

Meeting Minutes

BOARD OF PUBLIC WORKS

Monday, April 14, 2003 - 6:35 P.M.

City Water Department - 300 Bliss Avenue PRESENT: Mayor Wescott, C/T Schlice; Alderpersons Barr, Nealis, Sevenich, Sowieja, Walther  
ALSO PRESENT: Director Van Alstine, Superintendent Krieski, Fleet Maintenance Supervisor Laidlaw, Mayoral Assistant Gebert, Director  
Schrader, Director Gardner, Assessor Kuehn, Clerk Zdroik, Peggy Rentz, Lynn Markham, Chief Barnes, Chief Carpenter, Director Disher, Randy  
Stroik, Kent Hall, Gene Kemmeter; Alderpersons Molski, Moore, Phillips, Seiser

Index of these Minutes:

1. Parking Meter Report.
2. Consideration and approval of bids:
  - A) Project #09-03: 2003 Bituminous Surfacing Project.
  - B) Project #13-03: Traffic Signal LED Lens Changeover Project.
3. Consideration and approval of quotes:
  - A) Project #14-03: Highway 10 - Phases 3 and 4 Lighting Equipment.
  - B) Police Department - Squad Cars.
  - C) Transit - Paratransit Conversion Vans.
  - D) Parks - Tuckpointing - Girl Scout and Boy Scout Lodges.
4. Traffic Studies:
  - A) #03-E: Install "Stop" sign on Doolittle Drive at the intersection of Wilshire Boulevard.
  - B) #03-F: Install "No Parking Here to Corner" sign east side of Illinois Avenue, 15 feet north of Main Street.
5. Vacation of a part of Doolittle Drive.
6. Superintendent of Service's Report.
7. Director's Report.

1. PARKING METER REPORT (ATTACHMENT - AGENDA PACKET)

Alderson Walther moved, seconded by C/T Schlice to accept the March 2003 Parking Meter Report and place it on file.

Ayes all; Nays none; Motion carried.

2. CONSIDERATION AND APPROVAL OF BIDS: (ATTACHMENT)

A) PROJECT #09-03: 2003 BITUMINOUS SURFACING PROJECT

Director Van Alstine said the only bid received was from American Asphalt in the amount of \$347,843.50. He said the bid is slightly over budget but the County will be reimbursing us for the work we are doing for them and that will bring us within our budget.

Alderson Sowieja moved, seconded by Alderson Barr to accept the bid from American Asphalt of Mosinee in the amount of \$347,843.50 for Project #09-03.

Ayes all; Nays none; Motion carried.

B) PROJECT #13-03: TRAFFIC SIGNAL LED LENS CHANGEOVER PROJECT

Mayor Wescott said this was discussed at the February meeting and changing these bulbs will save the City more than \$200,000 over ten-years.

Director Van Alstine said the low bid was from Lind Electric in the amount of \$26,822.00, he was recommending approval contingent upon approval by the Finance Committee. He added there was quite a spread between the low and high bids, but he didn't have an explanation.

Alderson Sowieja moved, seconded by Alderson Nealis to accept the low bid from Lind Electric in the amount of \$26,822.00 for Project #13-03 contingent upon approval from the Finance Committee.

Ayes all; Nays none; Motion carried.

3. CONSIDERATION AND APPROVAL OF QUOTES:

A) PROJECT #14-03: HIGHWAY 10 - PHASES 3 AND 4 LIGHTING EQUIPMENT (ATTACHMENT)

Director Van Alstine said there were two parts to this quote, the lighting equipment and the Lighting Poles. He said these are part of Phases 3 and 4 of the Highway 10 Project, and he added these are the same specifications that were used on the first phases.

Alderson Sevenich moved, seconded by Alderson Barr to approve the low quote from Crescent Electric in the amount of \$46,373.53 for the luminaires and to approve the low quote from Traffic Signal of Wisconsin in the amount of \$96,782.13 for the lighting poles.

Ayes all; Nays none; Motion carried.

B) POLICE DEPARTMENT - SQUAD CARS (ATTACHMENT - AGENDA PACKET)

Fleet Maintenance Supervisor Laidlaw referred to the Memo stating there was \$38,500 budgeted. He said they have a guaranteed price of \$6,500 for the Expedition from Chayka Motors. The cost of two squad cars is \$43,992 and he would like to apply the remainder of that \$45,000 to equipping the squads, along with what the Police Department funds will supply.

Chief Carpenter said in May the Police Department will begin their 12-hour days and the two marked black and white squad cars will be more useful than the SUV, he also reiterated the monetary savings on gasoline and maintenance.

Alderson Nealis asked why they only had a quote from Scaffidi Motors.

Chief Carpenter said Ford is the only one with the viable Police Package, which will make them identical to the other squads and also for the convenience of mechanical repairs. Fleet Supervisor Laidlaw said it was the same as last years price and he felt it was a square deal.

Alderson Nealis said he was questioning the legality of it, should it have been bid?

Mayor Wescott said he would check on that.

C/T Schlice moved, seconded by Alderperson Sowieja to concur with recommending to eliminate the Expedition and replace it with two black and white squad cars as presented by Fleet Maintenance Supervisor Laidlaw and Chief Carpenter.

Ayes all; Nays none; Motion carried.

#### C) TRANSIT - PARATRANSIT CONVERSION VANS (ATTACHMENT - AGENDA PACKET)

The Mayor referred to a memo to the Board from Fleet Maintenance Supervisor Laidlaw and Transit Manager Lemke. He said he felt the request was self-explanatory and he recommended approval.

Alderperson Walter moved, seconded by Alderperson Barr to approve the purchase of three Versa Shuttle conversion vans as outlined in the attached memo.

Ayes all; Nays none; Motion carried.

#### D) PARKS - TUCKPOINTING - GIRL SCOUT AND BOY SCOUT LODGES (ATTACHMENT - AGENDA PACKET)

Director Schrader said the low quote was from Holton Brothers from Grafton Wisconsin in the amount of \$6,695.00. He said it is within budget, they have worked for us in the past, and he recommended approval.

Alderperson Nealis moved, seconded by Alderperson Sevenich to approve the low quote of \$6,695.00 from Holton Brothers of Grafton Wisconsin for the tuckpointing of the Girl and Boy Scout Lodges.

Ayes all; Nays none; Motion carried.

#### 4. TRAFFIC STUDIES: (ATTACHMENT - AGENDA PACKET)

##### A) #03-E: INSTALL "STOP" SIGN ON DOOLITTLE DRIVE AT THE INTERSECTION OF WILSHIRE BOULEVARD

Mayor Wescott referred to the Traffic Study in the packet and said it had been recommended by Captain McCully and Director Van Alstine.

Alderperson Sowieja moved, seconded by C/T Schlice to approve Traffic Study Number 03-E as presented.

Ayes all; Nays none; Motion carried.

##### B) #03-F: INSTALL "NO PARKING HERE TO CORNER" SIGN EAST SIDE OF ILLINOIS AVENUE, 15 FEET NORTH OF MAIN STREET.

Mayor Wescott referred to the Traffic Study in the packet and said it had also been recommended by Captain McCully and Director Van Alstine.

Alderperson Sevenich moved, seconded by Alderperson Sowieja to approve Traffic Study Number 03-F as presented.

Ayes all; Nays none; Motion carried.

#### 5. VACATION OF A PART OF DOOLITTLE DRIVE (ATTACHMENT - AGENDA PACKET)

Mayor Wescott referred to the memo relating to this item saying it was to correct a surveying mistake and this same item had previously been approved by the Plan Commission.

Alderperson Nealis moved, seconded by Alderperson Walther to approve the vacation of a part of Doolittle Drive as presented.

Ayes all; Nays none; Motion carried.

#### 6. SUPERINTENDENT OF SERVICES' REPORT (ATTACHMENT - AGENDA PACKET)

Superintendent Krieski presented his report along with the Holiday collection schedule. He added the crews are out sweeping nightly, patching daily, the sand boxes have been picked up, and they are working on getting the plows ready for storage.

Mayor Wescott moved, seconded by C/T Schlice to approve the March 2003 Superintendent of Services Report and place it on file.

Ayes all; Nays none; Motion carried.

#### 7. DIRECTOR S REPORT (ATTACHMENT - AGENDA PACKET)

Director Van Alstine presented his report. He also reported that as of today the Governor still has not signed the contracts for the upcoming Highway 10 project. He said the tentative start date will be April 21st when the contractor will start moving in equipment and setting up. They will probably start digging about the 28th. He said it looks like they will start on Phillips and Division and work east to Michigan Avenue.

C/T Schlice moved, seconded by Alderperson Sowieja to approve the March 2003 Director's Report and place it on file.

Ayes all; Nays none; Motion carried.

The meeting was adjourned.

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