

Meeting Minutes

Board of Water and Sewage Commissioners

Monday, June 11, 2001

12:00 P.M. PRESENT: Paul Adamski, Eugene Tubbs, Dave Eckholm, Ann Shannon, and Ed Bancker.

ALSO PRESENT: Greg Disher, Kim Halverson, Don Ceplina, and John Andres - Virchow, Krause & Co.

I. ADMINISTRATION

1. Election of Commission President.

Motion made by Dave Eckholm, seconded by Ann Shannon to nominate Paul Adamski for President of the Commission.

Ayes all. Nays none. Motion carried.

2. Approval of minutes of the May 7, 2001 meeting.

Motion made by Dave Eckholm, seconded by Ann Shannon to approve the minutes of the May 7, 2001 meeting.

Ayes all. Nays none. Motion carried.

II. ACCOUNTING

3. Consideration of claims for the Water and Sewage Treatment Utilities.

Paul Adamski presented the statement of claims for the Water Utility for May. The balance on hand after the May 7, 2001 meeting was \$623,239.79; the bank deposits since then were \$360,237.76. Checks issued since the May 7, 2001 meeting numbered 35499 through 35570 were in the amount of \$290,387.04. Checks numbered 35571 through 35643 for \$63,641.18 were presented for action on June 11, 2001. The net balance on hand June 11, 2001 was \$629,449.33.

Motion made by Dave Eckholm, seconded by Eugene Tubbs to approve the water utility claims as audited and read.

Ayes all. Nays none. Motion carried.

Paul Adamski also presented the statement of claims for the Sewage Treatment Utility for May. The balance on hand after the May 7, 2001 meeting was \$732,511.34; the bank deposits since then were \$147,123.27. Checks issued since the May 7, 2001 meeting numbered 21703 through 21757 were in the amount of \$106,063.67. Checks numbered 21758 through 21786 for \$67,129.07 were presented for action on June 11, 2001. The net balance on hand June 11, 2001 was \$706,441.87.

Motion made by Dave Eckholm, seconded by Eugene Tubbs to approve the sewage utility claims as audited and read.

Ayes all. Nays none. Motion carried.

4. Report on Annual Audit.

John Andres from Virchow Krause gave a presentation on the financials of the Water & Sewage Departments. He reported that both departments are in a good financial position as of the end of 2000. He gave some suggestions to the Commission regarding investment policies and invoice processing.

The Commission requested that an agenda item be added to the July agenda to discuss the investment policy.

III. WATER OPERATIONS

5. Report on water distribution operations.

The report was distributed.

A total of 0 valves were operated in May 2001.

A total of 0 new business properties have been checked for backflow preventors in May 2001 for a total of 0 in 2001.

Greg explained what the contractor has done on the Highway 10 project.

6. Report on water supply operation.

Our pumpage in May was 188,779,000 gallons, a decrease of 51,557,000 gallons of water from May 2000.

7. Report on Automated Meter Reading (AMR) System.

Greg stated that Al Herrman from Wisconsin Public Service would be at the July meeting to further discuss contract issues.

The Commission requested any information regarding this item be delivered to them way in advance of the meeting so they can review it.

8. Report on Geographic Information System (GIS).

Kim stated that the maps are matching up very well except for two small areas. Billie and Jaime had ArcInfo refresher training from Earth Tech.

Paul Adamski requested that when the GIS System is in a useable, workable form that a demo be given to the Commission after a meeting later this fall.

#### IV. SEWAGE TREATMENT OPERATIONS

9. Consideration of purchasing an electrical suppression filter system.

Greg explained that this system would be like the one at Well 4. It protects the electrical system and provides insurance for the front end of the plant for safety against surges.

Motion made by Dave Eckholm, seconded by Eugene Tubbs to accept the low quote from Thomas Electric Service, Inc. in the amount of \$9,248.00.

Ayes all. Nays none. Motion carried.

10. Report on sewage treatment operations.

B.O.D. (4.01 ppm), Phosphorus (4.84 ppm) and Suspended Solid (5.45 ppm), limits were met for the month of May 2001.

Don stated that installing the sludge thickener has helped to decrease the acres of land and truckloads of biosolids going to the farm fields. However, polymer costs have currently off set the hauling costs, but as thickening gets better it should be reduced. More points on the CMAR **would ve been generated without it.**

Dave Eckholm said it was a good investment.

**Don also stated that we continue to get high loads of BOD s & Suspended Solids and he is still looking at it.**

Greg explained that the interns, along with plant personnel, are going to do sampling this summer of five restaurants that have manholes in place.

UWSP is still looking at solid waste removal at their food service locations.

#### V. ADJOURNMENT

Motion made by Dave Eckholm, seconded by Ann Shannon to adjourn.

Ayes all. Nays none. Motion carried.

MEETING ADJOURNED

1:05 pm

#### BOARD OF WATER AND SEWAGE COMMISSIONERS

EUGENE TUBBS, SECRETARY

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