

Meeting Minutes

PERSONNEL COMMITTEE

Monday, November 12, 2001, 7:35 P.M.

City Water Department - 300 Bliss Avenue

Present: Chairman Rackow, Alderpersons Sevenich, Filipiak, Seiser, Moore

Also Present: Mayor Wescott, C/T Schlice, Clerk Zdroik, Directors Disher, Schrader, Van Alstine; Alderpersons Walther, Sowieja, Barr, Molski, Nealis, Phillips; Mayoral Assistant Molepske, Portage County Personnel Director Freiberg, Barb Martin (Journal), Gene Kemmeter (Gazette)

**1. Request to refill a vacancy - Assessor s Office.**

In a memo addressed to Mayor Wescott, Assessor Kuehn is requesting permission to fill the vacant Administrative Assistant position in the **Assessor s Office**. **The position became vacant as a result of the hiring of Sharon Patoka to the Deputy Assessor position. Mrs. Patoka held th** Administrative Assistant position before becoming the Deputy Assessor.

This request has been approved by Mayor Wescott and is in the budget.

**Ald. Filipiak moved, Ald. Moore seconded, to approve the request to fill the vacant Administrative Assistant position in the Assessor s Office.**

Ayes, all; nays, none. Motion carried.

**2. Update on progress of Preferred Provider Organization (PPO).**

The PPO plan for non-represented employees was approved by the Personnel Committee and the Common Council at their meetings in January 2001. One of the conditions when this plan was approved was that the Personnel Committee review and update the progress at its November 2001, meeting. The plan is being implemented as a "silent PPO" for the non-represented employees and for the bargaining units that have settled their contracts, i.e. Police Department, Fire Department and Water Department.

Personnel Specialist Jakusz reported that the plan is doing very well with a 86.2% utilization rate and a dollar savings of \$10,550. The period covered by this report is from March 1, 2001, through September 30, 2001. She added that one claim which did not make the cutoff date, netted a \$7,000 savings. To date, the City has reimbursed two non-represented employees a total of \$166 for claims incurred outside of the network.

Specialist Jakusz further recommends to the Personnel Committee that the progress be reviewed annually.

Ald. Seiser moved, Ald. Filipiak seconded, to continue the program for non-represented employees with a review of progress in 2002.

Ayes, all; nays, none. Motion carried.

**3. Consideration of pay adjustment to 2001 increase and 2002 increase for non-represented employees.**

Ald. Moore moved, Ald. Sevenich seconded, to approve the 2001 pay adjustment increase of .4% and the 2002 pay increase of 3.4% for non-represented employees.

Ayes, all; nays, none. Motion carried.

**4. Adjourn into closed session (approximately 7:40 P.M.) pursuant to Wisconsin Statute 1985(1)(b) and (f) to hear the following grievances:**

Parks Grievance 2-01

Streets Grievance - Funeral Leave

and (e) for an update on bargaining

Ald. Filipiak moved, Ald. Moore seconded, to adjourn into closed session.

Roll Call: Ayes: Chairman Rackow, Alderpersons Sevenich, Filipiak, Seiser, Moore.

Nays: None. Motion carried.

**5. Reconvene into open session (approximately 30 minutes after adjourning into closed session) for action on the above grievances.**

Ald. Filipiak moved, Chairman Rackow seconded, to reconvene into open session.

Roll Call: Ayes: Chairman Rackow, Alderpersons Sevenich, Filipiak, Seiser, Moore.

Nays: None. Motion carried.

Ald. Sevenich moved, Ald. Filipiak seconded, to deny Parks Department grievance 2-01.

Ayes: Chairman Rackow, Alderpersons Sevenich, Filipiak, Moore.

Nays: Alderperson Seiser. Motion carried.

Ald. Moore moved, Ald. Seiser seconded, to deny the Streets Department grievance on funeral leave.

Ayes, all; nays, none. Motion carried.

**6. Adjournment - 8:45 P.M.**

The meeting minutes reproduced on this website are derived from the computer files used to produce the official minutes for the City of Stevens Point, but are unofficial. The minutes on this web site cannot be certified under s. 889.08, Wis. Stats., and cannot be considered prima facie evidence under s. 889.04, Wis. Stats. Certain tables, maps, and other documents that are a part of the official minutes are not included in the files reproduced on this website. Please consult the printed minutes, available in the City Clerk's Office, for the official text. The decisions made by City of Stevens Point boards, committees, and commissions (other than the Police & Fire Commission) are advisory only and are not binding on the city until affirmed at a meeting of the Common Council. Some of the minutes on this web site might not be approved by the Common Council as of today.

Bottom of Form