

## Meeting Minutes

### Police & Fire Commission

August 12, 2003, 4:32 p.m. Roll Call Commissioners Boylan, Judy, Meyer, Schmidt and Taylor

Also Present Police Chief Carpenter, Fire Chief Barnes, Mayor Gary Wescott, Alderperson Jack Barr, Alderperson David Sowieja, Firefighter Mark Schoeberle, Firefighter Art Dahms

Index of these Minutes:

2. People to be heard and announcements
3. Approval of Minutes - July 15, 2003
4. Confirmation of Bills
5. Review of Police Department and Fire Department 2004 capital improvement budget requests
6. Police Chief's Report
7. Discussion, with possible action, staffing requests at Fire Department
8. Fire Chief's Report
9. Adjourn into CLOSED SESSION (approximately 5:30 p.m.) pursuant to Wis. Stats. section 19.85 (1) (c) for discussions regarding police and fire department personnel issues
10. Adjournment

2. People to be heard and announcements

None.

3. Approval of Minutes

Commissioner Meyer moved, seconded by Commissioner Taylor, to approve the minutes of the July 15, 2003 meeting.

Ayes, all; nays, none. Motion carried.

4. Confirmation of Bills

Commissioner Taylor moved, seconded by Commissioner Schmidt, to approve the confirmation of the July 2003 bills.

Ayes, all; nays, none. Motion carried.

5. Review of Police Department and Fire Department 2004 Capital Improvement Budget Requests

A review and discussion was held regarding the Fire Department and Police Department capital improvement budget requests.

6. Police Chief's Report

Chief Carpenter reported:

- **July's statistical reports were reviewed.**
- **Operational and capital budget recaps were reviewed.**
- **Effective August 1st the forfeiture amount for traffic citations will increase by \$18.00. This amount includes an increase of \$16.00 for the court support fee and \$2.00 for the crime lab and drug assessment fee.**
- **The Stevens Point Barber Shoppers are planning a September 11th salute to police and fire personnel. A program is planned at the Bandshell during the evening hours of September 11th.**
- **Lt. Ruder will be moved to midpoint on the management pay plan effective September 15, 2003.**
- **The Chief updated the Commission regarding mobile data computers in squad cars.**

Commissioner Schmidt moved, seconded by Commissioner Taylor, to approve the Police Chief's report for July, 2003.

Ayes, all; nays, none. Motion carried.

7. Discussion, with possible action, staffing requests at the Fire Department

Chief Barnes discussed a plan to increase minimum daily on-duty staffing by three personnel per shift, for a total of 13 employees on duty. A request was also made for an Assistant Fire Chief.

President Judy requested each commissioner review the proposal distributed by Chief Barnes and individually direct any questions or comments to the Chief.

This will be an agenda item at the September meeting.

8. Fire Chief's Report

Chief Barnes reported:

- **Monthly statistical reports were reviewed.**
- **Operational and capital budgets were reviewed.**
- **The Department has completed 52 of 98 public assembly buildings for exiting and occupancy loads. On August 13th State Inspectors will assist with UWSP (8 buildings), Pacelli and SPASH.**
- **The deadline to receive completed firefighter applications was July 25, 2003. There are 14 eligible candidates that will go to West Allis to take the CPAT exam.**
- **The Chief updated the Commission on overtime.**
- **The Department has not received a response from FEMA to the \$31,000.00 training room technology grant request.**

Commissioner Meyer moved, seconded by Commissioner Schmidt, to approve the Fire Chief's report for July, 2003.

Ayes, all; nays, none. Motion Carried.

9. Closed Session (5:45 p.m.)

Commissioner Taylor moved, seconded by Commissioner Meyer, to adjourn into closed session pursuant to Wis. Stats. sec. 19.85 (1)(c) for discussions regarding police and fire department personnel issues.

Commissioner Boylan, yes  
Commissioner Judy, yes  
Commissioner Meyer, yes  
Commissioner Schmidt, yes  
Commissioner Taylor, yes

Ayes, all; nays, none. Motion carried.

#### 10. Adjournment

The meeting adjourned at 6:20 p.m.

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