

Meeting Minutes

BOARD OF PUBLIC WORKS MEETING MINUTES

Monday, July 8, 2002, 6:45 p.m. Present: Mayor Wescott, C/T Schlice; Alderpersons Barr, Nealis, Sevenich, Sowieja

EXCUSED: Alderperson Walther

ALSO PRESENT: Director Van Alstine, Superintendent Krieski, Clerk Zdroik, Mayoral Assistant Molepske, Fleet Maintenance Supervisor Laidlaw, Chief Barnes, Director Gardner, Director Schrader, Director Dishar, Captain Dowling, Airport Manager Pinney, Peggy Rentz, Brian Wojchik, Glen Rogowski, Brian Dieckhoff, Sandy Dieckhoff, Annette Dietz, Dan Bowman, Ron Siclovan, Reid Rocheleau, Barb Martin, Matt Mattano; Alderpersons Molski, Moore, Phillips, Rackow, Seiser

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 2. Airport Activity Report (May and June 2002).
 3. Consideration and approval of bids: #12-02A Addition to All Purpose Building - Iverson Park.
 4. Consideration and approval of quotes: A) Grader B) Cube Van
 5. Traffic Studies:
 - A) Traffic Study #02-06-A: Create 30-minute loading zone on the east side of alleyway located in the 900 block of Main Street.
 - B) Traffic Study #02-06-B: Create no parking here to corner on the east side of Prentice Street from 80 feet north of Scholfield Avenue to 60 feet south of Scholfield Avenue.
 6. Acceptance of street right of way - Frederick Street.
 7. Acceptance of drainage easement - 700 Second Street North.
 8. Request to install fence in right of way: A) 2340-A Dixon Street. B) 224 Forest Street.
 9. Update on Airport Construction.
 10. Update on Lincoln Center.
 11. Superintendent of Services' Report.
 12. Director's Report.
1. PARKING METER REPORT (ATTACHMENT - AGENDA PACKET)

Mayor Wescott presented the June 2002 Parking Meter Report.

C/T Schlice moved, seconded by Alderperson Barr to accept the June 2002 Parking Meter Report and place it on file.

Ayes all; Nays none; Motion carried.

2. AIRPORT ACTIVITY REPORT - MAY AND JUNE 2002 (ATTACHMENT)

Mayor Wescott presented the report.

Alderperson Sowieja moved, seconded by Alderperson Sevenich to approve the May and June 2002 Airport Activity Report and place it on file.

Ayes all; Nays none; Motion carried.

3. CONSIDERATION AND APPROVAL OF BIDS: (ATTACHMENT) #12-02A ADDITION TO ALL PURPOSE BUILDING - IVERSON PARK

Director Schrader said this is the project where the bids came in too high last month so the addition was redesigned and rebid. He said there is \$153,000 left in the budget after the architect fees of \$7,000 but there is still a shortfall of \$10,000 for the flooring. He said that can be made up with room tax money.

He went on to say his recommendation would be to accept the low base bid of \$153,800.00 from Altmann Construction and the alternate add of \$3,200.00 to re-roof the existing building. He said he would not recommend the alternate deduct of \$1,100 to substitute split face block for sandstone veneer. He explained that re-roofing the existing building would be logical in keeping it all the same and that would also be the case for not going with the deduct in substituting the split face block as it would not match the older stone that was part of the WPA projects.

Alderperson Sowieja said that would then be about \$14,000 coming out of the room taxes.

Alderperson Sevenich moved, seconded by Alderperson Barr to accept the low bid from Altmann Construction of Wisconsin Rapids in the amount of \$153,800.00 for the base bid and include the alternate add of \$3,200.00 to re roof the existing portion of the building for the Addition to the All Purpose Building in Iverson Park.

Ayes all; Nays none; Motion carried.

4. CONSIDERATION AND APPROVAL OF QUOTES: (ATTACHMENT - AGENDA PACKET)

A) GRADER

The Mayor referred to the memo from Maintenance Supervisor Laidlaw saying it was well written and included all the pertinent information.

Supervisor Laidlaw covered the information in his memo to the Board and said the recommendation to purchase the John Deere is consistent with the long term goal to consolidate to the same brand of equipment for the reasons listed.

Alderperson Barr moved, seconded by C/T Schlice to accept the quote from Brooks Tractor of DePere Wisconsin in the amount of \$159,772.00 for the purchase of a John Deere 772CH-II grader.

Ayes all; Nays none; Motion carried.

B) CUBE VAN

Supervisor Laidlaw displayed a folder showing what a cube van looks like.

Mayor Wescott said again the memo to the Board was complete and self-explanatory.

Alderson Sowieja moved, seconded by Alderson Sevenich to accept the quote from Scaffidi Motors of Stevens Point in the amount of \$30,417.00 for the purchase of a 2003 Ford E-350 cube van.

Ayes all; Nays none; Motion carried.

5. A) TRAFFIC STUDY #02-06-A (ATTACHMENT - AGENDA PACKET)
CREATE 30-MINUTE LOADING ZONE ON THE EAST SIDE OF ALLEYWAY LOCATED IN THE 900 BLOCK OF MAIN STREET.

Alderson Sevenich moved, seconded by Alderson Sowieja to accept Traffic Study #02-06-A as presented.

Ayes all; Nays none; Motion carried.

B) TRAFFIC STUDY #02-06-B (ATTACHMENT - AGENDA PACKET)
CREATE NO PARKING HERE TO CORNER ON THE EAST SIDE OF PRENTICE STREET FROM 80 FEET NORTH OF SCHOLFIELD AVENUE TO 60 FEET SOUTH OF SCHOLFIELD AVENUE.

Alderson Sevenich said she thought this would be an improvement, a good safety measure.

Alderson Seiser referred to a previous request she had made that she thought was similar and was told to wait to see if the enlargement of the parking lot at SPASH would take care of the problem. She said people weren't getting mail delivered because the students were parking in front of their mail boxes. She suggested that we wait with this also.

Alderson Sevenich said this doesn't address mail delivery, it is to increase safety for pedestrians crossing the street.

Alderson Nealis moved, seconded by Alderson Sevenich to accept Traffic Study #02-06-B as presented.

Ayes all; Nays none; Motion carried.

6. ACCEPTANCE OF STREET RIGHT OF WAY - FREDERICK STREET (ATTACHMENT - AGENDA PACKET)

Director Van Alstine said the survey map showed the street that will be extended sometime in the future. He recommended approval.

C/T Schlice moved, seconded by Alderson Barr to accept the street right of way - Frederick Street as presented.

Ayes all; Nays none; Motion carried.

7. ACCEPTANCE OF DRAINAGE EASEMENT - 700 SECOND STREET NORTH (ATTACHMENT - AGENDA PACKET)

Director Van Alstine said we only need 15 feet and he didn't know why such a large easement was granted in the 1970's, he recommended approval of this drainage easement.

Alderson Nealis moved, seconded by Alderson Sowieja to accept the drainage easement - 700 Second Street North as presented.

Ayes all; Nays none; Motion carried.

8. REQUEST TO INSTALL FENCE IN RIGHT OF WAY (ATTACHMENT - AGENDA PACKET)

A) 2340-A DIXON STREET

Director Van Alstine said the right of way is six-feet behind the sidewalk and the property owner is requesting this fence because they have small children. He said he recommended approval because it is an open fence and shouldn't cause any visibility problem.

Annette Dietz, 2340-A Dixon Street, said she has two very active young children and this fence would keep them safe.

Alderson Sowieja asked if the fence will go on the block wall and Ms. Dietz said that was their intent.

Alderson Rackow brought up the City's policy of leasing the use of right of way to businesses for signs and questioned if we should continue that policy.

Alderson Sevenich moved, seconded by Alderson Sowieja to approve the request to install a fence in the right of way at 2340-A Dixon Street.

Alderson Seiser asked if in these cases people are told where they can put the fence?

Mayor Wescott said in this case it is understood they will put it on top of the eight inch concrete block wall and he called for a voice vote on the motion.

Ayes all; Nays none; Motion carried.

B) 224 FOREST STREET

Mayor Wescott said this fence is already up and he referred to the letter that Brian and Sandra Dieckhoff wrote to the Board of Public Works.

Brian Dieckhoff, 224 Forest Street, said they complied with the information they were given by the City to install this fence. He said they made sure it wasn't a visual obstruction to traffic and they checked with the neighbors and heard no objections. He said the fence is sturdy and would be difficult to move.

Sandra Dieckhoff, 224 Forest Street, reiterated that they had complied with the requirements they were given by the City. She also said they have noted that others have gotten variances and that is what they are asking for. She added it would be hard to move the fence because it is secured

well.

The Mayor asked if the fence was complete and Ms. Dieckhoff said they have put it on hold until they know what they have to do, she said it will be cut down to 36 inches and painted white.

Mayor Wescott said he was in favor of granting their request as they did comply with the instructions they received.

Aldersperson Seiser said that she did receive an objection from an anonymous caller and also that this looks like it would be where a sidewalk would go if one were put in. She asked what Director Van Alstine would recommend if someone asked where the fence should go?

Director Van Alstine said he would tell them to put it on their property, not in the right of way.

Captain Dowling said the Police Department did not have a problem, there is a slight obstruction but that will be taken care of when the fence is cut down to 36 inches.

Aldersperson Nealis moved, seconded by Aldersperson Sevenich to approve the variance to install a fence in the right of way at 224 Forest Street and that if a sidewalk is ever put in there, the fence will be removed at the property owner's expense.

Ayes all; Nays none; Motion carried.

Aldersperson Nealis suggested that the fence be cut back to 36 inches as soon as possible.

9. UPDATE ON AIRPORT CONSTRUCTION

Director Van Alstine said the ramp is complete, the tie downs are in, the taxi way toward Highway 66 is complete. He said we are ahead of schedule and do we want a grand opening? The consensus of the Board was in favor of a ceremony.

Aldersperson Sevenich asked if the flag is lighted and Director Van Alstine said the conduit is in and will light the flag when completed.

Director Van Alstine said it was interesting that we have sold more fuel with the airport closed.

10. UPDATE ON LINCOLN CENTER (ATTACHMENT - AGENDA PACKET)

Director Van Alstine said they are attaching the metal decking for the second floor, they are leveling the north half of the basement to pour cement, and the steel will be erected on the west side. He said it is starting to take shape. He added we have not gained the time we lost and are looking at mid to late October for completion.

The Mayor asked if there has been any more problem with shifting since the grouting was done and Director Van Alstine said the grouting seems to have done the job.

11. SUPERINTENDENT OF SERVICES REPORT (ATTACHMENT - AGENDA PACKET)

Superintendent Krieski reported the first coat of blacktop will go on Old Wausau Road, they will be starting the storm sewer project on Sandpiper tomorrow, the sweepers are out, there are storm sewer drums to set and they will finish the hot mixing.

Mayor Wescott asked where the sealcoating will be this year? Superintendent Krieski said it will be the north side from Division Street to the river and south to the tracks.

Mayor Wescott moved, seconded by C/T Schlice to accept the June 2002 Superintendent of Services Report and place it on file.

Ayes all; Nays none; Motion carried.

12. DIRECTOR'S REPORT (ATTACHMENT - AGENDA PACKET)

Director Van Alstine said we are working quickly on the plans and specifications for phases 3 and 4 of Highway 10, they have to be in Madison by the end of the month. He said this project will be taking place next year.

Aldersperson Sevenich moved, seconded by Mayor Wescott to accept the June 2002 Director's Report and place it on file.

Ayes all; Nays none; Motion carried.

The meeting was adjourned.

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