

Meeting Minutes

Board of Water and Sewage Commissioners

Monday, November 13, 2000

12:00 P.M.

PRESENT: W. Scott Schultz, Dave Eckholm, and Eugene Tubbs.

ALSO PRESENT: Greg Disher, Kim Halverson, Don Ceplina, Billie Sturm, Jaime Zdroik, Reid Rocheleau, Phillip Galloway and Alderperson Mike Phillips of Ward #10.

INDEX TO MINUTES

I. ADMINISTRATION

1. Approval of minutes of the October 9, 2000 meeting.
2. Discussion of and possible action on Hwy. 10 Bypass.
3. **Alderperson Phillips request to speak about leaks in the 2900 Block of Water Street.**

II. ACCOUNTING

4. Consideration of claims for the Water & Sewage Treatment Utilities.
5. Consideration of purchasing a computer server.
6. Consideration of continuing audit services with Virchow, Krause & Co.

III. CUSTOMER SERVICE

7. Report on metering and billing.

IV. WATER OPERATIONS

8. Report on water distribution operations.
9. Report on water supply operation.
10. Report on Well #4.
11. Report on Automatic Meter Reading (AMR) System.
12. Report on Geographic Information System (GIS).

V. SEWAGE TREATMENT OPERATIONS

13. Report on Operation Needs Review.
14. Report on sewage treatment operations.

VI. PERSONNEL

15. Adjourn into closed session at 1:05 p.m. pursuant to Wisconsin Statutes, Section 19.85 (1), (C), to discuss job reclassification and compensation.

16. Reconvene into open session at 1:23 p.m. for possible action on the above.

VII. ADJOURNMENT

MINUTES

I. ADMINISTRATION

1. Approval of minutes of the October 9, 2000 meeting.

Motion made by Dave Eckholm, seconded by Eugene Tubbs to approve the minutes of the October 9, 2000 meeting.

Ayes all. Nays none. Motion carried.

2. Discussion of and possible action on Hwy. 10 Bypass.

Motion made by Scott Schultz, seconded by Dave Eckholm to go on record opposing the route that was identified as County Trunk X East Extension.

Greg will draft a letter regarding this issue to the Mayor.

Ayes all. Nays none. Motion carried.

3. **Alderperson Phillips request to speak about leaks in the 2900 Block of Water Street.**

Alderperson Mike Phillips requested that Ms. Weed and her neighbor be reimbursed 100% for expenses incurred due to a water main break that caused sewage backup in their basements.

The Commissioners recommend that all people who own or rent homes should make sure that their homeowners insurance covers sewer backups. They can also install backflow preventors.

The Commissioners stated that the Water and Sewage Commission would not try to set a City Policy concerning sewer backups.

Back to Index

II. ACCOUNTING

4. Consideration of claims for the Water and Sewage Treatment Utilities.

W. Scott Schultz presented the statement of claims for the Water Utility for October. The balance on hand after the October 9, 2000 meeting was \$1,536,849.05; the bank deposits since then were \$825,540.04. Checks issued since the October 9, 2000 meeting numbered 34892 through 34957 were in the amount of \$896,616.12. Checks numbered 34958 through 34979 for \$247,855.33 were presented for action on November 13,

2000. The net balance on hand November 13, 2000 is \$1,217,917.64.

Motion made by Dave Eckholm, seconded by Eugene Tubbs to approve the water utility claims as audited and read.

Ayes all. Nays none. Motion carried.

Mr. Schultz also presented the statement of claims for the Sewage Treatment Utility for October. The balance on hand after the October 9, 2000 meeting was \$823,326.47; the bank deposits since then were \$322,846.98. Checks issued since the October 9, 2000 meeting numbered 21290 through 21331 were in the amount of \$296,933.51. Checks numbered 21332 through 21352 for \$79,893.67 were presented for action on November 13, 2000. The net balance on hand November 13, 2000 was \$769,346.27.

Motion made by Dave Eckholm, seconded by Eugene Tubbs to approve the sewage utility claims as audited and read.

Ayes all. Nays none. Motion carried.

5. Consideration of purchasing a computer server.

Kim stated that we are running out of room on our current server due to the images and data being saved in regards to the GIS System. Specialized Computer Systems provided us with three quotes one from Hewlett Packard, Dell and Compaq.

Motion made by Dave Eckholm, seconded by Eugene Tubbs to approve purchasing the Hewlett Packard NetServer LH3000, accessories and setup/installation not to exceed \$19,585.00 as low quote for the computer server.

Ayes all. Nays none. Motion carried.

6. Consideration of continuing audit services with Virchow, Krause & Co.

The Commission requested to see quotes from other accounting agencies.

Kim stated she will bring this back at next months meeting.

Back to Index

III. CUSTOMER SERVICE

7. Report on metering and billing.

There were 5 outside readers installed in October 2000.

There were 2,646 meters read and billed in October 2000.

Note: Eugene Tubbs commended the employees of the Water Department for receiving the 1999 Safety Award from the American Water Works Association.

Back to Index

IV. WATER OPERATIONS

8. Report on water distribution operations.

The report was distributed.

A total of 7 valves were operated in October 2000.

A total of 0 new business properties have been checked for backflow preventors in October 2000 for a total of 23 in 2000.

Greg stated that the Hwy. 10 and Lands End projects are complete. The Eagle Point Project is also complete for this year.

Greg also stated that they started working on the 30" main on the Well Field Road Project last week. Some dirty water calls were received due to cutting into the 30" pipe.

9. Report on water supply operation.

Our pumpage in October was 227,590,000 gallons, an increase of 1,186,000 gallons of water from October 1999.

10. Report on Well #4.

A letter was sent to Eagle Construction from Louis Molepske, City Attorney, regarding liquidated damages.

11. Report on Automatic Meter Reading (AMR) System.

Kim stated that they are about 1/3 complete.

12. Report on Geographic Information System (GIS).

Kim stated that one temporary employee will be finishing today and the other will be done by Thursday with the input and scanning they were hired to do. Earth Tech is finishing the water job sheet scanning. Billie and Jaime went to a conference in Green Bay for ESRI, the company that supplies the software for the GIS System. New software was released in the last year and a half, which we are determining would be a better solution for the employees working outside of the office. We would like to see a demonstration of the new software and check on the costs involved.

Back to Index

V. SEWAGE TREATMENT OPERATIONS

13. Report on Operation Needs Review.

Greg stated that he talked to Roger Huchthausen from Strand Associates and that they have not compiled all of the information from the manhole sampling that was done.

Greg and Don will continue surveying various restaurants to see how they are disposing their food.

14. Report on sewage treatment operations.

B.O.D. (4.00 ppm), Suspended Solid (4.33 ppm), and Phosphorus level (.35) limits were met for the month of October 2000.

A Historical Biosolid Hauling Costs report was provided indicating the decrease in the gallons of biosolids that were hauled in November 2000 compared to November 1998 and 1999. The decrease was due to the use of the thickener.

Back to Index

VI. PERSONNEL

15. Adjourn into closed session at 1:05 p.m. pursuant to Wisconsin Statutes, Section 19.85 (1), (C), to discuss job reclassification and compensation.

Motion made by Eugene Tubbs, seconded by Dave Eckholm to adjourn into closed session.

Roll Call: Ayes: President Scott Schultz, Secretary Eugene Tubbs and Commissioner Dave Eckholm.
Nays: None. Motion carried.

16. Reconvene into open session at 1:23 p.m. for possible action on the above.

Motion made by Eugene Tubbs, seconded by Dave Eckholm to reconvene into open session.

Roll Call: Ayes: President Scott Schultz, Secretary Eugene Tubbs and Commissioner Dave Eckholm.
Nays: None. Motion carried.

Motion made by Scott Schultz, seconded by Eugene Tubbs to approve the reclassification of the union position of CAD/Technician to GIS Specialist at the Group II rate of \$16.46 per hour effective upon date of acceptance.

Ayes all. Nays none. Motion carried.

Back to Index

VII. ADJOURNMENT

Motion made by Eugene Tubbs, seconded by Dave Eckholm to adjourn.

Ayes all. Nays none. Motion carried.

MEETING ADJOURNED

1:26 pm

BOARD OF WATER AND SEWAGE COMMISSIONERS

W. SCOTT SCHULTZ, PRESIDENT

The meeting minutes reproduced on this website are derived from the computer files used to produce the official minutes for the City of Stevens Point, but are unofficial. The minutes on this web site cannot be certified under s. 889.08, Wis. Stats., and cannot be considered prima facie evidence under s. 889.04, Wis. Stats. Certain tables, maps, and other documents that are a part of the official minutes are not included in the files reproduced on this website. Please consult the printed minutes, available in the City Clerk's Office, for the official text. The decisions made by City of Stevens Point boards, committees, and commissions (other than the Police & Fire Commission) are advisory only and are not binding on the city until affirmed at a meeting of the Common Council. Some of the minutes on this web site might not be approved by the Common Council as of today.

Bottom of Form