

Meeting Minutes

PERSONNEL COMMITTEE

Monday, July 8, 2002 - 7:28 P.M.

City Water Department - 300 Bliss Avenue

Present: Alderpersons Seiser, Sowieja, Molski, Moore

Excused: Chairman Rackow

Also Present: Mayor Wescott, C/T Schlice, Clerk Zdroik, Directors Disher, Van Alstine; Alderpersons Sevenich, Barr, Nealis, Phillips; Mayoral Assistant Molepske, Fire Chief Barnes, Personnel Specialist Jakusz, Portage County Personnel Director Freiberg, Barbara Martin (Journal), Matt Mattano (WIZD)

Ald. Seiser chaired the Personnel Committee meeting in the absence of Chairman Rackow.

Index of these Minutes:

1. Discussion and possible action on amendment to Administrative Policy 3.02 - Vacation.
2. Adjourn into closed session (approximately 6:55 p.m.) pursuant to Wisconsin Statute 19.85 (1) (e) and (f) for update and discussion regarding a medical leave of absence in the Streets Department.
3. Reconvene into open session (approximately 10 minutes after adjourning into closed session) for possible action.
4. Adjournment.

1. Discussion and possible action on amendment to Administrative Policy 3.02 - Vacation.

The Personnel Committee and Common Council at their June meetings approved the revision to the vacation schedule for non-represented employees. Any revision to the City's Administrative Policy is subject to approval by the Personnel Committee and ultimately the Council.

Ald. Molski moved, Ald. Moore seconded, to approve the amendment to Administrative Policy 3.02 - Vacation.

Ayes, all; nays, none. Motion carried.

2. Adjourn into closed session (approximately 7:30 P.M.) pursuant to Wisconsin Statute 19.85(1) (e) and (f) for update and discussion regarding a medical leave of absence in the Streets Department.

Ald. Moore moved, Ald. Sowieja seconded, to adjourn into closed session.

Roll Call: Ayes: Ald. Seiser, Sowieja, Molski, Moore.

Nays: None. Motion carried.

3. Reconvene into open session (approximately 10 minutes after adjourning into closed session) for possible action.

Ald. Molski moved, Ald. Sowieja seconded, to reconvene into open session.

Roll Call: Ayes: Ald. Seiser, Sowieja, Molski, Moore.

Nays: None. Motion carried.

Ald. Molski moved, Ald. Sowieja, seconded, to approve the granting of a one month extension of the leave of absence to the subject employee to provide the City with medical certification and review of the job description; that the subject employee understands that she is to follow the parameters of the Physical Capability Form dated May 14, 2002, during the period of this extension; and that the one month extension starts on Tuesday, July 16, 2002, at 7:30 A.M. after the July 15, 2002, Common Council meeting.

Ayes, all, nays, none. Motion carried.

4. Adjournment - 8:00 P.M.

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