

Meeting Minutes

Board of Water and Sewage Commissioners

Wednesday, September 8, 2004, 12:00 P.M. PRESENT: Paul Adamski, Eugene Tubbs, Ed Bancker and John Wandrey.

ALSO PRESENT: Kim Halverson, Eric Niffenegger, Jaime Zdroik, Joel Lemke, Marla Cummings, Barb Zinda, Meleesa Johnson of Portage County Solid Waste Department; Al Herrman and Jayme VanCampenhout of Wisconsin Public Service; Sham Anderson, Brad Foster and Kim Foster of Davies/Northern Water Works.

EXCUSED ABSENCE: Dave Eckholm.

Index of these Minutes:

I. ADMINISTRATION

1. Approval of minutes of the August 11, 2004 meeting.

II. ACCOUNTING

2. Consideration of claims for the Water and Sewage Treatment Utilities.

3. Discussion and action on request for sponsorship of the Portage County Clean Sweep Program.

III. WATER OPERATIONS

4. Report on water distribution operations.

5. Report on water supply operations.

6. Discussion and possible action on Automated Meter Read (AMR) Program proposals to finish out project.

7. Discussion and possible action on gas main extension to Well #10.

IV. SEWAGE TREATMENT OPERATIONS

8. Report on sewage treatment operations.

V. ADJOURNMENT

PLEASE NOTE: The next Water and Sewage Commission meeting will be October 11, 2004.

I. ADMINISTRATION

1. Approval of minutes of the August 11, 2004 meeting.

Motion made by Ed Bancker, seconded by Eugene Tubbs to approve the minutes of the August 11, 2004 meeting.

Ayes all. Nays none. Motion carried.

II. ACCOUNTING

2. Consideration of claims for the Water and Sewage Treatment Utilities.

Paul Adamski presented the statement of claims for the Water Utility for August. The balance on hand after the August 11, 2004 meeting was \$1,664,602.82; the bank deposits since then were (Not Available). Checks issued since the August 11, 2004 meeting numbered 38534 through 38578 were in the amount of \$259,775.22. Checks numbered 38588 through 38602 for \$136,310.01 were presented for action on September 8, 2004. The net balance on hand September 8, 2004 was (Not Available).

Motion made by John Wandrey, seconded by Ed Bancker to approve the water utility claims for the month of August as audited and read.

Ayes all. Nays none. Motion carried.

Paul Adamski also presented the statement of claims for the Sewage Treatment Utility for August. The balance on hand after the August 11, 2004 meeting was \$1,172,960.02; the bank deposits since then were (Not Available). Checks issued since the August 11, 2004 meeting numbered 23870 through 23909 were in the amount of \$88,659.38. Checks numbered 23910 through 23922 for \$11,226.63 were presented for action on September 8, 2004. The net balance on hand September 8, 2004 was (Not Available).

Motion made by Eugene Tubbs, seconded by John Wandrey to approve the sewage utility claims for the month of August as audited and read.

Ayes all. Nays none. Motion carried.

3. Discussion and action on request for sponsorship of the Portage County Clean Sweep Program.

Meleesa Johnson from the Portage County Solid Waste Department was present to explain her request for the Stevens Point Water & Sewage Departments to become a sponsor for the Clean Sweep 2004 event. The sponsorship level requested was the Community Environmental Defender level. That would require a contribution of \$5,001 or more.

Kim recommended donating the requested amount of \$5,001 and split this between the Water & Sewage Departments.

Kim and Eric also explained the WPDES permit is coming due and as part of that permit the Department of Natural Resources is looking for us to have an active Mercury abatement program. We might get waivers or variances for Mercury if we can show we are actively participating.

Motion made by John Wandrey, seconded by Ed Bancker to approve a contribution of up to \$5,001 and any amount less than this depending on what levels other municipalities contribute.

Ayes all. Nays None. Motion carried.

III. WATER OPERATIONS

4. Report on water distribution operations.

The report was distributed.

A total of 40 valves were operated in August 2004.

A total of 0 business properties have been checked for backflow preventors in August 2004 for a total of 29 in 2004.

Kim stated the Second Street project is complete. On the Bliss Avenue project they hit rock which slowed the contractors down a little, but now they are back on track.

The chemical building design and estimated costs should be available for October's meeting. This will have to be taken to the Plan Commission first for approval of the building.

Kim also stated the same contractor bid for the Riverview Avenue project and it came back \$29,000 higher than last time. Other options are being explored and it may be rebid again.

5. Report on water supply operation.

Our pumpage in August was 265,879,000 gallons, a decrease of 45,479,000 gallons of water from August 2003.

6. Discussion and possible action on Automated Meter Read (AMR) Program proposals to finish out project.

Al Herrman and Jayme VanCampenhout from Wisconsin Public Service were present to explain their proposal for the AMR Program. In their proposal they suggest using the Hexagram technology in order to get the remaining 289 meters reading properly. The Hexagram technology is a wireless solution. If we decide to go with their proposal they would provide us with daily reads and exception reports in order to better manage the meter readings for billing purposes. It also would provide tamper detection. The previously approved contract for these 289 meters offered a different technology that has not been successful.

Sham Anderson, Brad Foster and Kim Foster from Davies/Northern Water Works also presented their proposal to the Commission. Their proposal was for the Neptune RF Express MIU. This solution is a radio/drive by technology.

No action was taken at this time. The Commissioners would like to have a matrix prepared showing all options, pros and cons for all options and costs involved with each before they make their decision.

The Commissioners would like this as an agenda item for the next meeting.

7. Discussion and possible action on gas main extension to Well #10.

An estimate from Wisconsin Public Service was received for the natural gas main extension to Well #10.

The Commissioners would like this item brought back with estimates from other contractors.

IV. SEWAGE TREATMENT OPERATIONS

8. Report on sewage treatment operations.

Eric stated the flows are going down slightly and the pounds of final B.O.D. and suspended solids are holding. The flows are still higher than last year and the plant is running well.

B.O.D. (4.94 ppm), Phosphorus (.714 ppm) and Suspended Solid (4.66 ppm), limits were met for the month of August 2004.

Next month's meeting will be held on Monday, October 11, 2004 at 12:00 p.m.

V. ADJOURNMENT

Motion made by Eugene Tubbs, seconded Ed Bancker to adjourn.

Ayes all. Nays none. Motion carried.

MEETING ADJOURNED

1:43 pm

BOARD OF WATER AND SEWAGE COMMISSIONERS

EUGENE TUBBS, SECRETARY

The meeting minutes reproduced on this website are derived from the computer files used to produce the official minutes for the City of Stevens Point, but are unofficial. The minutes on this web site cannot be certified under s. 889.08, Wis. Stats., and cannot be considered prima facie evidence under s. 889.04, Wis. Stats. Certain tables, maps, and other documents that are a part of the official minutes are not included in the files reproduced on this website. Please consult the printed minutes, available in the City Clerk's Office, for the official text. The decisions made by City of Stevens Point boards, committees, and commissions (other than the Police & Fire Commission) are advisory only and are not binding on the city until affirmed at a meeting of the Common Council. Some of the minutes on this web site might not be approved by the Common Council as of today.

Bottom of Form