

Meeting Minutes

BOARD OF PUBLIC WORKS

MONDAY, MARCH 12, 2001 - 6:15 P.M. PRESENT: Mayor Wescott,, Alderpersons Barr, Kedrowski, Nealis, Molski, Walther

EXCUSED: C/T Schlice

ALSO PRESENT: Director Van Alstine, Clerk Zdroik, Mayoral Assistant Marciniak, Assessor Kuehn, Airport Manager Grantham, Attorney Molepske, Captain Daubert, Director Gardner, Director Schrader, Director Disher, Reid Rocheleau, Fred Hopfensperger, Carl Rasmussen, Larry Fasula, Peggy Rentz, Gene Kemmeter, Susan Kampmeier, Scott Krueger; Alderpersons Moore, Pazdernik, Phillips, Rackow, Sevenich

1. PARKING METER REPORT (ATTACHMENT-AGENDA PACKET)

Mayor Wescott presented the February 2001 Parking Meter Report.

Alderson Molski moved, seconded by Alderson Barr to accept the February 2001 Parking Meter Report and place it on file.

Ayes - all; Nays - none; Motion carried.

2. AIRPORT ACTIVITY REPORT (JANUARY AND FEBRUARY, 2001) (ATTACHMENT-AGENDA PACKET)

Airport Manager Grantham presented his report for January and February of 2001.

Alderson Walther moved, seconded by Alderson Nealis to accept the January and February 2001 Airport Activity Report and place it on file.

Ayes - all; Nays - none; Motion carried.

3. CONSIDERATION OF LEASING LAND AT AIRPORT (ATTACHMENT-AGENDA PACKET)

Mayor Wescott said this item had been at the February 2001 Plan Commission meeting and there were changes that were presented at a special Board of Public Works meeting in February. As a result it was necessary to route the changes through the March Plan Commission and March Board of Public Works and finally the Council. He said the Plan Commission had approved the changes.

Alderson Kedrowski asked when we would see the lease and if they would be paying property tax?

Mayor Wescott said it was the same as the lease for Sentry Insurance at 9.81 cents per square foot. Assessor Kuehn said they would be assessed for the building.

Alderson Molski moved, seconded by Alderson Kedrowski to approve the lease of property as shown on the site plan presented to the Board of Public Works.

Ayes - all; Nays - none; Motion carried.

4. CONSIDERATION OF BIDS: #05-01 - 2001 BITUMINOUS PATCHING PROJECT (ATTACHMENT)

Director Van Alstine said there were two bids and the low bid was from American Asphalt in the amount of \$54,072. He said the unit price was the same as last year and he recommended approval.

Alderson Barr moved, seconded by Alderson Kedrowski to accept the low bid from American Asphalt of Mosinee in the amount of \$54,072.00 for project #05-01.

Ayes - all; Nays - none; Motion carried.

5. CONSIDERATION OF QUOTES: (ATTACHMENT)

A) DIGITAL ORTHOPOTO

Director Van Alstine said the low quote was from Horizons in the amount of \$76,160.00 and he said this was for a color orthophoto that will tie into GIS and he said \$35,000 of this is funded by the Water Department. He added we have purchased items from them in the past and he recommended approval.

**Alderson Nealis moved, seconded by Alderson Walther to accept the low quote in the amount of \$76,160.00 from Horizon s out of Minnetonka Minnesota for the purchase of color digital orthophoto.**

Ayes - all; Nays - none; Motion carried.

B) GPS SURVEY EQUIPMENT

Director Van Alstine said the low quote was from Seiler Instruments in the amount of \$58,276.35, we have purchased from them in the past, this is within budget and half funded by the Water Department and he recommended approval.

Alderson Kedrowski moved, seconded by Alderson Molski to accept the low quote in the amount of \$58,276.35 from Seiler Instruments out of Sheboygan Wisconsin for GPS survey equipment.

Ayes - all; Nays - none; Motion carried.

6. TRAFFIC STUDY NO. 01-02-D REMOVE METER PARKING-LOT #1 (LEGION) AND LOT #7 (RIVERBEND) (ATTACHMENT-AGENDA PACKET)

Captain Daubert said they would like to request to amend the Traffic Study to be instead of removing all the meters in the RiverBend lot, that they leave six meters near the restaurant for the convenience of that business.

Alderson Nealis moved, seconded by Alderson Barr to approve Traffic Study No. 01-02-D with the amendment to leave six meters near the restaurant.

Ayes - all; Nays - none; Motion carried.

7. REQUEST FROM PORTAGE COUNTY CULTURAL FESTIVAL COMMITTEE TO FLY THEIR LOGO FLAGS FROM LIGHT POLES ALONG CENTERPOINT DRIVE IN CONNECTION WITH THEIR ANNUAL FESTIVAL IN APRIL (ATTACHMENT-AGENDA PACKET)

Director Van Alstine said this would be similar to flying the Special Olympics flags.

Alderson Molski asked if the City puts them up and Director Van Alstine said yes.

Alderson Phillips questioned if this will open it up to other organizations making similar requests.

Mayor Wescott said by authorizing Special Olympics to hang their flags we have opened the door to allow other organizations to petition to the Board of Public Works.

Alderson Kedrowski said it will be up to the Board to screen the requests and he moved, seconded by Mayor Wescott to approve the request from Portage County Cultural Festival Committee to fly their logo flags from light poles along Centerpoint Drive in connection with their annual festival in April.

Ayes - all; Nays - none; Motion carried.

8. HIRING CONSULTANT FOR PORTAGE/RESERVE STREET DESIGN (ATTACHMENT-AGENDA PACKET)

Director Van Alstine said about a year ago the University came to us with the concept and they have budgeted the money. He said we contacted two local consultants who decided to get together to do this, and the amount of \$23,000 is within the ballpark for this type of project. He recommended approval.

The Mayor asked about the time line and Carl Rasmussen said they would like to have the report back by September to coincide with other projects in 2002.

**Alderson Kedrowski said he didn't feel this should be approved, he didn't know what we were trying to solve and that this had never been discussed by the Board of Public Works. He said he hasn't heard of any problems.**

Carl Rasmussen said we are trying to make a more efficient and safer traffic pattern by aligning the streets and also to make the pedestrian crossing safer, which he said is the second highest used pedestrian crossing on campus.

Alderson Kedrowski said he would not vote approval until he could see the plan.

Mayor Wescott said he remembered this from a previous Board meeting and said those minutes and a copy of the design would be attached to **this month's minutes.**

Director Gardner said the purpose of this is to develop a concept and then bring that concept to the Aldersons for approval.

Alderson Molski moved, seconded by Alderson Walther to accept the quote from Rettler Corporation in the amount of \$23,000 to hire a consultant for the Portage/Reserve Street design.

Ayes - 5; Nays - 1 (Alderson Kedrowski); Motion carried.

9. SUPERINTENDENT OF SERVICES REPORT (ATTACHMENT-AGENDA PACKET)

Director Van Alstine said he would try to answer any questions.

Alderson Kedrowski asked how the salt was holding up and Director Van Alstine said we have enough for four more storms.

**Alderson Rackow commented on the amount of signs that had to be repaired due to vandalism and he remarked that there wasn't much we could do except ask the public to report any incidents they see.**

Mayor Wescott moved, seconded by Alderson Kedrowski to accept the February 2001 Superintendent of Services Report and place it on file.

Ayes - all; Nays - none; Motion carried.

10. DIRECTOR S REPORT (ATTACHMENT-AGENDA PACKET)

Director Van Alstine said he would like to add that after an airport inspection last fall by the State Bureau of Aeronautics, we were notified that some of the trees were too tall for the glide slope. This spring crews will begin removing those trees. He said they are primarily near the ski lodge and he added they have grown three feet in the last two years.

**Alderson Barr moved, seconded by Alderson Nealis to accept the February 2001 Director's Report and place it on file.**

Director Van Alstine reported that Phase 2 of the Highway 10 project will begin in approximately three weeks. He said the bids were opened and accepted but the Governor has not yet signed the contracts. He said they will start on April 2nd and he went over the order that the construction will be done and outlined the detours.

Mayor Wescott said we have a public information meeting tentatively scheduled for March 28th at P.J. Jacobs Junior High School.

Alderson Kedrowski asked about the temporary construction permits and Director Van Alstine said we have received them all except for seven or eight.

The Mayor called for a voice vote on the motion.

Ayes - all; Nays - none; Motion carried.

The meeting was adjourned.

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