

Meeting Minutes
Board of Water and Sewage Commissioners
Monday, August 9, 1999
12:00 P.M.
MINUTES
I. ADMINISTRATION

1. Approval of minutes of the July 12, 1999 meeting.

Motion made by Richard Letto, seconded by Eugene Tubbs to approve the minutes of the July 12, 1999 meeting.

Ayes all. Nays none. Motion carried.

II. ACCOUNTING

2. Consideration of claims for the Water and Sewage Treatment Utilities.

Scott Schultz presented the statement of claims for the Water Utility for July. The balance on hand after the July 12, 1999 meeting was \$1,108,730.17; the bank deposits since then were \$851,643.62. Checks issued since the July 12, 1999 meeting numbered 33599 through 33662 were in the amount of \$626,660.89. Checks numbered 33663 through 33695 for \$528,472.82 were presented for action on August 12, 1999. The net balance on hand August 12, 1999 is \$805,240.08.

Motion made by Dave Eckholm, seconded by Richard Letto to approve the water utility claims as audited and read.

Ayes all. Nays none. Motion carried.

Mr. Schultz also presented the statement of claims for the Sewage Treatment Utility for July. The balance on hand after the July 12, 1999 meeting was \$899,119.83; the bank deposits since then were \$286,948.49. Checks issued since the July 12, 1999 meeting numbered 20358 through 20405 were in the amount of \$207,225.01. Checks numbered 20406 through 20428 for \$16,188.61 were presented for action on August 12, 1999. The net balance on hand August 12, 1999 was \$962,654.70.

Motion made by Dave Eckholm, seconded by Richard Letto to approve the sewage utility claims as audited and read.

Ayes all. Nays none. Motion carried.

III. CUSTOMER SERVICE

3. Report on metering and billing.

There were 2,668 meters read and billed in July 1999.

There were 11 outside readers installed in July for a total of 63 in 1999.

IV. WATER OPERATIONS

4. Discussion on elevated tank.

A request was made to build another elevated tank. The reason for the request was because it would be operationally better for the City of Stevens Point. Every time the tower is shut off there are numerous water line breaks. The tower would have to be shut off to be painted and to have the cathodic protection repaired. The painting of the tower will have to be done within the next two to three years. The tower is also shut off for inspection purposes every three to five years. The last time the inspection was done and the tank was shut off there was over \$28,000.00 in damaged water mains in streets and numerous customers were without service. The computer cannot run the distribution system as efficiently as the elevated tank can.

Greg requested information from a company in Texas that supplies pumps and tanks, an alternative to the elevated tank. That information has not been received yet.

Greg suggested that we could also look into putting variable speed pumps at one of the larger wells and maybe that would help solve some of the problems that occur.

The Commissioners would like to see more information on the variable speed pump and the pumps that were mentioned in last months meeting and compare both of those to see if there is a solution to this problem.

Greg will continue to gather information on pumps and report back to the Commission.

5. Report on AMR implementation.

A letter was received from Al Herrman, Wisconsin Public Service, stating they have their field installer and would get back to us on the cost of the AMR implementation.

6. Report on water distribution operations.

The report was distributed.

A total of 74 valves were operated in July 1999 for a total of 296 in 1999.

A total of 0 new business properties have been checked for backflow preventors in July 1999 for a total of 0 in 1999.

7. Report on water supply operation.

Our pumpage in July was 255,326,000 gallons, a decrease of 38,720,000 gallons of water from July 1998.

8. Report on Well #4.

Greg stated that it is going along well but doesn't feel it will be substantially completed by September 4th.

V. SEWAGE TREATMENT OPERATIONS

9. Report on sewage treatment operations.

B.O.D. (6.11 ppm), Suspended Solid (7.42 ppm), and Phosphorus level (.65) limits were met for the month of July 1999.

Don stated that on the Final Effluent Discharge Report you could see on the 11th that the distilled water was contaminated. The DNR was notified of what happened and what corrections were being made.

10. Consideration of purchasing a Bio Solids Thickener.

Greg, Don and all employees at the Sewage Treatment plant agree that the Hycor Rotary Drum Thickener would be the way to go because it would be easy to maintain, it is all enclosed, it's portable and would be able to fit inside the building.

The Commissioners requested that Don call at least two plants that have had the Hycor Rotary Drum Thickener for at least two years to make sure that they have not had any problems with it.

Motion made by Richard Letto, seconded by Paul Adamski to purchase the Hycor Rotary Drum Thickener for \$115,000.00 contingent upon Don making two reference calls and receiving favorable recommendations.

Ayes all. Nays none. Motion carried.

VI. ADJOURNMENT

Motion made by Richard Letto, seconded by Dave Eckholm to adjourn.

Ayes all. Nays none. Motion carried.

MEETING ADJOURNED

12:46 pm

BOARD OF WATER AND SEWAGE COMMISSIONERS

EUGENE TUBBS, SECRETARY

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