

## Meeting Minutes

### Police & Fire Commission Minutes

November 11, 2003, 4:30 p.m. Roll Call Commissioners Boylan, Judy, Meyer and Taylor

Also Present Police Chief Carpenter, Fire Chief Barnes, Mayor Gary Wescott, Comptroller/Treasurer John Schlice, Alderperson Jack Barr, Alderperson Elbert Rackow, Alderperson Jerry Moore, Alderperson Mike Phillips, Fire Department personnel: Jodi Baganz, Dennis Zvara, Dennis Flanigan, Todd Becken, Tracy Aldrich

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8. Adjourn into CLOSED SESSION (approximately 5:15 p.m.) pursuant to Wis. Stats. section 19.85 (1) (b), (c) and (e) for the following:
  - a. Update on the police chief recruitment process.
  - b. Police and Fire Department personnel issues.
9. Reconvene into open session (approximately 6:00 p.m.) for possible action on items 8(a) and 8(b).
10. Adjournment

People to be heard and announcements

None.

### Public Safety Budget Discussions

Comptroller/Treasurer John Schlice distributed materials regarding overtime statistics at the Fire Department. A lengthy discussion followed regarding possible solutions to reduce overtime.

Fire Department overtime costs will be discussed at the December commission meeting.

### Approval of Minutes

Commissioner Taylor moved, seconded by Commissioner Meyer, to approve the minutes of the October 14, 2003 meeting.

Ayes, all; nays, none. Motion carried.

### Confirmation of Bills

Commissioner Boylan moved, seconded by Commissioner Meyer, to approve the confirmation of the October 2003 bills.

Ayes, all; nays, none. Motion carried.

### Police Chief's Report

Chief Carpenter reported:

- **October's statistical reports were reviewed.**
  - **Operational and capital budget recaps were reviewed.**
  - **To date 80 police officer applications have been sent to interested candidates. Two completed applications have been received by the Department. The application deadline for police officer candidates is December 8th 2003 at 4:00 p.m.**
  - **The chief briefed the commission on the new procedure enacted by the Streets Department regarding the sanding of city streets during snow storms.**
  - **On November 15th at 10:00 a.m. the Turkey Trot Fun Run, sponsored by UWSP students, will take place around the area of Schmeeckle Reserve. With administrative support from the SPPD, University Security is responsible to direct and enforce traffic for this event.**
- Commissioner Taylor moved, seconded by Commissioner Meyer, to approve the Police Chief's report for October, 2003.

Ayes, all; nays, none. Motion carried.

### Fire Chief's Report

Chief Barnes reported:

- **Monthly statistical reports were reviewed.**
  - **Operational and capital budgets were reviewed.**
  - **The new firefighter is scheduled to start Monday, November 24th. He will be in training for three to five weeks.**
  - **The Chief briefed the commission on the status of the deputy chief promotional process.**
  - **Portage County Fire Departments and the Stevens Point Fire Department are investigating aligning their radio frequencies with the national MABAS system.**
  - **Nine firefighter candidates have passed the West Allis CPAT exam.**
  - **The Chief shared the Department's 2003 success story: implementation of a more proactive fire inspection program focused on quality over quantity. This is the only one approved in Wisconsin.**
- Commissioner Meyer moved, seconded by Commissioner Boylan, to approve the Fire Chief's report for October, 2003.

Ayes, all; nays, none. Motion Carried.

### Closed Session (5:40 p.m.)

Commissioner Taylor moved, seconded by Commissioner Boylan, to adjourn into closed session pursuant to Wis. Stats. sec. 19.85 (1) (b), (c) and (e) for the following:

- a. update on the police chief recruitment process

b. Police and Fire Department personnel issues

Commissioner Boylan, yes  
Commissioner Judy, yes  
Commissioner Meyer, yes  
Commissioner Taylor, yes

Ayes, all; nays, none. Motion carried.

Open Session (6:05 p.m.)

Commissioner Meyer moved, seconded by Commissioner Taylor, to reconvene into open session for possible action.

Commissioner Boylan, yes  
Commissioner Judy, yes  
Commissioner Meyer, yes  
Commissioner Taylor, yes

Ayes, all; nays, none. Motion carried.

Item No. 8(a): Update on the police chief recruitment process

Commissioner Boylan moved, seconded by Commissioner Meyer, to reaffirm the action by the Commission on October 14th 2003 when the Commission acted to set the educational requirements for the recruitment of candidates who apply for the position of Chief of Police to be a minimum requirement of bachelor's degree.

Ayes, all; nays, none. Motion carried.

Item No. 8(b): Police and Fire Department personnel issues

Commissioner Taylor moved, seconded by Commissioner Boylan, that Commission President Judy send a response to Kevin Kaczmarek, 148 Georgia Street North, Stevens Point, stating that due process has been followed regarding the most recent complaints Mr. Kaczmarek filed against Police Department personnel, and his most recent open records requests to the SPPD and City Clerk's office. The letter will inform Mr. Kaczmarek that actions previously taken by the Commission are upheld and the current matter is closed. This decision is supported by the current review, and previous actions by the District Attorney's office, the special investigation conducted by Chief William Brandimore of the Wausau Police Department, the City Attorney, the case review conducted by Attorney Scott Roberts, and the advice of private counsel.

Ayes, all; nays, none. Motion carried.

Adjournment

The meeting adjourned at 6:05 p.m.

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