

Meeting Minutes

Board of Water and Sewage Commissioners

Monday, March 12, 2001

11:30 A.M. PRESENT: Eugene Tubbs, Dave Eckholm, Paul Adamski, and Ann Shannon.

ALSO PRESENT: Greg Disher, Kim Halverson, Don Ceplina, and Jaime Zdroik.

EXCUSED ABSENCE: W. Scott Schultz

I. ADMINISTRATION

1. Approval of minutes of the February 9, 2001 meeting.

Motion made by Dave Eckholm, seconded by Paul Adamski to approve the minutes of the February 9, 2001 meeting.

Ayes all. Nays none. Motion carried.

II. ACCOUNTING

2. Consideration of claims for the Water and Sewage Treatment Utilities.

Eugene Tubbs presented the statement of claims for the Water Utility for February. The balance on hand after the February 9, 2001 meeting was \$1,122,309.00; the bank deposits since then were \$443,968.70. Checks issued since the February 9, 2001 meeting numbered 35241 through 35308 were in the amount of \$447,583.87. Checks numbered 35309 through 35332 for \$433,465.73 were presented for action on March 12, 2001. The net balance on hand March 12, 2001 was \$685,228.10.

Motion made by Dave Eckholm, seconded by Paul Adamski to approve the water utility claims as audited and read.

Ayes all. Nays none. Motion carried.

Eugene Tubbs also presented the statement of claims for the Sewage Treatment Utility for February. The balance on hand after the February 9, 2001 meeting was \$1,173,304.44; the bank deposits since then were \$181,407.92. Checks issued since the February 9, 2001 meeting numbered 21546 through 21585 were in the amount of \$61,929.85. Checks numbered 21586 through 21610 for \$25,753.33 were presented for action on March 12, 2001. The net balance on hand March 12, 2001 was \$1,267,029.18.

Motion made by Dave Eckholm, seconded by Ann Shannon to approve the sewage utility claims as audited and read.

Ayes all. Nays none. Motion carried.

3. Consideration of Supervisory Control & Data Acquisition (SCADA) bids.

The present SCADA System is nine years old and we are starting to have problems with it.

We received bids from Instrument Control Systems, Inc.; US Filter; and L.W. Allen, Inc. Strand Associates looked over the bids and agreed that all bids were equal.

Motion made by Dave Eckholm, seconded by Paul Adamski to accept the low bid from L.W. Allen, Inc. in the amount of \$105,826.00.

Ayes all. Nays none. Motion carried.

III. WATER OPERATIONS

4. Report on water distribution operations.

The report was distributed.

A total of 0 valves were operated in February 2001.

A total of 0 new business properties have been checked for backflow preventors in February 2001 for a total of 0 in 2001.

5. Report on water supply operation.

Our pumpage in February was 176,287,000 gallons, a decrease of 11,664,000 gallons of water from February 2000.

We are finishing up the 30" water main project at the well field. There is a surge valve that the Dorner Company will be repairing, and once that is done we will have both mains operating.

6. Report on Automated Meter Reading (AMR) System.

Kim stated that we have been talking to the plumber and WPS to try to figure out an efficient way to get meters exchanged and to get the project finished.

WPS tabled the contract change proposal for additional funds until next month.

We have been having problems with the Badger meters not registering water consumption. The water meter and the electric meter need to be hooked up simultaneously. This is causing additional expense and scheduling difficulties. A meeting was held with representatives from Badger meters regarding this issue.

We are still looking for a way to resolve this issue.

7. Report on Geographic Information System (GIS) & Demonstration.

The Wireless Pilot completed by Earth Tech was successful. The Wireless Pilot consisted of Earth Tech testing to see if we could access the GIS server through wireless cellular phone and laptop computer. Since the pilot was successful, the software has been ordered and a new phone line installed for this purpose.

Earth Tech will be bringing back the second part of the change order for the IMS software changes.

IV. SEWAGE TREATMENT OPERATIONS

8. Report on letter from the DNR regarding CMAR.

The letter from the DNR stated that our wastewater treatment facility generated 13 points on the CMAR which places it in the Voluntary Range, meaning no action is needed at this time according to the CMAR.

The DNR would like to know by June 30, 2001 what we intend to do concerning the loadings to the plant.

Greg talked to John Jury from the University of Wisconsin Stevens Point. John Jury stated that they will be putting in two chipping devices at the Debot Center and if they work well, they will also be installing the chipping device at the University Center. Once the chipping devices are installed that should reduce the loadings to the plant. Greg is also going to ask for them to install the chipping device in the College of Professional Studies building.

Greg stated that he has a list of 15 to 20 businesses that prepare foods where samples can be taken from manholes. Greg would like to have an intern from the sewage plant take the samples this summer if possible.

9. Report on Operation Needs Review.

Nothing to report. No discussion was held.

10. Report on sewage treatment operations.

B.O.D. (7.26 ppm), and Suspended Solid (8.68 ppm), limits were met for the month of February 2001.

Eaglebrook Inc. bid the wrong type of Ferric Chloride chemical, so they put in another bid for the correct type. Their bid was still lower than the other companies that placed a chemical bid on Ferric Chloride. Now the price is \$.71 per gallon.

The phosphorus level was at 2.21 p.p.m. exceeding the 1.4 p.p.m. limit on the discharge monitoring report in February. Don has taken action regarding this matter and currently the phosphorus levels have been reduced and the plant is back in compliance. Don also stated to prevent this from happening again he will take the phosphorus samples more often. Don sent a letter to the DNR explaining the situation.

VI. ADJOURNMENT

Motion made by Paul Adamski, seconded by Ann Shannon to adjourn.

Ayes all. Nays none. Motion carried.

MEETING ADJOURNED

12:32 pm

BOARD OF WATER AND SEWAGE COMMISSIONERS

EUGENE TUBBS, SECRETARY

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