

Meeting Minutes

Board of Water and Sewage Commissioners

Monday, October 11, 2004, 12:00 P.M. PRESENT: Paul Adamski, Eugene Tubbs, Ed Bancker and John Wandrey.

ALSO PRESENT: Kim Halverson, Eric Niffenegger, Marla Cummings and Jaime Zdroik.

EXCUSED ABSENCE: Dave Eckholm.

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I. ADMINISTRATION

1. Approval of minutes of the September 8, 2004 meeting.

II. ACCOUNTING

2. Consideration of claims for the Water and Sewage Treatment Utilities.

III. WATER OPERATIONS

3. Report on water distribution operations.

4. Report on water supply operations.

5. Report on Automated Meter Read (AMR) Program proposals to finish out project.

6. Discussion and action on change orders for water tower contract.

7. Discussion and possible action on gas main extension to Well #10.

8. Discussion and action on Riverview Avenue main replacement.

9. Discussion and action on Well 8 rehabilitation.

10. Report on Well 9 Chemical Room.

IV. SEWAGE TREATMENT OPERATIONS

11. Report on Village of Whiting treatment process.

12. Report on sewage treatment operations.

V. ADJOURNMENT

PLEASE NOTE: The next Water and Sewage Commission meeting will be November 8, 2004.

I. ADMINISTRATION

1. Approval of minutes of the September 8, 2004 meeting.

Motion made by John Wandrey, seconded by Eugene Tubbs to approve the minutes of the September 8, 2004 meeting.

Ayes all. Nays none. Motion carried.

II. ACCOUNTING

2. Consideration of claims for the Water and Sewage Treatment Utilities.

Paul Adamski presented the statement of claims for the Water Utility for September. The balance on hand after the September 8, 2004 meeting was \$1,772,450.19; the bank deposits since then were \$422,250.54. Checks issued since the September 8, 2004 meeting numbered 38603 through 38659 were in the amount of \$348,592.94. Checks numbered 38660 through 38683 for \$100,656.87 were presented for action on October 11, 2004. The net balance on hand October 11, 2004 was \$1,745,450.92.

Motion made by Ed Bancker, seconded by John Wandrey to approve the water utility claims for the month of September as audited and read.

Ayes all. Nays none. Motion carried.

John Wandrey requested next year we do Request for Proposals for insurance.

Paul Adamski also presented the statement of claims for the Sewage Treatment Utility for September. The balance on hand after the September 8, 2004 meeting was \$1,403,030.52; the bank deposits since then were \$171,217.58. Checks issued since the September 8, 2004 meeting numbered 23923 through 23969 were in the amount of \$116,470.99. Checks numbered 23970 through 23984 for \$38,990.82 were presented for action on October 11, 2004. The net balance on hand October 11, 2004 was \$1,418,786.29.

Motion made by John Wandrey, seconded by Eugene Tubbs to approve the sewage utility claims for the month of September as audited and read.

Ayes all. Nays none. Motion carried.

III. WATER OPERATIONS

3. Report on water distribution operations.

The report was distributed.

A total of 10 valves were operated in September 2004.

A total of 0 business properties have been checked for backflow preventors in September 2004 for a total of 29 in 2004.

Kim stated the new water tower is being filled today to check the plumbing and piping for the first round of testing.

Kim also stated they are doing the pipe fusion-slip lining process on Wood Street.

4. Report on water supply operation.

Our pumpage in September was 258,696,000 gallons, a decrease of 20,377,000 gallons of water from September 2003.

5. Discussion and possible action on Automated Meter Read (AMR) Program proposals to finish out project.

This item will be brought back for next months meeting.

6. Discussion and action on change orders for water tower contract.

The Change Order #4 consisted of three changes: Credit in the amount of -\$800.00 to change motorized trolley to push pull trolley; Credit in the amount of -\$2500.00 to let the City of Stevens Point place the asphalt driveway when paving Bliss Avenue; and place an additional antenna on the water tower for the water and wastewater SCADA system in the amount of \$5,064.00 as quoted by Complete Control.

The Change Order #1 is in regards to the Bliss Avenue Sewer and Water Main Reconstruction. Kim requested the water service be changed from a 2" service to 4" service. The cost for this change per Rezin Construction would be \$2,575.00. Kim explained the reason for the request to change the size of the service was in order to move the meter test bench there.

Motion made by John Wandrey, seconded by Eugene Tubbs to approve Change Order #4 in the amount of \$5,064.00 and Change Order #1 in the amount of \$2,575.00.

Ayes all. Nays none. Motion carried.

7. Discussion and possible action on gas main extension to Well #10.

Eric explained the three options available, bury existing tanks, build wall around existing tanks and extend the 2" natural gas line from Well #6 to Well #10.

Motion made by Eugene Tubbs, seconded by Ed Bancker to approve the extension of the 2" natural gas line from Well #6 to Well #10 in the amount of \$7,760 as quoted by North States plus the hookup charge in the amount of \$540 as quoted by Chet's Plumbing, resale of the old propane tanks for approximately \$2,000, could reduce the total cost to \$6,300.

Ayes all. Nays none. Motion carried.

8. Discussion and action on Riverview Avenue main replacement.

Motion made by Ed Bancker, seconded by Eugene Tubbs to approve the bid from A-1 Excavating in the amount of \$134,364.30.

Ayes all. Nays none. Motion carried.

9. Discussion and action on Well 8 rehabilitation.

Kim explained that John Jansen from Aquifer Science and Technology had recommended we rehab Well #8 using the airburst technique. There were two quotes received, one from Water Well Solutions and another from Municipal Well and Pump, who are the only two companies licensed in Wisconsin to do this process.

Due to the thoroughness of the quote received from Municipal Well and Pump and their years of experience, both Kim and the Commission felt we should go with them.

Motion made by John Wandrey, seconded by Eugene Tubbs to accept the quote from Municipal Well and Pump in the amount of \$13,878.00.

Ayes all. Nays none. Motion carried.

Paul Adamski recommends we monitor Municipal Well and Pump closely while they are doing the airburst process.

10. Report on Well 9 Chemical Room.

Kim would like this item put on hold until we find out if Stevens Point will be selected to do a research project with the Marshfield Clinic and the EPA. The research project would consist of using UV lights to disinfect the water. They would be checking for water borne intestinal illnesses in children. All equipment, contractor and engineering costs involved with the research project would be at no cost to the utility.

IV. SEWAGE TREATMENT OPERATIONS

11. Report on Village of Whiting treatment process.

Several meetings have been held in regard to Whiting's wastewater. There was a public information meeting on September 30, 2004.

Kim stated, per the Department of Natural Resources request, another meeting has been scheduled regarding this issue on Thursday, October 14, 2004.

12. Report on sewage treatment operations.

Eric stated the plant is running well. The suspended solids are a little high. The flow to the plant is higher than last year.

Eric and Kim will be checking different customers to make sure they are properly disposing of their waste products.

Paul Adamski requested a line chart be created covering a three to five year period in order to see if there are certain months that peak more than others.

B.O.D. (4.97 ppm), Phosphorus (.995 ppm) and Suspended Solid (5.55 ppm), limits were met for the month of September 2004.

Next month's meeting will be held on Monday, November 8, 2004 at 12:00 p.m.

V. ADJOURNMENT

Motion made by Ed Bancker, seconded Eugene Tubbs to adjourn.

Ayes all. Nays none. Motion carried.

MEETING ADJOURNED

1:07 pm

BOARD OF WATER AND SEWAGE COMMISSIONERS

EUGENE TUBBS, SECRETARY

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