

Meeting Minutes

PERSONNEL COMMITTEE

Monday, April 14, 2003 - 7:30 P.M.

City Water Department - 300 Bliss Avenue Present: Acting Chairman Molski, Alderpersons Seiser, Sowieja, Moore

Excused: Chairman Rackow

Also Present: Mayor Wescott, C/T Schlice, Clerk Zdroik, Directors Disher, Gardner, Schrader, Van Alstine; Alderpersons Walther, Barr, Nealis, Phillips; Mayoral Assistant Gebert, Fire Chief Barnes, Police Captain Dowling, Personnel Specialist Jakusz, Alderpersons-elect Markham, Stroik; Gene Kemmeter (Portage County Gazette)

Index to these Minutes:

1. Request from Director of Public Works, Jon Van Alstine, to carry over vacation.
2. Request to implement updated Random Drug & Alcohol Testing Policy for employees of the Transit Department.
3. Adjourn into closed session (approximately 7:10 P.M.) pursuant to Wisconsin Statute 19.85 (1) (f) to hear the following grievance:
  - a. AFSCME Local 309 Grievance T-1-03.
4. Reconvene into open session (approximately 15 minutes after adjourning into closed session) for possible action on the above grievance.
5. Adjournment.

1. Request from Director of Public Work Jon Van Alstine to carry over vacation.

The request is from Director of Public Works Jon Van Alstine who plans to retire on June 2, 2003. His anniversary date with the City is June 1.

City Administrative Policy allows for carryover of one week of vacation.

Director Van Alstine is requesting to carry over 262.5 hours of his accrued vacation. As of his anniversary date of June 1, he will also accrue 216 hours of new vacation. He will also receive a prorated vacation for June 1 and June 2 of 1.20 hours.

Personnel Specialist Jakusz informed the Committee that Director Van Alstine is requesting to carry over all of his vacation into the upcoming year basically for rollover into his post-employment health plan account.

Ald. Seiser asked what will happen if this request is not approved?

Personnel Specialist Jakusz said if this request is not approved, he can go on vacation tomorrow and then retire.

Ald. Seiser noted that Director Van Alstine has been accruing all these vacation days but has not been using many of them.

Director Van Alstine said that is correct.

Mayor Wescott stated that with Director Van Alstine retiring, there are numerous major projects in the pipeline that must be done between the time he notified the City of his retirement and the actual retirement date. The Mayor instructed the Director that he needs to remain on the job to finish the work. The Mayor said he is very supportive of allowing him to carry over his vacation. Jon has all the capital projects and he simply has to get the work done and not be on vacation, the Mayor added.

Ald. Moore moved, Ald. Seiser seconded, to approve Director Van Alstine's request to carry over vacation totaling 479.70 hours, with a retirement date of June 2, 2003.

Ayes, all; nays, none. Motion carried.

2. Request to implement updated Random Drug and Alcohol Testing Policy for employees of the Transit Department.

Currently, the Transit Department employees have been covered under the DOT random testing policy. Due to recent changes in Federal Transit Authority requirement, the current random testing policy does not meet FTA guidelines. The state of Wisconsin advised that failure to comply with the changes will place future funding at risk.

Under DOT guidelines, employees who are required to have a CDL license are subject to random drug testing. These departments include Streets, Transit, and Water.

A copy of the Drug and Alcohol Testing Policy for the City of Stevens Point Transit Department was given to Local 309, AFSCME, AFL-CIO, on February 28, 2003, through a letter from the City Attorney. As of this date, no response has been received from said Union.

Ald. Seiser moved, Ald. Sowieja seconded, for approval of the request to implement the updated Random Drug and Alcohol Testing Policy for employees of the Transit Department.

Ayes, all; nays, none. Motion carried.

3. Adjourn into closed session (approximately 7:00 P.M.) pursuant to Wisconsin Statute 19.85(1)(f) to hear the following grievances:

a. AFSCME Local 309 Grievance T-1-03

The above grievance has been tentatively settled at this time. The City will try to resolve it with the Union and if it is not successful, then the item will come back before the Personnel Committee at a later date.

4. Reconvene into open session (approximately 15 minutes after adjourning into closed session) for possible action on the above grievance.

5. Adjournment - 7:40 P.M.

The meeting minutes reproduced on this website are derived from the computer files used to produce the official minutes for the City of Stevens Point, but are unofficial. The minutes on this web site cannot be certified under s. 889.08, Wis. Stats., and cannot be considered prima facie evidence under s. 889.04, Wis. Stats. Certain tables, maps, and other documents that are a part of the official minutes are not included in the files reproduced on this website. Please consult the printed minutes, available in the City Clerk's Office, for the official text. The decisions made by City of Stevens Point boards, committees, and commissions (other than the Police & Fire Commission) are advisory only and are not binding on the city until affirmed at a meeting of the Common Council. Some of the minutes on this web site might not be approved by the Common Council as of today.

Bottom of Form