

Meeting Minutes

Board of Water and Sewage Commissioners

Monday, July 9, 2001

12:00 P.M. PRESENT: Paul Adamski, Eugene Tubbs, and Dave Eckholm.

ALSO PRESENT: Greg Disher, Kim Halverson, Jaime Zdroik, Therese Freiberg Portage Co. Personnel Director, Lisa Jakusz City Personnel Director, and Paul Chronis Stevens Point Journal.

EXCUSED ABSENCE: Ann Shannon and Ed Bancker

I. ADMINISTRATION

1. Approval of minutes of the June 11, 2001 meeting.

Motion made by Dave Eckholm, seconded by Eugene Tubbs to approve the minutes of the June 11, 2001 meeting.

Ayes all. Nays none. Motion carried.

II. ACCOUNTING

2. Consideration of claims for the Water and Sewage Treatment Utilities.

Paul Adamski presented the statement of claims for the Water Utility for June. The balance on hand after the June 11, 2001 meeting was \$629,449.33; the bank deposits since then were \$547,857.24. Checks issued since the June 11, 2001 meeting numbered 35607 through 35659 were in the amount of \$324,403.43. Checks numbered 35660 through 35687 for \$36,495.15 were presented for action on July 9, 2001. The net balance on hand July 9, 2001 was \$816,407.99.

Motion made by Dave Eckholm, seconded by Eugene Tubbs to approve the water utility claims as audited and read.

Ayes all. Nays none. Motion carried.

Paul Adamski also presented the statement of claims for the Sewage Treatment Utility for June. The balance on hand after the June 11, 2001 meeting was \$706,441.87; the bank deposits since then were (Unavailable). Checks issued since the June 11, 2001 meeting numbered 21787 through 21828 were in the amount of \$103,216.04. Checks numbered 21829 through 21849 for \$11,658.42 were presented for action on July 9, 2001. The net balance on hand July 9, 2001 was \$591,567.41.

Motion made by Eugene Tubbs, seconded by Paul Adamski to approve the sewage utility claims as audited and read.

Ayes all. Nays none. Motion carried.

3. Discussion of investment policy.

Paul feels that the current resolution is not specific enough and would like a new investment policy drafted.

This item will be put back on the agenda for next months meeting.

III. WATER OPERATIONS

4. Report on DNR Sanitary Survey.

Greg stated that everything is going great. The DNR did recommend that we should construct an additional elevated storage tank. There were 6 items that the DNR found that could be improved upon and Greg stated that the ones that can be completed are completed.

Greg also commented on the 2001 DNR Water Analysis stating that we are in compliance with the Safe Drinking Water Act for nitrates and TTHMs.

5. Report on water distribution operations.

The report was distributed.

A total of 5 valves were operated in June 2001.

A total of 0 new business properties have been checked for backflow preventors in June 2001 for a total of 0 in 2001.

Greg stated that the Parkdale project is complete. Greg also stated that the contractor is laying water main today on the Highway 10 project up to Fremont and that they will be pressure testing the water main from East Ave. to Reserve St. tomorrow. Greg expects the project to be complete prior to October 12.

6. Report on water supply operation.

Our pumpage in June was 220,438,000 gallons, an increase of 533,000 gallons of water from June 2000.

7. Report on Automated Meter Reading (AMR) System.

Greg stated that Al Herrman from Wisconsin Public Service will be here in August to discuss contract issues. The City Attorney will be providing Greg with a written opinion on the AMR contract.

Kim stated that there is quite an initiative right now to get this project completed. Greg and Kim also stated that they are working on the situations where there are no electric meters for us to connect to. In those situations we will have to use different technology like radio or cell phone devices to obtain readings.

8. Report on Geographic Information System (GIS).

Kim stated that this project is coming along well. We will be looking at different models of laptops to see which one would be the best for the employees to use in the trucks.

IV. SEWAGE TREATMENT OPERATIONS

9. Report on sewage treatment operations.

B.O.D. (3.57 ppm), Phosphorus (0.41 ppm) and Suspended Solid (4.88 ppm), limits were met for the month of June 2001.

The tuck pointing project at the plant is almost complete.

Greg stated that the interns have not been able to sample any manholes because they have been working on the house to house water connections for the Highway 10 project.

Greg also stated that we are having a meeting with CPC Engineering, which is contracted by the UWSP Department of Administration to look at installing two sampling manholes at the University. They want to make sure that it is cost effective to install the chippers.

V. PERSONNEL

10. Ratification of Local 180 Union Contract.

The Commission was presented a two-year contract with a \$.55 increase across the board retroactive from January 1, 2001 and a 3.4% increase across the board effective January 1, 2002.

One of the major changes to this contract was the health insurance plan changing to a Preferred Provider Organization (PPO).

Motion made by Eugene Tubbs, seconded by Dave Eckholm to ratify the contract.

Ayes all. Nays none. Motion carried.

VI. ADJOURNMENT

Motion made by Dave Eckholm, seconded by Eugene Tubbs to adjourn.

Ayes all. Nays none. Motion carried.

MEETING ADJOURNED

12:43 pm

BOARD OF WATER AND SEWAGE COMMISSIONERS

EUGENE TUBBS, SECRETARY

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