

Meeting Minutes

Police & Fire Commission

April 10, 2001

4:30 p.m. Roll Call Commissioners Boylan, Fandre, Judy and Taylor.

Commissioner Meyer - excused.

Also Present Police Chief Carpenter, Fire Chief Barnes, Mayor Wescott, Jay Gordon and Tracy Aldrich

People to be heard and announcements

None.

Approval of Minutes

Commissioner Taylor moved, seconded by Commissioner Fandre, to approve the minutes of the March 12, 2001 meeting.

Ayes, all; nays, none. Motion carried.

Confirmation of Bills

Commissioner Fandre moved, seconded by Commissioner Boylan, to approve the confirmation of the March 2001 bills.

Ayes, all; nays, none. Motion carried.

Discussion, with possible action, regarding an evaluation of all dispatch services in Portage County

Commissioner Taylor, Chief Carpenter and Chief Barnes briefed the Commission regarding a recent meeting with county officials. The Commission decided not to take any action at this time. The Commission will wait to hear from county officials in regard to the county collecting data to support the idea of combining dispatch centers.

Fire Chief s Report

Fire Chief Barnes reported:

Monthly statistical reports were discussed.

Operational and capital budgets were reviewed.

The Chief briefed the Commission on the federal grant to replace 615. There have been 16,000 downloads as of April 4, 2001 and FEMA is getting 250 calls per day. The Chief distributed a CONCEPT drawing of the 18 foot replacement rescue unit.

The lead paramedic job description is finished. The Chief expressed his appreciation to the Union for their support in helping to complete the job description.

The Department is completing a project to standardize frequency assignments in all radios.

The Department is in the process of refurbishing the skid load on 605 in preparation for arrival of the replacement pick-up truck.

Tracey Kujawa has been asked to head a committee to recommend a fitness machine.

The Department is continuing to evaluate a method to administer entry-level physical ability exam.

Redesign of current call back paging system.

Lorna will be updating the current fire reporting system this summer to meet the national standard.

Chief Hector Sevilla and Chief Jamie Delgado, Nicaraguan National Fire Chiefs, visited Stevens Point on March 15th 2001.

The Department is converting to an in-house method of accomplishing the required annual SCBA fit testing. This saves the Department approximately \$882.00 annually.

Sentry Insurance recently completed a safety inspection and identified a few areas of improvement.

A news release dated March 19th 2001 was sent to all new media regarding updated training for paramedic program.

The Chief produced and personally delivered a certificate of appreciation to Horgan for teaching three classes on fire alarm systems.

Bureau Chief Crandell was successful at getting the Waterous training trailer in Stevens Point on April 9th 2001. There were 58 attendees from Portage County.

The Chief authorized annual dues to Portage County Fire Investigation Task Force.

There was a fatal fire at 3008 Prais Street on March 15, 2001.

The Department assisted the Police Department on March 17, 2001 with an ordinance search of a Portage Street residence.

There was a house fire at 2216 Lora Street on April 6, 2001.

The Department assisted Amherst on a mutual aid call on April 6, 2001.

On April 17, 2001 the Fire Department will be a partner with the Consumer Product Safety Commission.

On April 18, 2001 the Department will have an ambulance and aerial fire truck at the Holiday Inn for Career Expo.

On April 28, 2001 the Department will have an ambulance at SPASH for the Cultural Fest.

In August and September the Department will be filming "Healthy Living" for St. Michael s Hospital. This will be a 30 minute program.

Commissioner Boylan moved, seconded by Commissioner Fandre, to approve the Fire Chief s report for March 2001.

Ayes, all; nays, none. Motion Carried.

Police Chief s Report

Chief Carpenter reported:

Monthly statistical report was discussed.

Operational and capital budgets were reviewed.

The Chief distributed a pie chart depicting the distribution of years of service for the 44 sworn police officers on the Department.

The organizational chart was redone to conform to accreditation standards.

The Chief is working with SPASH officials to conduct a selection process to assign a new PSL at SPASH to replace Sgt. Babl.

Accreditation review is scheduled for May 1 through 3, 2001. The Department is planning to schedule a public information meeting on May 1st.

At the completion of the accreditation process the Chief plans on creating a plan for strategic planning. The strategic planning process will not

take place until 2002.

To date the Department has received 19 police officer applications. Deadline for application is April 18, 2001 at 4:00 p.m.
The Chief briefed the Commission on the Highway 10 construction project.

Commissioner Fandre moved, seconded by Commissioner Taylor, to approve the Police Chief's report for March 2001.

Ayes, all; nays, none. Motion carried.

Adjournment

The meeting adjourned at 5:30 p.m.

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