

Meeting Minutes

Police & Fire Commission

August 13, 2002

3:30 p.m. Roll Call Commissioners Boylan, Fandre, Judy, Meyer and Taylor

Also Present Police Chief Carpenter, Fire Chief Barnes and Alderperson Barr

Index of these Minutes:

People to be heard and announcements

Approval of Minutes - September 10, 2002 and October 8, 2002

Confirmation of Bills

Review of Operational Budget - Police Department and Fire Department

Request, with discussion and action, by Chief Carpenter to approve the carryover of one week's vacation from 2002 to 2003 as per employment agreement

Discussion, with possible action, regarding police officer attending law enforcement torch run international training conference

Police Chief's Report

Police Chief's Report

Fire Chief's Report

Adjourn into closed session pursuant to Wis. Stats. secs. 19.85(1)(b), (c) and (f) for the following:

- a. Police officer applicant interviews.
- b. Recommendation of probationary police officer to regular status.
- c. Police Department personnel matter.

Reconvene into OPEN SESSION for action on above items

Adjournment

People to be heard and announcements

None.

Approval of Minutes

Commissioner Boylan moved, seconded by Commissioner Fandre, to approve the minutes of the July 9, 2002 meeting.

Ayes, all; nays, none. Motion carried.

Confirmation of Bills

Commissioner Fandre moved, seconded by Commissioner Boylan, to approve the confirmation of the July 2002 bills.

Ayes, all; nays, none. Motion carried.

Review of Operational Budget - Police Department and Fire Department

Commissioner Meyer moved, seconded by Commissioner Taylor, to support the Police Department's proposed 2003 operational budget requests as presented.

Ayes, all; nays, none. Motion carried.

The Fire Department's operational budget will be reviewed at the September meeting.

Discussion, with possible action, regarding police officer attending law enforcement torch run international training conference

Commissioner Meyer moved, seconded by Commissioner Boylan, to approve that Officer Tony Zblewski attend an out of state training conference for the Special Olympics 2002 International Law Enforcement Torch Run Training Conference in Honolulu, Hawaii from November 6 - 10, 2002. All expenses are paid by Special Olympics.

Ayes, all; nays, none. Motion carried.

Police Chief's Report

Chief Carpenter reported:

- **Monthly statistical reports were reviewed.**
- **Operational and capital budgets were reviewed.**
- **Officer Blader has been released from active duty from the Air National Guard. Officer Moss expects to be released on October 1st.**
- **A brief discussion was held regarding the Police Chaplain's Program. Volunteer chaplain interviews will be conducted in September, 2002.**
- **The 2002 Ford Crown Victorias are now deployed.**

Commissioner Fandre moved, seconded by Commissioner Meyer, to approve the Police Chief's report for July 2002.

Ayes, all; nays, none. Motion carried.

Donation - Police Department

Commissioner Taylor moved, seconded by Commissioner Boylan, to approve the donation of squad car radio and computer console equipment hardware for six patrol vehicles from Gamber Johnson of Stevens Point, with a wholesale value of \$2,183.00.

Ayes, all; nays, none. Motion carried.

Note: Gamber Johnson, 3001 Borham Avenue, Stevens Point, is nationally known for the design and manufacture of hardware for use to facilitate the effective use of equipment in emergency vehicles.

Fire Chief's Report

Chief Barnes reported:

- **Monthly statistical reports were reviewed.**

- Operational and capital budgets were reviewed.
  - The entry level firefighter application process has begun. Applications are due by Friday, August 16, 2002.
  - The Captain's written promotional exam will take place August 29. Eight candidates are scheduled to participate in the written exam.
  - The Chief provided the Commission with a 20 year apparatus replacement plan.
  - The Chief has ordered a new EMS tracking software program.
  - A short discussion was held regarding ambulance calls to assist in the lifting of non-injured persons.
  - All Fire Department ground and aerial ladders passed their annual non-destructive tests.
  - Two Fire Department employees have been alerted to potential long-term military duty activation.
  - Chief Barnes and Portage County are finalizing the purchase of a new ambulance to replace the current 1991 model.
- Commissioner Fandre moved, seconded by Commissioner Meyer, to approve the Fire Chief's report for July 2002.

Ayes, all; nays, none. Motion Carried.

Adjourn into closed session (4:40 p.m.)

Commissioner Meyer moved, seconded by Commissioner Fandre, to adjourn into closed session pursuant to Wis. Stats. secs. 19.85(1)(b), (c) and (f) for the following:

- a. Police officer applicant interviews.
- b. Recommendation of probationary police officer to regular status.
- c. Police Department personnel matter.

Commissioner Boylan, yes  
 Commissioner Fandre, yes  
 Commissioner Judy, yes  
 Commissioner Meyer, yes  
 Commissioner Taylor, yes

Ayes, all; nays, none. Motion carried.

Reconvene into open session (7:10 p.m.)

Commissioner Boylan moved, seconded by Commissioner Fandre, to reconvene into open session for possible action on item numbers 10(a), 10(b) and 10(c).

Commissioner Boylan, yes  
 Commissioner Fandre, yes  
 Commissioner Judy, yes  
 Commissioner Meyer, yes  
 Commissioner Taylor, yes

Ayes, all; nays, none. Motion carried.

Item No. 10(a): Police Officer Applicant Interviews

Commissioner Boylan moved, seconded by Commissioner Taylor, to approve the three candidates interviewed be placed on the police officer recruitment eligibility list for the period of one year starting August 14, 2002 and ending August 13, 2003.

Ayes, all; nays, none. Motion carried.

Item No. 10(b): Recommendation of probationary police officer to regular status

Commissioner Boylan moved, seconded by Commissioner Meyer, to approve Officer Ted Wanta to regular police officer status upon the completion of his probationary period.

Ayes, all; nays, none. Motion carried.

Item No. 10(c): Police Department personnel matter

Commissioner Taylor moved, seconded by Commissioner Fandre, that the Commission continue information collection for further review at the next scheduled meeting.

Ayes, all; nays, none. Motion carried.

Adjournment

The meeting adjourned at 7:15 p.m.

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