

Meeting Minutes
Board of Water and Sewage Commissioners
Monday, October 8, 2001
12:00 P.M.

PRESENT: Paul Adamski, Eugene Tubbs, Dave Eckholm, and Ann Shannon.

ALSO PRESENT: Greg Disher, Kim Halverson, Jaime Zdroik, Don Ceplina, and Pat Planton - Earth Tech.

EXCUSED ABSENCE: Ed Bancker

I. ADMINISTRATION

1. Approval of minutes of the September 10, 2001 meeting.

Motion made by Eugene Tubbs, seconded by Dave Eckholm to approve the minutes of the September 10, 2001 meeting.

Ayes all. Nays none. Motion carried.

II. ACCOUNTING

2. Consideration of claims for the Water and Sewage Treatment Utilities.

Paul Adamski presented the statement of claims for the Water Utility for September. The balance on hand after the September 10, 2001 meeting was \$1,039,036.81; the bank deposits since then were \$278,071.34. Checks issued since the September 10, 2001 meeting numbered 35862 through 35918 were in the amount of \$212,430.14. Checks numbered 35919 through 35947 for \$52,288.49 were presented for action on October 8, 2001. The net balance on hand October 8, 2001 was \$1,052,389.52.

Motion made by, Ann Shannon seconded by Eugene Tubbs to approve the water utility claims as audited and read.

Ayes all. Nays none. Motion carried.

Paul Adamski also presented the statement of claims for the Sewage Treatment Utility for September. The balance on hand after the September 10, 2001 meeting was \$954,541.79; the bank deposits since then were (Not Available). Checks issued since the September 10, 2001 meeting numbered 21975 through 22007 were in the amount of \$82,557.52. Checks numbered 22008 through 22020 for \$28,558.01 were presented for action on October 8, 2001. The net balance on hand October 8, 2001 was \$843,426.26.

Motion made by Dave Eckholm, seconded by Ann Shannon to approve the sewage utility claims as audited and read.

Ayes all. Nays none. Motion carried.

III. WATER OPERATIONS

3. Report on Well #4.

The City Attorney made an offer for final payment of the remaining funds to the attorney for Eagle Construction. As of this time, the City Attorney has not had any response, therefore, no report could be provided to the Commission as requested for discussion in closed session.

4. Report on water study.

Pat Planton from Earth Tech was present to provide a report on the water study. Pat Planton covered these areas of the Water System Master Plan:

Service Area Population projections
Projected Water Needs Total Pumpage, Max. Day Pumpage, & Peak Hour
Existing System Well Performance
Water Quality Hardness, Corrosivity, Nitrates, Iron & Manganese, Bacteriology Quality, &
Future Regulations
System Evaluation System Pressures, Fire Flows, Supply, Storage & Treatment
Project Schedule

Earth Tech will be meeting with Greg and Kim on October 11 to discuss future water supply, storage and water treatment. Earth Tech will present findings and recommendations to the Commission at the November meeting. Pat stated that Earth Tech will provide a draft to the Commissioners to review before the November meeting. Paul Adamski requested that a copy of the contract with Stora Enso be included as an addendum to the Water System Master Plan.

5. Report on water distribution operations.

The report was distributed.

A total of 0 valves were operated in September 2001.

A total of 0 new business properties have been checked for backflow preventors in September 2001 for a total of 0 in 2001.

6. Report on water supply operation.

Our pumpage in September was 209,438,000 gallons, a decrease of 10,137,000 gallons of water from September 2000.

7. Report on Automated Meter Reading (AMR) System.

Greg stated that the City Attorney is still in the process of negotiating the Automated Meter Reading contract change proposal with Eric Nelson, the attorney for Wisconsin Public Service. Greg has been requesting this information from the City Attorney since the August 2001 Commission

meeting. Paul Adamski requested that Greg continue to provide the Commissioners with an update of the negotiating process at each Commission meeting.

8. Report on Geographic Information System (GIS).

Kim stated that there was a meeting held last week with Earth Tech, Choice One, Insight and Network Associates to try and figure out the best option to use for the connection of the laptops out in the field to the GIS server. We are also trying to decide which laptops to purchase. Billie and Jaime are continuing to match the services with the parcels in order to link those features to the service data base.

IV. SEWAGE TREATMENT OPERATIONS

9. Consideration of extension of biosolids contract.

Motion made by Dave Eckholm, seconded by Ann Shannon to accept a five year contract extension with Aspen Resources, Inc. at \$.022 per gallon.

Ayes all. Nays none. Motion carried.

10. Report on sewage treatment operations.

Don stated that we will generate a few more points on the CMAR due to going over 8190 lbs of BOD last month.

Don also stated that they are sampling the sewage in the manholes on the East side of town where they feel the restaurants are contributing to the high loads going to the sewage plant. The results of the sampling will be provided to the Commissioners.

B.O.D. (3.19 ppm), Phosphorus (0.17 ppm) and Suspended Solid (4.06 ppm), limits were met for the month of September 2001.

V. ADJOURNMENT

Motion made by Ann Shannon, seconded by Paul Adamski to adjourn.

Ayes all. Nays none. Motion carried.

MEETING ADJOURNED

1:05 pm

BOARD OF WATER AND SEWAGE COMMISSIONERS

EUGENE TUBBS, SECRETARY

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Bottom of Form