

Meeting Minutes
Police & Fire Commission
June 13, 2000
4:32 p.m.

Roll Call Commissioners Boylan, Fandre, Judy, Meyer and Taylor.

Also Present Police Chief Carpenter, Acting Fire Chief Koback, Mayor Wescott, Alderman Barr, Acting Shift Commander Engebretson, Tracy Kujawa, Brian Laszinski and Jodi Baganz

People to be heard and announcements

None.

Discussion of Fire Department grievance regarding directive 2000-102, Time/Shift Trades

Fire Fighter/EMTP Kujawa addressed the Commission regarding the grievance concerning directive 2000-102. The Union's relief sought is that the directive be rescinded and a new directive be created with input from the union.

To be discussed in closed session, with possible action to follow.

Approval of Minutes

Commissioner Fandre moved, seconded by Commissioner Taylor, to approve the minutes of the May 9, June 1 and June 7, 2000 meetings.

Ayes, all; nays, none. Motion carried.

Confirmation of Bills

Commissioner Fandre moved, seconded by Commissioner Boylan, to accept the confirmation of the May 2000 bills.

Ayes, all; nays, none. Motion carried.

Discussion, with possible action, regarding ambulance response to structure fires in Portage County

This will be an agenda item at the July, 2000 meeting.

Fire Chief's Report

Acting Chief Koback reported:

**The operational and capital budgets were reviewed.
The monthly statistical reports were discussed.
Delivery of the new fire truck has been delayed approximately two weeks. According to the contract the fire truck was to be 11'10". The fire truck is 12'1". Chief Koback distributed estimates to raise the front and back door at station one and to replace the current doors with new ones. This will be paid by American LaFrance.
Bureau Chief Crandell taught at the National Fire Academy for two weeks in May.
Chief Koback updated the Commission on the county's decision to retain the ambulance. Discussions continue on whether the ambulance will be used by the fire department as a reserve ambulance or the sheriff's department as a SWAT vehicle.**

Commissioner Boylan moved, seconded by Commissioner Taylor, to approve the Fire Chief's report for May 2000.

Ayes, all; nays, none. Motion Carried.

City Contractual Rate of Pay for Police Officer Services

Commissioner Taylor moved, seconded by Commissioner Fandre, to approve the contractual rate of pay for police officer services as presented.

Ayes, all; nays, none. Motion carried.

Police Chief's Report

Chief Carpenter reported:

**The monthly statistical report was discussed.
The overtime, operational and capital budget reports were reviewed.
The Chief updated the commission on the status of the four recruit police applicants currently on the eligibility list.
Special Olympics was held last weekend. Officer Zblewski and those officers who worked with him were commended for their outstanding work. It is estimated Zblewski and his crew raised over \$3,000.00 in contributions.
The Chief distributed an updated organizational structure chart of the Department.**

Commissioner Fandre moved, seconded by Commissioner Taylor, to approve the Police Chief's report for May 2000.

Ayes, all; nays, none. Motion carried.

Adjourn into Closed Session (6:06 p.m.)

Commissioner Taylor moved, seconded by Commissioner Boylan, to adjourn into closed session.

Ayes: Commissioners Boylan, Fandre, Judy, Meyer and Taylor.

Nays: None. Motion Carried.

Present in closed session: Commissioners Boylan, Fandre, Judy, Meyer, Taylor, Police Chief Carpenter, Mayor Wescott, Acting Fire Chief Koback and Alderman Barr.

Reconvene into Open Session (6:37 p.m.)

Commissioner Boylan moved, seconded by Commissioner Taylor, to reconvene into open session.

Ayes: Commissioners Boylan, Fandre, Judy, Meyer and Taylor.

Nays: None. Motion carried.

Acting Chief Koback requested to report on an item that he neglected to address in the Fire Chief's report regarding the results of the test for the position of company officer. He will post the results on June 14, 2000.

Adjourn back into Closed Session (6:42 p.m.)

Commissioner Boylan moved, seconded by Commissioner Fandre, to adjourn into closed session.

Ayes: Commissioners Boylan, Fandre, Judy, Meyer and Taylor.

Nays: None. Motion Carried.

Present in closed session: Commissioners Boylan, Fandre, Judy, Meyer, Taylor, Police Chief Carpenter, Mayor Wescott and Alderman Barr.

Reconvene into Open Session (7:05 p.m.)

Commissioner Meyer moved, seconded by Commissioner Boylan, to reconvene into open session.

Ayes: Commissioners Boylan, Fandre, Judy, Meyer and Taylor.

Nays: None. Motion carried.

Commissioner Boylan moved, seconded by Commissioner Meyer, to approve Fire Fighter Michael Wheeler to regular status after the completion of his probationary period.

Ayes, all; nays, none. Motion carried.

Commissioner Boylan moved, seconded by Commissioner Meyer, that 11 candidates will receive the Phase II letter. The candidates will be asked to prepare written answers to five questions and return the answers by June 29th.

The Commission will review the responses and select approximately five candidates who will complete a Personal History Questionnaire. Following review of the questionnaire the candidates will be selected to be interviewed.

Ayes, all; nays, none. Motion carried.

Commissioner Meyer moved, seconded by Commissioner Boylan, as follows:

Directive 2000-102 will not be rescinded. The union is requested to immediately enter into negotiations with Fire Department management to resolve any areas of concern.

At issue is management's right to issue necessary directives to ensure the effective and efficient operation of the Department. The nature of the Fire Department's operations has changed with the implementation of the EMS ambulance system with county-wide paramedic ambulance coverage, and the necessity to ensure staffing is sufficient to meet community needs with properly qualified personnel. The commission fully realizes the union's position concerning prior practices concerning shift/time trades. The union representatives noted that the main issue was the tone and tenor of the directive, but the need to negotiate some clauses, to which the commission concurred and directed negotiations commence as soon as possible.

Ayes, all; nays, none. Motion carried.

Adjournment

The meeting adjourned at 7:15 p.m.

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