

Meeting Minutes

Board of Water and Sewage Commissioners

Monday, January 14, 2002

12:00 P.M. PRESENT: Paul Adamski, Eugene Tubbs, Dave Eckholm, Ann Shannon, and Ed Bancker.

ALSO PRESENT: Greg Disher, Kim Halverson, Don Ceplina, Jaime Zdroik, and Barbara Martin Stevens Point Journal.

Index of these Minutes:

I. ADMINISTRATION

1. Approval of minutes of the December 10, 2001 meeting.

II. ACCOUNTING

2. Consideration of claims for the Water and Sewage Treatment Utilities.

3. Discussion and possible action on Well 9 chemical and sanitary waste system improvements.

4. Discussion on new elevated water tower.

III. WATER OPERATIONS

5. Report on water distribution operations.

6. Report on water supply operation.

7. Report on Automated Meter Reading (AMR) System.

8. Consideration of hiring two interns to do GPS surveying.

IV. SEWAGE TREATMENT OPERATIONS

9. Report on sewage treatment operations.

I. ADMINISTRATION

1. Approval of minutes of the December 10, 2001 meeting.

Paul Adamski requested that the short, intermediate, and long-term recommendations from the water study completed by Earth Tech be provided to the Commission in list form with an explanation on each item as to whether staff agrees or disagrees with the recommendation and why. This would help the Commission determine what the priorities would be now and in the future.

Paul stated that he requested a status on the sampling done by CPC Engineering at the UWSP. Greg stated that he has not been provided any information on that project.

Motion made by Ann Shannon, seconded by Ed Bancker to approve the minutes of the December 10, 2001 meeting.

Ayes all. Nays none. Motion carried.

II. ACCOUNTING

2. Consideration of claims for the Water and Sewage Treatment Utilities.

Paul Adamski presented the statement of claims for the Water Utility for December. The balance on hand after the December 10, 2001 meeting was \$1,428,148.08; the bank deposits since then were \$882,460.45. Checks issued since the December 10, 2001 meeting numbered 36121 through 36168 were in the amount of \$1,094,067.78. Checks numbered 36169 through 36189 for \$188,733.44 were presented for action on January 14, 2002. The net balance on hand January 14, 2002 was \$1,027,807.31.

Dave Eckholm questioned the amount paid to Sentry for data services. Dave would like this item to be revisited to see if there is a more cost effective billing system available.

The Commission would like a report showing what was paid to Sentry in the last two years for the billing system.

Motion made by, Dave Eckholm, seconded by Ann Shannon to approve the water utility claims as audited and read.

Ayes all. Nays none. Motion carried.

Paul Adamski also presented the statement of claims for the Sewage Treatment Utility for December. The balance on hand after the December 10, 2001 meeting was \$932,463.44; the bank deposits since then were \$135,138.10. Checks issued since the December 10, 2001 meeting numbered 22158 through 22189 were in the amount of \$95,773.64. Checks numbered 22190 through 22208 for \$22,119.10 were presented for action on January 14, 2002. The net balance on hand January 14, 2002 was \$949,708.80.

Motion made by Ed Bancker, seconded by Eugene Tubbs to approve the sewage utility claims as audited and read.

Ayes all. Nays none. Motion carried.

3. Discussion and possible action on Well 9 chemical and sanitary waste system improvements.

No action taken.

4. Discussion on new elevated water tower.

Due to the fact that there are new Commissioners since this item was initially discussed, the Commissioners would like to be provided copies of the minutes, and handouts that were presented over the last two years that contained the possible alternatives, and pros & cons of constructing a new elevated water tower.

III. WATER OPERATIONS

5. Report on water distribution operations.

The report was distributed.

A total of 10 valves were operated in December 2001.

A total of 0 new business properties have been checked for backflow preventors in December 2001 for a total of 0 in 2001.

6. Report on water supply operation.

Our pumpage in December was 168,194,000 gallons, a decrease of 6,597,000 gallons of water from December 2000.

7. Report on Automated Meter Reading (AMR) System.

Kim stated that they are making good progress with the meter exchanges. A report was run by Sentry to find out how many meters needed to be exchanged yet and according to that report, there is approximately 625, as of 1/1/02.

A meeting was held with WPS regarding the situations where there is no electric meter to connect to. WPS has a preliminary draft completed of what it is going to cost using different technology to obtain readings at those locations where the AMR System is not compatible. That should be ready to be presented to the Commission at next months meeting.

8. Consideration of hiring two interns to do GPS surveying.

Motion made by Ann Shannon, seconded by Eugene Tubbs to approve hiring two interns through the UWSP to do GPS surveying at a wage of \$9.31 per hour.

Ayes all. Nays none. Motion carried.

IV. SEWAGE TREATMENT OPERATIONS

9. Report on sewage treatment operations.

B.O.D. (5.83 ppm), Phosphorus (0.52 ppm) and Suspended Solid (5.19 ppm), limits were met for the month of December 2001.

Don stated that he and Greg are working on the Compliance Maintenance Report.

Eugene Tubbs stated from the charts provided at the last meeting that he observed a pattern during the week where there are high B.O.D. s and suspended solids. Don stated that it is hard to tell for sure what days the high B.O.D. s are being generated on due to the delays in the system flow. Don also stated that they graphed the B.O.D. levels every day for a 5 year period and could not come up with any conclusions of where the high B.O.D. s were coming from.

V. ADJOURNMENT

Motion made by Dave Eckholm, seconded by Eugene Tubbs to adjourn.

Ayes all. Nays none. Motion carried.

MEETING ADJOURNED

12:35 pm

BOARD OF WATER AND SEWAGE COMMISSIONERS

EUGENE TUBBS, SECRETARY

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Bottom of Form