

Meeting Minutes

BOARD OF PUBLIC WORKS MEETING MINUTES

Monday, January 14, 2002 - 6:45 P.M.

City Water Department - 300 Bliss Avenue PRESENT: Mayor Wescott, C/T Schlice; Alderpersons Barr, Molski, Moore, Nealis, Walther
ALSO PRESENT: Director Van Alstine, Clerk Zdroik, Mayoral Assistant Molepske, Chief Barnes, Assessor Kuehn, Director Gardner, Director
Schrader, Director Disher, Captain Daubert, Peggy Rentz, Ken Scheidt, Rick Zahn, Carl Rasmussen, Gene Kemmeter, Matt Mattano, Barb Martin;
Alderpersons Phillips, Rackow, Seiser, Sevenich, Sowieja

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 2. Airport Activity Report - November & December 2001
 3. Mayoral Order Dated December 28, 2001: Temporary Stop Signs for North and Southbound Traffic on Water Street at Wisconsin Street
 4. Traffic Studies
 5. Addendum to Municipal Recycling Agreement Between Portage County and City of Stevens Point
 6. Consideration of Architectural Services - Iverson Park Shelter
 7. UWSP - Align Portage and High Streets
 8. Superintendent of Services' Report
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1. PARKING METER REPORT (ATTACHMENT-AGENDA PACKET)

Mayor Wescott presented the December 2001 Parking Meter Report.

C/T Schlice moved, seconded by Alderperson Barr to accept the December 2001 Parking Meter Report and place it on file.

Ayes - all; Nays - none; Motion carried.

2. AIRPORT ACTIVITY REPORT

Mayor Wescott presented the November and December 2001 Airport Activity Report.

Alderperson Barr moved, seconded by Alderperson Walther to accept the November and December 2001 Airport Activity Report and place it on file.

Ayes - all; Nays - none; Motion carried.

3. MAYORAL ORDER DATED DECEMBER 28, 2001: TEMPORARY STOP SIGNS FOR NORTH AND SOUTHBOUND TRAFFIC ON WATER STREET AT WISCONSIN STREET (ATTACHMENT-AGENDA PACKET)

Mayor Wescott said he would like to include Traffic Study #02-01-C with this item, which is a recommendation to convert the temporary placement of these stop signs to permanent placement through an ordinance.

Alderperson Molski moved, seconded by C/T Schlice to accept Agenda Item Number 3 and 4(#02-01-C). Item 3 is to keep the temporary north and southbound stop signs in place on Water Street at Wisconsin Street and Item Number 4 (#02-01-C) is to approve an ordinance that will make these stop signs permanent.

Mayor Wescott referred to an e-mail from Sgt. Carlson (attached) showing that in the five years prior to 1995, before the temporary signs were installed, there were twenty-five accidents at that intersection and in the five years since the temporary signs were placed, there were nine accidents. The Mayor said installing those stop signs was a good decision.

Alderperson Phillips asked why log trucks were still allowed on Water Street? Captain Daubert said she wasn't aware of that problem. Alderperson Nealis said that was also a problem on Wisconsin Street. (Both streets are truck routes)

Mayor Wescott said we can take that up with Stora Enso.

Alderperson Rackow said the paper mill had cooperated in the past but that he didn't think Stora Enso uses the wood from log trucks.

The Mayor called for a voice vote on the motion.

Ayes - all; Nays - none; Motion carried.

4. TRAFFIC STUDIES:

02-01-A -INSTALL STOP SIGNS:

SOUTH ON SCHILLER DRIVE AT OLD HIGHWAY 18
WEST ON LASALLE AVENUE AT SCHILLER DRIVE
SOUTH ON HALSTAD AVENUE AT LASALLE AVENUE
SOUTH ON PRESCOTT AVENUE AT LASALLE AVENUE
Mayor Wescott said the traffic study was self-explanatory.

Alderperson Walther moved, seconded by C/T Schlice to accept Traffic Study 02-01-A as presented.

Ayes - all; Nays - none; Motion carried.

02-01-B -INSTALL TRAFFIC CONTROL SIGNALS: INTERSECTION OF BRILOWSKI ROAD AND LANDS END WAY

Mayor Wescott said this traffic study was also self-explanatory.

Alderperson Walther moved, seconded by Alderperson Barr to accept Traffic Study 02-01-B as presented.

Alderperson Sowieja asked what the signals cost the City and if they are necessary now?

Director Van Alstine said the installation costs are provided by a grant between Portage County and the State. The cost to the City will be operational. The cost to completely install signals such as these would be about \$50,000. He said the signals are needed now so they will be functional when Lands End is operating at full capacity.

Mayor Wescott called for a voice vote on the motion.

Ayes - all; Nays - none; Motion carried.

02-01-C -CONVERT AGENDA ITEM #3 INTO ORDINANCE
SOUTH AND NORTH ON WATER STREET AT WISCONSIN STREET

Acted on as part of item 3.

5. ADDENDUM TO MUNICIPAL RECYCLING AGREEMENT BETWEEN PORTAGE COUNTY AND CITY OF STEVENS POINT
(ATTACHMENT-AGENDA PACKET)

Mayor Wescott said this item is informational, it is on the agenda to alert the Alderpersons that decisions will have to be made in February. At this time there has been no final recommendation from the Solid Waste Board.

Director Gardner said the Solid Waste Board will be meeting in February.

Mayor Wescott said if the City opts for the new contract it will be in effect until 2006. The County will have to be notified by February 28, 2002 if we are going to continue with them. He said these decisions will have to be made next month.

6. CONSIDERATION OF ARCHITECTURAL SERVICES - IVERSON PARK SHELTER (ATTACHMENT-AGENDA PACKET)

Director Schrader said he recommended the proposal from Revelations for the hourly fee, cost not to exceed.

C/T Schlice asked for numbers and Director Van Alstine said it was an hourly fee with cost not to exceed \$7,500.

Mayor Wescott asked when we would want to do the work and Director Schrader said they would like it completed by this fall.

Aldersperson Seiser asked for the other numbers.

Director Schrader said that when getting requests for proposals from architects it is not necessary to take the low quote. He said the other three requests for proposals included two flat fees, one at \$9,000 and the other at almost \$10,000. There was another fee of around \$6,000 but that did not include all necessary work such as HVAC. He said we were looking for a proposal with a cost not to exceed.

Aldersperson Nealis moved, seconded by Aldersperson Walther to accept the proposal from Revelations of Stevens Point of an hourly fee with the cost not to exceed \$7,500.

Ayes - all; Nays - none; Motion carried.

7. UWSP - ALIGN PORTAGE AND HIGH STREETS (ATTACHMENT-AGENDA PACKET)

Mayor Wescott said this was presented to Plan Commission and passed unanimously and that a detailed design would be presented at a later date.

Rick Zahn, Rettler Corporation, showed a color rendering of the area and said the alignment would improve pedestrian safety and facilitate better traffic flow.

The Mayor said although he preferred the stops signs, the Police Department has requested that they be removed from the design. He also asked if St. Stanislaus parish had been consulted.

Mr. Zahn said this has been ongoing for quite some time and the church has been included by correspondence and in discussions. He went on to say the focus had originally been on transportation but this is an opportunity to create a usable plaza area. He said there will be more detailed designs presented for future approval.

Mayor Wescott asked what the time line is and Mr. Zahn said this is tied in with the steam line construction that will begin in 2003 with possible completion in 2004.

Aldersperson Moore asked if there is enough room for a fire engine to maneuver at the corner of Portage and Reserve and Mr. Zahn said they have looked at the radius. He said they understand that they have to be sensitive with the landscaping to keep the vision areas clear. He said he felt stop signs will require motorists to stop and to look.

Aldersperson Sowieja asked how many parking spaces will be lost?

Carl Rasmussen, UWSP, said there will be seven lost but they feel it is an acceptable trade off for increasing pedestrian safety.

The Mayor asked if any spaces were lost on the street and Director Van Alstine said maybe one or two.

Aldersperson Sowieja also asked about funding. Director Van Alstine said this is paid for by the university.

Mr. Zahn said the street reconstruction is all part of the steam project but they are looking into possible DOT enhancement grants.

Aldersperson Molski expressed concern that narrowing that street and creating more crosswalks will make it even more difficult for traffic, especially when parents are dropping off or picking up children at the school.

Mayor Wescott moved, seconded by Alderperson Nealis to approve the realignment of Portage and High Streets and also the design concept with the understanding they will come back to the Plan Commission and Board of Public Works with a detailed design.

Ayes - all; Nays - none; Motion carried.

8. SUPERINTENDENT OF SERVICES REPORT (ATTACHMENT-AGENDA PACKET)

Director Van Alstine said he would answer any questions as the Superintendent was busy with snow removal today.

Alderperson Molski asked what item number 1-q meant?

Director Van Alstine said they are pumping water out of the area around the fuel tanks. This area is similar to a bath tub and when water leaks in there it must be removed.

C/T Schlice moved, seconded by Alderperson Barr to accept the December 2001 Superintendent of Services Report and place it on file.

Ayes - all; Nays - none; Motion carried.

9. DIRECTOR S REPORT (ATTACHMENT-AGENDA PACKET)

Director Van Alstine presented his report.

C/T Schlice moved, seconded by Alderperson Barr to accept the December 2001 Director s Report and place it on file.

Ayes - all; Nays - none; Motion carried.

The meeting was adjourned.

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