

Meeting Minutes

Board of Water and Sewage Commissioners

Monday, April 8, 2002

12:00 P.M. PRESENT: Paul Adamski, Eugene Tubbs, Dave Eckholm, Ann Shannon, Ed Bancker.

ALSO PRESENT: Greg Disher, Kim Halverson, Don Ceplina, Jaime Zdroik, Al Herrman and Jerry Held from Wisconsin Public Service, and Barbara Martin - Stevens Point Journal.

Index of these Minutes:

I. ADMINISTRATION

1. Approval of minutes of the March 11, 2002 meeting.
2. Announcement of Wastewater Superintendent's retirement.

II. ACCOUNTING

3. Consideration of claims for the Water and Sewage Treatment Utilities.

III. WATER OPERATIONS

4. Report on water distribution operations.
5. Report on water supply operations.
6. Report on Automated Meter Reading (AMR) System.
7. Consideration of Commercial and Industrial AMR Deployment.

IV. SEWAGE TREATMENT OPERATIONS

8. Report on meeting with DNR regarding wastewater treatment needs for Stevens Point area.
9. Report on sewage treatment operations.

The next Water and Sewage Commission meeting will be held on May 13, 2002.

V. ADJOURNMENT

I. ADMINISTRATION

1. Approval of minutes of the March 11, 2002 meeting.

Motion made by Eugene Tubbs, seconded by Ann Shannon to approve the minutes of the March 11, 2002 meeting.

Ayes all. Nays none. Motion carried.

2. Announcement of Wastewater Superintendent's Retirement.

The Commissioners congratulated Don Ceplina on the announcement of his retirement and they also thanked him for his years of service.

II. ACCOUNTING

3. Consideration of claims for the Water and Sewage Treatment Utilities.

Paul Adamski presented the statement of claims for the Water Utility for March. The balance on hand after the March 11, 2002 meeting was \$1,162,553.76; the bank deposits since then were \$254,740.92. Checks issued since the March 11, 2002 meeting numbered 36356 through 36393 were in the amount of \$224,881.06. Checks numbered 36394 through 36416 for \$181,860.36 were presented for action on April 8, 2002. The net balance on hand April 8, 2002 was \$1,010,553.26.

Motion made by Dave Eckholm, seconded by Ed Bancker to approve the water utility claims as audited and read.

Ayes all. Nays none. Motion carried.

Paul Adamski also presented the statement of claims for the Sewage Treatment Utility for March. The balance on hand after the March 11, 2002 meeting was \$1,285,228.90; the bank deposits since then were \$122,971.61. Checks issued since the March 11, 2002 meeting numbered 22325 through 22354 were in the amount of \$98,149.86. Checks numbered 22355 through 22366 for \$11,925.42 were presented for action on April 8, 2002. The net balance on hand April 8, 2002 was \$1,298,125.23.

Motion made by Eugene Tubbs, seconded by Dave Eckholm to approve the sewage utility claims as audited and read.

Ayes all. Nays none. Motion carried.

III. WATER OPERATIONS

4. Report on water distribution operations.

The report was distributed.

A total of 6 valves were operated in March 2002.

A total of 10 business properties have been checked for backflow preventors in March 2002 for a total of 152 in 2002.

Greg stated that the sample taken at Well #5 for nitrates is in accordance with the DNR's Safe Drinking Water Act. The results showed the nitrate level at 7.72mg/l. The maximum contaminate level is 10mg/l.

5. Report on water supply operation.

Our pumpage in March was 196,611,000 gallons, an increase of 5,688,000 gallons of water from March 2001.

6. Report on Automated Meter Reading (AMR) System.

Kim stated that we are still working on the project to try to get it completed.

Jerry Held from Wisconsin Public Service stated that there are approximately 600 residential and 250 commercial and industrial sites left to complete. It will be approximately 60 to 90 days before the project will be finished. Jerry also stated that they are looking at a separate system for the UWSP.

Paul Adamski wanted to know the reasons why they are having problems completing the work at the residential sites. Jerry Held stated that the major factors are missing appointments, getting in contact with the customers in order for them to provide access into their homes, and that in certain instances the standard installation procedures for hooking up to the AMR system will not work. In those instances other solutions are being investigated.

7. Consideration of Commercial and Industrial AMR Deployment.

Al Herrman and Jerry Held from Wisconsin Public Service explained the Commercial and Industrial AMR Deployment Contract.

Greg stated that Jerry Held, Bruce Dehlinger, and a Sargent employee visited 251 sites to complete an AMR solution survey for each water meter resulting in a firm price for installation on an individual meter basis. Greg also stated that he gave the contract to the City Attorney last week for his review and he found no problems with it.

Jerry explained the Project Description; Project Scope (which does not include the UWSP and the Stora Enso paper facility); Scope of Work, which included, labor, survey's, installation of water meter pulsers & encoders, AMR technology & interconnection of AMR water devices, DCSI products, Nertec devices; Deployment Schedule - customer contact & communications; AMR Technology Breakdown; Customer Information & Support, Water Metering & Technical Support; Pricing (shared cost savings) and Total Costs.

Motion made by Dave Eckholm, seconded by Eugene Tubbs to approve the Commercial and Industrial AMR Deployment contract in the amount of \$55,025 with the understanding that the "total cost not to exceed" language will be added to the contract on Page 6, No. 6 b. or Page 7.

Ayes all. Nays none. Motion carried.

IV. SEWAGE TREATMENT OPERATIONS

8. Report on meeting with DNR regarding wastewater treatment needs for Stevens Point Area.

Paul and Greg met with Joe Behlen from the DNR to discuss the wastewater treatment needs for the Stevens Point area. Paul explained that Joe Behlen believes that the loading problems are actually due to the growth in the community. Joe Behlen suggested that a meeting be held with the Village of Whiting to discuss the future of wastewater treatment.

Greg contacted Strand Associates regarding a design capacity review. Strand Associates could do the design capacity review for approximately \$4,000 to \$5,000 in about a two to three week time period. No action was taken at this time regarding this review.

9. Report on sewage treatment operations.

B.O.D. (6.39 ppm), Phosphorus (1.31 ppm) and Suspended Solid (6.97 ppm), limits were met for the month of March 2002.

Don stated that two out of first three months of this year we have been over the design limit for BOD's and suspended solids.

V. ADJOURNMENT

Motion made by Dave Eckholm, seconded by Ann Shannon to adjourn.

Ayes all. Nays none. Motion carried.

MEETING ADJOURNED

12:44 pm

BOARD OF WATER AND SEWAGE COMMISSIONERS

EUGENE TUBBS, SECRETARY

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