

Meeting Minutes
Board of Water and Sewage Commissioners
Wednesday, August 15, 2001
12:00 P.M.

PRESENT: Paul Adamski, Eugene Tubbs, Dave Eckholm, Ann Shannon, and Ed Bancker.

ALSO PRESENT: Greg Disher, Kim Halverson, Jaime Zdroik, Louis Molepske - City Attorney, Louis Molepske, Jr. - Administrative Assistant, Al Herrman and Jerry Held - Wisconsin Public Service, and Andrea Olyzewski - Stevens Point Journal.

I. ADMINISTRATION

1. Approval of minutes of the July 9, 2001 meeting.

Motion made by Eugene Tubbs, seconded by Ed Bancker to approve the minutes of the July 9, 2001 meeting.

Ayes all. Nays none. Motion carried.

Al Herrman and Jerry Held from Wisconsin Public Service provided the Commission with the status of the Automated Meter Reading System and explained the handouts that were distributed regarding the AMR Contract change proposal.

II. ACCOUNTING

2. Adjourn to closed session pursuant to Wisconsin Statutes Section 19.85(1)(e) & (g) to discuss Automated Meter Reading Contract and to consider changes to Emergency Water Service Agreement with Plover.

Motion made by Eugene Tubbs, seconded by Ann Shannon to adjourn into closed session.

Roll Call: Ayes: Eugene Tubbs, Ed Bancker, Dave Eckholm, Ann Shannon, and Paul Adamski
Nays: None

3. Reconvene into open session for possible action on AMR Contract approximately at 12:37p.m. and Emergency Water Service Agreement with Plover.

Motion made by Ann Shannon, seconded by Eugene Tubbs to reconvene into open session.

Roll Call: Ayes: Eugene Tubbs, Ed Bancker, Dave Eckholm, Ann Shannon, and Paul Adamski
Nays: None

Motion made by Dave Eckholm, seconded by Ann Shannon to put Greg Disher in charge of working out the renewal and the quarterly charge, and renew the contract for a 3-year period, with the Village of Plover for the Emergency Water Service Agreement.

Ayes all. Nays none. Motion carried.

Paul Adamski stated that the Commission has decided to authorize the City Attorney to negotiate the Automated Meter Reading contract change proposal with Wisconsin Public Service's legal counsel or their VP of Distribution & Customer Service Wayne Peterson. The Commission has given the City Attorney certain ranges of authority to negotiate with. The City Attorney will then report back to the Commission.

4. Consideration of claims for the Water and Sewage Treatment Utilities.

Paul Adamski presented the statement of claims for the Water Utility for July. The balance on hand after the July 9, 2001 meeting was \$816,407.99; the bank deposits since then were \$549,946.01. Checks issued since the July 9, 2001 meeting numbered 35688 through 35744 were in the amount of \$478,365.99. Checks numbered 35745 through 35773 for \$35,836.31 were presented for action on August 15, 2001. The net balance on hand August 15, 2001 was \$852,151.70.

Motion made by, Dave Eckholm seconded by Eugene Tubbs to approve the water utility claims as audited and read.

Ayes all. Nays none. Motion carried.

Paul Adamski also presented the statement of claims for the Sewage Treatment Utility for July. The balance on hand after the July 9, 2001 meeting was \$725,241.98; the bank deposits since then were \$277,483.11. Checks issued since the July 9, 2001 meeting numbered 21850 through 21889 were in the amount of \$106,816.05. Checks numbered 21890 through 21916 for \$38,041.78 were presented for action on August 15, 2001. The net balance on hand August 15, 2001 was \$857,867.26.

Motion made by Ann Shannon, seconded by Ed Bancker to approve the sewage utility claims as audited and read.

Ayes all. Nays none. Motion carried.

5. Discussion and action on investment policy.

Paul stated that the investment policy should be reviewed yearly and at that time the Commissioners should also be provided with a copy of the City's most recent Designated Public Depository Resolution.

Motion made by Ann Shannon, seconded by Eugene Tubbs to approve the investment policy.

Ayes all. Nays none. Motion carried.

III. WATER OPERATIONS

6. Report on water distribution operations.

The report was distributed.

A total of 6 valves were operated in July 2001.

A total of 0 new business properties have been checked for backflow preventors in July 2001 for a total of 0 in 2001.

Greg stated that the contractors are laying concrete on Michigan Avenue and when they finish Michigan Ave. they will continue west on Clark St. to Phillips St. Greg also stated that the water main on Clark St. is completed through Michigan Avenue.

7. Report on water supply operation.

Our pumpage in July was 299,195,000 gallons, an increase of 32,618,000 gallons of water from July 2000.

Greg stated that on July 13th we almost had record pumpage.

8. Report on Automated Meter Reading (AMR) System.

Kim stated that we have found someone to purchase the rest of the Badger meters at our costs and we will only have to pay ½ of the freight charges. Kim also stated that she will be ordering Neptune meters.

9. Report on Geographic Information System (GIS).

Kim stated that we are currently working with a new network repair company. We were having problems with our network that our current network engineer could not resolve. That is why Network Associates were hired. Network Associates has come up with a new idea for us to communicate via internet to the laptops the servicemen will have out in their trucks. We will be discussing this idea with Earth Tech to see if they feel it is the best option.

Greg stated that we started using our Global Positioning System yesterday. An intern is working on spotting all of the valves in the system.

Kim stated that Phase I of the GIS project is complete except the geocoding.

IV. SEWAGE TREATMENT OPERATIONS

10. Report on sewage treatment operations.

B.O.D. (3.43 ppm), Phosphorus (0.21 ppm) and Suspended Solid (3.88 ppm), limits were met for the month of July 2001.

Greg stated that we are still looking into sampling the manholes of some restaurants in town. The DNR wants us to hire a consulting engineer to find out where the high loads are coming from. Greg explained to the DNR that we want to see if the loads to the plant decrease with the installation of the waste chippers at UWSP.

V. ADJOURNMENT

Motion made by Ann Shannon, seconded by Eugene Tubbs to adjourn.

Ayes all. Nays none. Motion carried.

MEETING ADJOURNED

12:58 pm

BOARD OF WATER AND SEWAGE COMMISSIONERS

EUGENE TUBBS, SECRETARY

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