

Meeting Minutes

Board of Water and Sewage Commissioners

Friday, February 9, 2001

11:30 A.M. PRESENT: W. Scott Schultz, Eugene Tubbs, Dave Eckholm, and Ann Shannon.

ALSO PRESENT: Greg Disher, Kim Halverson, Don Ceplina, Jaime Zdroik, Billie Sturm, Roger Lepak, Bob Timdal, Mel Bembenek, Larry Slusarski, Mark Barnes - Fire Chief, K. Clarke Crandell - Bureau Chief SPFD, Jon Van Alstine - Engineering, Jeff Hild - Engineering, Jim Chaffee, Paul Sommers, Paul Cegelski, & Tim Harbach of Earth Tech, and Jay Schrank - Specialized Computers.

EXCUSED ABSENCE: Paul Adamski

I. ADMINISTRATION

1. Approval of minutes of the January 8, 2001 meeting.

Motion made by Dave Eckholm, seconded by Eugene Tubbs to approve the minutes of the January 8, 2001 meeting.

Ayes all. Nays none. Motion carried.

II. ACCOUNTING

2. Consideration of claims for the Water and Sewage Treatment Utilities.

Scott Schultz presented the statement of claims for the Water Utility for January. The balance on hand after the January 8, 2001 meeting was \$717,545.93; the bank deposits since then were \$915,391.26. Checks issued since the January 8, 2001 meeting numbered 35151 through 35212 were in the amount of \$463,454.48. Checks numbered 35213 through 35240 for \$47,173.71 were presented for action on February 9, 2001. The net balance on hand February 9, 2001 was \$1,122,309.00.

Motion made by Eugene Tubbs, seconded by Dave Eckholm to approve the water utility claims as audited and read.

Ayes all. Nays none. Motion carried.

Scott Schultz also presented the statement of claims for the Sewage Treatment Utility for January. The balance on hand after the January 8, 2001 meeting was \$893,270.17; the bank deposits since then were \$331,452.48. Checks issued since the January 8, 2001 meeting numbered 21474 through 21522 were in the amount of \$30,017.69. Checks numbered 21523 through 21545 for \$21,400.52 were presented for action on February 9, 2001. The net balance on hand February 9, 2001 was \$1,173,304.44.

Motion made by Eugene Tubbs, seconded by Dave Eckholm to approve the sewage utility claims as audited and read.

Ayes all. Nays none. Motion carried.

3. Consideration of purchasing a Digital Ortho Photograph with City.

Motion made by Ann Shannon, seconded by Eugene Tubbs to approve the purchase of a Digital Ortho Photograph with the City. The Water Department's share would be \$35,000.00.

Ayes all. Nays none. Motion carried.

4. Consideration of chemical bids.

Motion made by Dave Eckholm, seconded by Eugene Tubbs to accept the low bids from Hydrate Chemical for Chlorine - \$3,630.00 for 60 cylinders; Sodium Hypochlorite - \$6,937.20 for 1,400 gallons; Hydroflousilicic Acid - \$9,880.00 for 6,000 gallons; and Caustic Potash Flake 90% - \$1,300 for 2,000 lbs; and the bid from Eaglebrook Inc. for Ferric Chloride - \$11,666.00 for 20,000 gallons.

Ayes all. Nays none. Motion carried.

5. Consideration of contract change proposal for WPS concerning Automated Meter Reading System (AMR).

This item will be brought back at next months meeting.

III. WATER OPERATIONS

6. Report on water distribution operations.

The report was distributed.

A total of 0 valves were operated in January 2001.

A total of 0 new business properties have been checked for backflow preventors in January 2001 for a total of 0 in 2001.

7. Report on water supply operation.

Our pumpage in January was 184,040,000 gallons, a decrease of 5,628,000 gallons of water from January 2000.

8. Report on Automated Meter Reading (AMR) System.

A meeting was held with Wisconsin Public Service this morning. WPS is considering a contract change proposal.

The weather has been giving Sargent Electric problems with the wiring.

9. Report on Geographic Information System (GIS) & Demonstration.

Earth Tech presented a GIS demonstration covering all of the steps that have been completed thus far and the amount of work each step entailed. The items that were covered in the GIS demonstration were: Map Conversion; Application Development; an ArcIMS Demonstration; Cost/Benefit; and a sample of Digital Orthophotography.

IV. SEWAGE TREATMENT OPERATIONS

10. Report on Operation Needs Review.

A meeting was held with John Jury regarding the waste disposal of the Debot Center, University Center and the College of Professional Studies buildings. Greg provided them with information on the Somat Waste Chipper that would allow them to chip up garbage and put it into landfill instead of it going into the sanitary system. If the University does purchase the waste chippers, that would reduce the loading to the sewage plant by eliminating waste from approximately 4,700 customers.

11. Report on sewage treatment operations.

B.O.D. (6.76 ppm), Suspended Solid (7.53 ppm), and Phosphorus level (1.25) limits were met for the month of January 2001.

There is an increase in phosphorus levels due to supernate from the thickener being recycled through the plant.

12. Consideration of Compliance Maintenance Resolution.

Motion made by Eugene Tubbs, seconded by Ann Shannon to approve the Compliance Maintenance Resolution.

Ayes all. Nays none. Motion carried.

VI. ADJOURNMENT

Motion made by Eugene Tubbs, seconded by Dave Eckholm to adjourn.

Ayes all. Nays none. Motion carried.

MEETING ADJOURNED

12:55 pm

BOARD OF WATER AND SEWAGE COMMISSIONERS

W. SCOTT SCHULTZ, PRESIDENT

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