

Meeting Minutes

Police and Fire Commission Meeting Minutes

August 10, 1999

4:30 p.m.

Roll Call Commissioners Fandre, Judy, Meyer and Taylor. Commissioner Boylan was excused.

Also

Present Police Chief Carpenter, Fire Chief Ugorek, Mayor Wescott, Alderperson Barr, Therese Freiberg, Lisa Jakusz, Gary Engebretson - SPFD, and Fred Pings - SPFD

Adjourn into Closed Session pursuant to secs. 19.85(1)(c) and (f), Wis. Stats. for the following:

- a. Review, with possible action, on performance evaluation data of the Fire Chief.
- b. Recommendation of probationary fire fighter to regular status.
- c. Recommendation of probationary Police Lieutenant to regular status.
- d. Recommendation of probationary Police Sergeant to regular status.

Commissioner Fandre moved, seconded by Commissioner Taylor, to adjourn into closed session.

Roll Call: Ayes: Commissioners Fandre, Judy, Meyer and Taylor

Nays: None. Motion Carried.

Reconvene into Open Session

Commissioner Meyer moved, seconded by Commissioner Fandre, to reconvene into open session.

Roll Call: Ayes: Commissioners Fandre, Judy, Meyer and Taylor

Nays: None. Motion Carried.

Commissioner Fandre moved, seconded by Commissioner Taylor, to approve the recommendations of probationary Police Lieutenant Kevin Ruder to regular status and probationary Police Sergeant Dan Wheeler to regular status effective the completion of the probationary period.

Ayes, all; nays, none. Motion carried.

People to be heard and announcements

None.

Approval of Minutes

Commissioner Meyer moved, seconded by Commissioner Fandre, to approve the minutes of the July 13 and 29, 1999 meetings.

Ayes, all; nays, none. Motion carried.

Confirmation of Bills

Commissioner Fandre moved, seconded by Commissioner Taylor, to accept the confirmation of the July 1999 bills.

Ayes, all; nays, none. Motion carried.

Discussion of Channels of Communication

A draft directive for the Fire Department was distributed. A short discussion followed. The Commissioners will review the draft and bring suggested changes to the September meeting for discussion.

Fire Chief's Report

Chief Ugorek reported:

The operational and capital budgets were discussed.
The Chief has tried to contact the individual off on extended workers compensation to get an update on his condition. The Chief has been unsuccessful in his attempt to contact the individual.
The Chief distributed the results of a survey as to other fire departments and their policies concerning facility use. A short discussion followed. Regardless of the results of the survey the city directive is explicit on the non-use of city facilities.
A directive was distributed regarding districting of EMS response.
A demonstration of the air boat is scheduled for Saturday, August 14, 1999 between 12:00 p.m. and 4:00 p.m.
On August 11, 1999 at 8:00 a.m. the County Public Protection Committee and Emergency Management Committee will meet. The Chief feels there are several items on the agenda that concern the City. Commissioner Judy and Chief Ugorek will attend this meeting.

Commissioner Taylor moved, seconded by Commissioner Fandre, to approve the Fire Chief's report for July 1999.

Ayes, all; nays, none. Motion Carried.

Police Chief's Report

Chief Carpenter reported:

The new monthly statistical report was reviewed. The Chief reminded the Commissioners that the letters "NA" means information is not available at this time. Data in this report will continue to build as time passes and the appropriate information is collected and entered. The Chief views this new format as a valuable resource tool in evaluating activity and police services in the community. The Commission commended the Chief for the

new report format.

The operational and capital working budget report. These reports were reviewed. The Chief reported that to date the Department has paid out \$23,041.31 in overtime which was earned prior to 1999. Considering this and the appropriate transfer of funds from the overtime reserve at the end of the year, the current overtime budget is at 49%.

The Chief reported that 4 recruit officers are still involved in the field training process and progressing.

Accident involving squad cars. The Chief reported to the Commission in detail the accident involving two police squad cars on August 5 at 4:00 a.m. at the intersections of Patch Street and Michigan Avenue. The disposition is being handled internally. The Department is researching repair of the squads.

Defibrillators. (The Chief presented this portion of his report during the Fire Chief's Report on the same topic.) The Department is establishing time line for the deployment of defibrillators. The following steps will be part of the time line.

Obtain a copy of the defibrillator law which was recently signed by the Governor.

The Department is working with St. Michael's Hospital emergency room doctors to ensure that the best product is selected.

At this time the projected cost for each defibrillator is estimated at \$3,000.00. The Department is not submitting defibrillators as a capital improvement request as the Chief views this as a city-wide project.

The Chief projected that the Department will need 11 defibrillators for effective deployment.

The Chief advised that it is his intent to have the entire Department (sworn and civilian staff) trained in CPR and defibrillator use. It is anticipated that this is a four hour block of instruction which could be conducted by Fire Department personnel.

The Chief projects the training for CPR and defibrillator to take place at the end of January to mid-February of year 2000.

The Chief reminded Commissioners that the radar speed sign is available for use in the community. If any city residents request the sign, the Department will set it up in the area concerned.

The Chief reported that the U.S. Department of Justice, Civil Rights Division, gave a formal reply to the Chief in regard to the complaint of racial discrimination made by members of the Racine Police Department on May 17, 1998. The reply clearly indicates that there is no evidence of any wrongdoing on behalf of the Police Department. It is the Chief's intent to follow-up.

Commissioner Meyer moved, seconded by Commissioner Fandre, to approve the Police Chief's report for July 1999.

Ayes, all; nays, none. Motion carried.

Adjournment

The meeting adjourned at 6:24 p.m.

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