 through 23851 were in the amount of \$125,340.86. Checks numbered 23852 through 23869 for \$14,432.80 were presented for action on August 11, 2004. The net balance on hand August 11, 2004 was \$1,172,960.02.

Motion made by Ed Bancker, seconded by Eugene Tubbs to approve the sewage utility claims for the month of July as audited and read.

Ayes all. Nays none. Motion carried.

III. WATER OPERATIONS

3. Report on water distribution operations.

The report was distributed.

A total of 18 valves were operated in July 2004.

A total of 0 business properties have been checked for backflow preventors in July 2004 for a total of 29 in 2004.

Kim stated the Second St. North project is completed. Joel Lemke stated the curb would be near completion later this week or early next week, but he was not sure when the blacktop would be laid.

Paul Adamski requested an update on the AMR project next month.

4. Report on water supply operation.

Our pumpage in July was 303,221,000 gallons, an increase of 8,046,000 gallons of water from July 2003.

5. Discussion and action on bid for the Riverview Avenue water main contract.

Kim stated there was only one bid received for this project. Kim recommends we reject this bid. Kim stated there was a meeting last week with the apartment owner and engineers. They would like to rebid this as is and also request another bid using the procedure of boring the main underneath the pavement.

Motion made by Eugene Tubbs, seconded by Ed Bancker to reject the bid from Lakeland Enterprises of Rhinelander for the amount of \$181,369.50.

Ayes all. Nays none. Motion carried.

6. Discussion and action on changes to the Village of Plover emergency water connection contract.

Kim stated the bolded items in the contract are the proposed changes. The proposed changes are "The Village of Plover will not be charged a standby service charge if the Wisconsin Public Service Commission agrees to waive such charges", and "the Agreement may be renewed or renegotiated thereafter for one year periods upon agreement between the parties".

Kim stated both the Mayor and the City Attorney have reviewed the changes to the contract and see no problems with them.

Motion made by Paul Adamski, seconded by Ed Bancker to approve the changes to the Village of Plover Emergency Water Connection Contract.

Ayes all. Nays none. Motion carried.

7. Discussion and action on leak detection program.

Kim stated upon request from the Commission she received a quote from Westrum Leak Detection Company on the price of doing the leak detection annually compared to biennially.

Kim stated the leak detection company said other communities do this annually.

Paul Adamski requested we try doing this annually for five years and then compare it to the costs of doing it biennially verses annually to see which way is more beneficial.

Motion made by Eugene Tubbs, seconded by Ed Bancker to approve a five year contract at \$5,500 each year.

Ayes all. Nays none. Motion carried.

8. Discussion and possible action on Well 8 rehabilitation.

Kim stated John Jansen of Aquifer Science & Technology reviewed the Well 8 information. John recommends rehabbing Well 8 using the air burst method at approximately \$20,000.00 first before abandoning Well 8 entirely.

Kim also stated our Utility Master Plan recommended abandoning Well 8 and constructing a new well for approximately \$800,000.

Kim received references and talked to other utilities that have used the air burst method and received good responses. The references stated they increased pumpage anywhere from 25% to 50%. They stated the affects lasted five to eight years.

Kim recommends we try the air burst method.

Motion made by Ed Bancker, seconded by Eugene Tubbs to approve the rehabilitation of Well 8 using the air burst method and authorize John Jansen to provide quote information to Kim.

Ayes all. Nays none. Motion carried.

9. Update on hiring the Administrative Services Manager position.

Kim introduced Marla Cummings to the Commission as the new Administrative Services Manager. Kim stated Marla would be starting on August 18.

The Commission welcomed Marla and stated they looked forward to working with her.

10. Discussion and action of Strand Amendment 1 for Emergency Response Plan.

Strand is requesting an additional \$7,000 to complete the Emergency Response Plan.

Kim recommends we approve the Amendment 1 in order to have a complete product.

Motion made by Eugene Tubbs, seconded by Ed Bancker to approve the Amendment 1 for Emergency Response Plan in the amount of \$7,000.00.

Ayes all. Nays none. Motion carried.

IV. SEWAGE TREATMENT OPERATIONS

11. Discussion on Village of Whiting letter regarding wastewater treatment.

Discussion was held regarding the letter and the Commission would like Kim to call Jerry Walters to see if a meeting could be scheduled with her, John Wandrey, Eric Niffenegger, Jerry Walters, Chris Brindley and a member of staff from the Village of Whiting Utility.

12. Report on sewage treatment operations.

Eric stated the plant is running well. The flows are still up a little at 3.5 million gallons a day compared to 2.9 million gallons last year at the same time. Eric feels the flows will eventually decrease.

Eric also stated they are looking at replacing the dissolved oxygen sensors. The dissolved oxygen sensors have been outside, exposed to the elements for twelve years and need to be replaced. The money for this will come out of the replacement fund.

B.O.D. (4.23 ppm), Phosphorus (.613 ppm) and Suspended Solid (4.77 ppm), limits were met for the month of July 2004.

Next months meeting will be held on Wednesday, September 8, 2004 at 12:00 p.m.

V. ADJOURNMENT

Motion made by Eugene Tubbs, seconded Ed Bancker to adjourn.

Ayes all. Nays none. Motion carried.

MEETING ADJOURNED

12:44 pm

BOARD OF WATER AND SEWAGE COMMISSIONERS

EUGENE TUBBS, SECRETARY

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