

Meeting Minutes

PERSONNEL COMMITTEE

Monday, January 13, 2003 - 6:13 P.M.

City Water Department - 300 Bliss Avenue Present: Chairman Rackow, Alderpersons Seiser, Sowieja, Molski, Moore

Also Present: Mayor Wescott, C/T Schlice, City Attorney Molepske, Clerk Zdroik, Directors Disher, Gardner, Schrader, Van Alstine; Alderpersons Sevenich, Walther, Filipiak, Barr, Phillips; Mayoral Assistant Molepske, Fire Chief Barnes, Police Captain Daubert, Assessor Kuehn, Personnel Specialist Jakusz, Kate Garsombke (Journal), Gene Kemmeter (Portage County Gazette)

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2. Discussion and possible action on the policy relating to the retention of department heads.
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1. Request by Fire Chief to fill a management position above the minimum of hiring range.

In a memo addressed to the City Personnel Committee, Fire Chief Barnes informed the committee that the Fire Department is in the process of promoting one of its senior captains to fill the position of Deputy Fire Chief recently vacated by the retirement of Deputy Chief Szymkowiak. The Fire Chief is requesting that the City establish a starting salary for this position at \$50,750 annually effective January 1, 2003.

An identical request was made to the Personnel Committee in February 1, 2002, when Deputy Fire Chief Gordon was promoted. The Personnel Committee and the Common Council at its February 18, 2002, meeting unanimously approved the request.

Ald. Molski moved, Ald. Moore seconded, to approve the request by the Fire Chief to fill a management position above the minimum of hiring range.

Ald. Molski noted that one of the problems with the Management Pay Plan is that it has not been updated for a long time.

Chairman Rackow stated that it is in the process of being updated this year.

Ald. Molski said she was told a year ago that the pay plan was being updated but it never happened.

Ald. Seiser asked if \$593 is above the base salary?

Fire Chief Barnes said yes and added that this is the top captain position.

Ayes, all; nays, none. Motion carried.

2. Discussion and possible action on the policy relating to the retention of department heads.

Chairman Rackow noted that there will be no action taken on this agenda item tonight. The proposed policy is going back to the Personnel Committee for more work. The Chairman added there is no request relating to the retention of a department head in front of the Committee at this time.

3. Adjournment - 6:17 P.M.

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