

Meeting Minutes
Police & Fire Commission
March 14, 2000
4:32 p.m.

Roll Call Commissioners Fandre, Judy, Meyer and Taylor. Commissioner Boylan was excused.

Also Present Police Chief Carpenter, Fire Chief Ugorek, Mayor Wescott, Alderman Barr, Deputy Chief Koback, Deputy Chief Barnes, Jon Van Alstine, Howie Krieski and Tony Patton.

People to be heard and announcements

Retired Deputy Chief Barnes addressed the Commission regarding his official retirement date and back pay he believes he is entitled to. Commissioner Judy will check into the matter.

Approval of Minutes

Commissioner Fandre moved, seconded by Commissioner Taylor, to approve the minutes of the February 22 and March 3, 2000 meetings.

Ayes, all; nays, none. Motion carried.

Vehicle Maintenance Issues Fire Department and Police Department

Chiefs Carpenter and Ugorek reported there have been significant improvements in the vehicle maintenance support provided by the City. Jon Van Alstine and Howie Krieski reviewed the status of the vehicle maintenance program being provided to the two departments. Jon Van Alstine noted that working with the departments will result in a preventative maintenance schedule being developed for each of the vehicles. Jon Van Alstine assured the Commission he is responsible for any vehicle maintenance budget overrun for the year 2000. The Streets Department will be responsible for developing the budget for a proactive preventative maintenance program. Both Police and Fire Departments, in conjunction with the Streets Department, will develop a detailed preventative maintenance program.

Confirmation of Bills

Commissioner Fandre moved, seconded by Commissioner Meyer, to accept the confirmation of the February 2000 bills.

Ayes, all; nays, none. Motion carried.

Discussion, with possible action, on extending fire fighter eligibility list

Commissioner Meyer moved, seconded by Commissioner Fandre, to extend the current fire fighter eligibility list until May 31, 2001.

Ayes, all; nays, none. Motion carried.

Donations - Police Department

Commissioner Meyer moved, seconded by Commissioner Taylor, to approve the following donations:

St. Stephen s/St. Joseph s Home & School Assoc. \$175.00 - For cadet program
Anonymous donation \$ 400.00 - For CounterACT

Ayes, all; nays, none. Motion carried.

Fire Chief s Report

Chief Ugorek reported:

The operational and capital budgets were reviewed.
The monthly statistical reports were discussed.

Commissioner Fandre moved, seconded by Commissioner Meyer, to approve the Fire Chief s report for February 2000.

Ayes, all; nays, none. Motion Carried.

Police Chief s Report

Chief Carpenter reported:

Chief Carpenter reviewed the monthly statistical report and noted that traffic law enforcement actions remain above average. Bicycle enforcement actions will start to increase with the warmer weather. The police management team is working with Parks and Recreation Director Tom Schrader to study the rules for pedestrians and bicyclists who use the Green Circle Trail. Applicable ordinances are being reviewed to enhance pedestrian safety and relations with owners of private property adjacent to the trail. Incentives are being considered as reward for those who are observed using the trail as designed in regard to the inappropriate operation of bicycles, etc.

The overtime, operational and capital budget reports were reviewed.
The Department anticipates delivery of six, 2000 Ford Crown Victoria squad cars around April 17th. The vehicles will be black and white in cc and on line by mid-May.

The Chief discussed several Highway 10 and bridge construction issues to include:

video taping of bridge construction and progress available through the Internet web sites of Horgan Sales and Service and the City
consideration to video tape the rail road crossing on Highway P at Highway 10 to ensure that the crossing is not blocked if an emergency situation calls for access by police and fire

there is a public informational meeting at P.J. Jacob s Junior High School on Wednesday, March 15th at 6:00 p.m. concerning Clark Street reconstruction and residential access and parking
the police dispatch center is working directly with Wisconsin Central Rail Road to ensure that rail road crossings are open for emergency veh when construction is underway

Commissioner Fandre moved, seconded by Commissioner Taylor, to approve the Police Chief s report for February 2000.

Ayes, all; nays, none. Motion carried.

Review, with possible action, Police Chief s Salary regarding mid-point on the management pay plan

Commissioner Fandre moved, seconded by Commissioner Taylor, to approve Chief Carpenter s salary to mid point on the management pay p effective January 1, 2000.

Ayes, all; nays, none. Motion carried.

Discussion, with possible action, regarding search and screen for new Fire Chief, to include position description, job criteria, compensation

A copy of the position and advertising descriptions for Fire Chief were distributed. Corrections were noted. Advertising sources were selected. Personnel Specialist List Jakusz will begin the process of advertising the position.

Commissioner Taylor moved, seconded by Commissioner Fandre, to approve Chief Carpenter as acting Fire Chief and Deputy Chief Koback in charge of daily Fire Department operations. The duration of these appointments is six months, with a review in three months. Commissioner Judy will meet with Chief Carpenter and Deputy Chief Koback regarding compensation for assignment to additional duties.

Ayes, all; nays, none. Motion carried.

Adjourn into Closed Session (6:17 p.m.)

Adjourn into closed session pursuant to secs. 19.85(1)(c), Wis. Stats. for the recommendation of probationary police sergeant to regular status.

Commissioner Taylor moved, seconded by Commissioner Meyer, to adjourn into closed session.

Roll Call: Ayes: Commissioners Fandre, Judy, Meyer and Taylor.
Nays: None. Motion carried.

Reconvene into Open Session (6:23 p.m.)

Commissioner Meyer moved, seconded by Commissioner Fandre, to reconvene into open session.

Roll Call: Ayes: Commissioners Fandre, Judy, Meyer and Taylor
Nays: None. Motion carried.

Commissioner Meyer moved, seconded by Commissioner Fandre, to approve Sergeant Michael Retzki to regular sergeant status upon the successful completion of his nine month probationary period.

Ayes, all; nays, none. Motion carried.

Adjournment

The meeting adjourned at 6:28 p.m.

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