

Meeting Minutes

BOARD OF PUBLIC WORKS MEETING MINUTES

Monday, August 12, 2002, 6:30 p.m. Present: C/T Schlice; Alderpersons Barr, Nealis, Sevenich, Sowieja, Walther

EXCUSED: Mayor Wescott

ALSO PRESENT: Director Van Alstine, Superintendent Krieski, Assessor Kuehn, Mayoral Assistant Molepske, Fleet Maintenance Supervisor Laidlaw, Chief Barnes, Director Gardner, Captain Dowling, Clerk Zdroik, Peggy Rentz, Edward Rintu, Bruce Strunc, Dyanne Korda, Scott Stowell, Melissa Nadig, Mark Nadig, Kathryn Bentley, Joe Graceffa, Barb Martin, Gene Kemmeter; Alderpersons Filipiak, Molski, Moore, Phillips, Rackow, Seiser

C/T Schlice served as acting Chairman in the Mayor's absence

Index of these Minutes:

1. Parking Meter Report

2. Consideration and approval of bids:

A) #16-02: Goerke Park Stadium Renovation Project

B) #17-02: North Point Drive/Michigan Avenue Relighting Project

C) #18-02: Door Installation Project - Fire Station Number 1

3. Consideration and approval of quote:

Three 1-ton flatbed dump trucks

4. Traffic Studies

A. Traffic Study #02-07-A

Create No Parking Zone on the west side of Plover Street from Shaurette Street to Division Street

B. Traffic Study #02-07-B

Establish No Parking Fire Lane on the north and south sides of driveway (Water Street entrance/exit) between Portage County Historical Museum and Municipal Lot 18

C. Repeal Parking Meter Time Restrictions of two hours from the two parking meters on the west side of Strongs Avenue in front of 1408 Strongs Avenue and Create 15 Minute Metered Parking Zone at the address of 1408 Strongs Avenue

5. Petition to blacktop the alley between Smith Street and Prentice Street from Franklin Street to Fourth Avenue

6. Preliminary Resolution to blacktop all property fronting upon both sides of alley between Smith Street and Prentice Street from Franklin Street to Fourth Avenue

7. Update on Airport Construction

8. Update on Lincoln Center

9. Superintendent of Services' Report

10. Director's Report

1. PARKING METER REPORT (ATTACHMENT - AGENDA PACKET)

C/T Schlice presented the July 2002 Parking Meter Report.

Alderperson Barr moved, seconded by Alderperson Nealis to accept the July 2002 Parking Meter Report and place it on file.

Ayes all; Nays none; Motion carried.

2. CONSIDERATION AND APPROVAL OF BIDS:

A) #16-02: GOERKE PARK STADIUM RENOVATION PROJECT (ATTACHMENT - AGENDA PACKET)

Director Van Alstine referred to the memo from Director Schrader and said he concurred with his recommendation to take the low bid and corresponding alternate add and the financing as outlined in the last paragraph. He said the low total of the two is from Holton Brothers of Grafton Wisconsin in the amount of \$113,690.00 and he recommended approval.

Financing was discussed and the consensus was that if approved the funding will be worked out through the Finance Committee.

Alderperson Barr moved, seconded by Alderperson Sowieja to approve the low bid from Holton Brothers of Grafton Wisconsin in the amount of \$113,690.00 for Project #16-02 and that the funding be referred to the Finance Committee.

Ayes all; Nays none; Motion carried.

B) #17-02: NORTH POINT DRIVE/MICHIGAN AVENUE RELIGHTING PROJECT (ATTACHMENT)

Director Van Alstine said Van Ert Electric had called prior to the bid opening to say the person delivering the bid to Stevens Point had gotten delayed on Highway 39 where it was closed down and detoured due to a semi-truck accident. With the permission of the City Attorney the bid time was delayed one-half hour. He said unfortunately Van Ert Electric did not include the required bid bond and he recommends rejecting their bid. He said the next low bid was from Bushman Electric of Stevens Point in the amount of \$91,476.26, it's within budget and he would recommend approval.

He went on to say this project is in the area of Sentry Insurance on North Point Drive/Michigan Avenue and it is to replace and upgrade the old fixtures and buried cable. He said the fixtures and cables were installed when Sentry was built and repair parts are no longer available.

Alderperson Seiser asked what type of fixtures will be installed and Director Van Alstine said they will be similar to the ones downtown.

Alderperson Sevenich moved, seconded by Alderperson Walther to reject the bid from Van Ert Electric out of Wausau because the bid bond was not included with their bid and to accept the next low bid from Bushman Electric of Stevens Point in the amount of \$91,476.26 for Project #17-02.

Ayes all; Nays none; Motion carried.

2C: #18-02 DOOR INSTALLATION PROJECT - FIRE STATION NUMBER 1 (ATTACHMENT)

Director Van Alstine said the only bid received was from E.B. Sommers of Stevens Point in the amount of \$8,577.00, it is within budget and he recommends approval.

Alderson Nealis moved, seconded by Alderson Barr to accept the bid from E.B. Sommers of Stevens Point in the amount of \$8,577.00 for Project #18-02.

Ayes - 5; Nays none; Abstain - 1 (Alderson Sowieja); Motion carried.

3. CONSIDERATION AND APPROVAL OF QUOTE: THREE 1- TON FLATBED DUMP TRUCKS (ATTACHMENT - AGENDA PACKET)

Director Van Alstine said the low quote was from Scaffidi Motors of Stevens Point in the amount of \$89,325.00 He said as stated in the memo the cost is covered by the budgeted amount and used equipment account and he recommends approval.

Alderson Walther moved, seconded by Alderson Sowieja to accept the low quote from Scaffidi Motors in the amount of \$89,325.00 for the purchase of three 1-ton flatbed dump trucks.

Ayes all; Nays none; Motion carried.

4. TRAFFIC STUDIES

A) TRAFFIC STUDY #02-07-A

CREATE NO PARKING ZONE ON THE WEST SIDE OF PLOVER STREET FROM SHAURETTE STREET TO DIVISION STREET

B) TRAFFIC STUDY #02-07-B

ESTABLISH NO PARKING FIRE LANE ON THE NORTH AND SOUTH SIDES OF DRIVEWAY (WATER STREET ENTRANCE/EXIT) BETWEEN PORTAGE COUNTY HISTORICAL MUSEUM AND MUNICIPAL LOT 18

C) TRAFFIC STUDY #02-07-C

REPEAL PARKING METER TIME RESTRICTIONS OF TWO HOURS FROM THE TWO PARKING METERS ON THE WEST SIDE OF STRONGS AVENUE IN FRONT OF 1408 STRONGS AVENUE AND CREATE 15 MINUTE METERED PARKING ZONE AT THE ADDRESS OF 1408 STRONGS. (ATTACHMENT - AGENDA PACKET)

C/T Schlice said the vote would be for all three traffic studies and that he wanted to point out that Traffic Study No. 02-07-C should read "Create: Thirty (30) minute metered parking zone at the address of 1408 Strongs Avenue" instead of 15 minutes.

Alderson Nealis moved, seconded by Alderson Sevenich to approve Traffic Studies 02-07-A and 02 07 B as presented and to approve an amended Traffic Study 02-07-C to read "Create: Thirty (30) minute metered parking zone at the address of 1408 Strongs Avenue."

Alderson Seiser asked if taking these two parking spots left enough parking for Sentry and Director Van Alstine said it did and he said these parking spots will be used for residents to unload groceries, etc.

C/T Schlice called for a voice vote on the motion.

Ayes all; Nays none; Motion carried.

5. PETITION TO BLACKTOP THE ALLEY BETWEEN SMITH STREET AND PRENTICE STREET FROM FRANKLIN STREET TO FOURTH AVENUE (ATTACHMENT - AGENDA PACKET)

Alderson Sevenich said the alley is now gravel and difficult for the Street Department to keep in shape. She said the majority of the adjoining residents would like the alley blacktopped.

Director Van Alstine said it is not budgeted but will go to Finance in September.

Alderson Rackow pointed out it is all recoverable and the City will be financing it only until the money is recouped.

Bruce Strunc, 1408 Franklin, said he was very much opposed to the alley being blacktopped and he had canvassed some of the property owners whom he thought had signed the petition but had later changed their minds. He said did not believe over 50% of the adjoining property owners were in favor of the blacktopping.

A discussion followed where the adjoining property owners stated the pros and cons of a blacktopped alley. Safety was a major concern and some felt a gravel alley was safer while others felt a blacktopped alley would be safer. Speed bumps were brought up as a solution but Alderson Nealis said the City would be very reluctant to do that and Director Van Alstine said in such a narrow alley speed bumps would create a drainage problem. Alderson Nealis said a blacktopped alley will take care of some problems and create new ones.

Also discussed was that a gravel alley is more costly for the City to maintain. Alderson Rackow said it has been his experience that even though there are those who oppose blacktopping their alleys they are usually pleased after it is done.

Alderson Sowieja said we have to look at what the majority wants and he wasn't convinced that was true in this case.

Alderson Barr said he would support the ward Alderson's recommendation because they are looking at what is best for the ward.

Alderson Nealis said he would reluctantly support this.

Alderson Sowieja said he felt he represented the entire City.

Additional discussion took place that they would like a more clear and detailed list of those in favor and those not and that the property owners be verified.

C/T Schlice said this will go to the Common Council on Monday for a vote by the entire council.

Alderson Sevenich moved, seconded by Alderson Barr to approve the petition to blacktop the alley between Smith Street and Prentice Street from Franklin Street to Fourth Avenue.

Ayes -5; Nays - 1 (Alderson Sowieja); Motion carried.

6. PRELIMINARY RESOLUTION TO BLACKTOP ALL PROPERTY FRONTING UPON BOTH SIDES OF AN ALLEY BETWEEN SMITH STREET AND PRENTICE STREET FROM FRANKLIN STREET TO FOURTH AVENUE (ATTACHMENT - AGENDA PACKET)

C/T Schlice said this would follow the approval of the alley being blacktopped.

Alderson Sevenich moved, seconded by Alderson Barr to approve the Preliminary Resolution to blacktop all property fronting upon both sides of the alley between Smith Street and Prentice Street from Franklin Street to Fourth Avenue.

Ayes -5; Nays - 1 (Alderson Sowieja); Motion carried.

7. UPDATE ON AIRPORT CONSTRUCTION

Director Van Alstine said it is basically complete with the exception of painting and emulsions in the tie down areas. He said the painting will be done in late summer or early fall and the second coat of blacktop will be put down next year. He said at this point the area is useable.

He said the Bureau of Aeronautics inspected the areas where the trees were trimmed and removed in the clear zone and determined there are more that need to be taken and they will have their contractor do that. The trees to be trimmed or removed are in each approach area.

Alderson Molski said she had constituents who were concerned about so many trees being removed.

Alderson Rackow asked about the status of replacing the fuel tanks at the airport.

Director Van Alstine said he had hoped to have it ready for Council next week but it will be bid in September. He said he has been going over the specifications trying to understand them so he can rewrite them in such a way that they will be clear to the contractors. He said there aren't many companies that do this sort of thing and rules and regulations keep changing.

C/T Schlice said no action is required on this item.

8. UPDATE ON LINCOLN CENTER (ATTACHMENT - AGENDA PACKET)

Director Van Alstine said construction is coming along, the roof is on the main part, the outside is being enclosed, they hope to weatherproof next week and it is beginning to look like a building. He added the completion date is still October.

C/T Schlice said no action is required on this item.

9. SUPERINTENDENT OF SERVICES REPORT (ATTACHMENT - AGENDA PACKET)

Superintendent Krieski said in addition to his report they are working on Sandpiper, they are also hoping to finish the sealcoating tomorrow if the weather permits, after they finish Sandpiper they will go on to Georgia Street.

Alderson Rackow asked if the street painting will be finished in the school areas before school opens and Superintendent Krieski said it would.

Alderson Filipiak said he thought the buckshot used in sealcoating was too large this time and hazardous for bikers and asked if that could be reported to the supplying company. Superintendent Krieski said they have already talked to them.

Additional discussion took place on sealcoating. Alderson Rackow said he understood that sealant is applied, then the buckshot is put on and the excess buckshot swept up so actually the loose buckshot is there temporarily. He also asked how long sealcoating extends the life of a street.

Superintendent Krieski said he was correct in the sequence of sealcoating, they use a quicker sealing mixture on the main areas so the buckshot can be removed sooner. He said sealcoating extends the life of the street by about five to seven years.

C/T Schlice moved, seconded by Alderson Nealis to accept the July 2002 Superintendent of Services Report and place it on file.

Ayes all; Nays none; Motion carried.

10. DIRECTOR'S REPORT (ATTACHMENT - AGENDA PACKET)

Director Van Alstine presented his July 2002 report.

Alderson Nealis moved, seconded by Alderson Sevenich to accept the July 2002 Director's Report and place it on file.

Ayes all; Nays none; Motion carried.

The meeting was adjourned.

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