

Meeting Minutes
Board of Water and Sewage Commissioners
Monday, September 13, 1999
12:00 P.M.
PRESENT: Eugene Tubbs, Richard Letto, and Dave Eckholm.

ALSO PRESENT: Kim Halverson, Don Ceplina, Billie Sturm, Jaime Zdroik, and James Chaffee and Pat Planton of Earth Tech.

ABSENT: W. Scott Schultz and Paul Adamski
INDEX TO MINUTES

I. ADMINISTRATION

1. Approval of minutes of the August 12, 1999 meeting.

II. ACCOUNTING

2. Consideration of claims for the Water & Sewage Treatment Utilities.

III. CUSTOMER SERVICE

3. Report on metering and billing.

IV. WATER OPERATIONS

4. Consideration of needs assessment for GIS Development Program.

5. Report on water distribution operations.

6. Report on water supply operation.

7. Report of Well #4

V. SEWAGE TREATMENT OPERATIONS

8. Report on sewage treatment operations.

VI. ADJOURNMENT

MINUTES

I. ADMINISTRATION

1. Approval of minutes of the August 12, 1999 meeting.

Motion made by Dave Eckholm, seconded by Richard Letto to approve the minutes of the August 12, 1999 meeting.

Ayes all. Nays none. Motion carried.

Back to Index

II. ACCOUNTING

2. Consideration of claims for the Water and Sewage Treatment Utilities.

Eugene Tubbs presented the statement of claims for the Water Utility for August. The balance on hand after the August 12, 1999 meeting was \$805,240.08; the bank deposits since then were \$826,357.77. Checks issued since the August 12, 1999 meeting numbered 33696 through 33757 were in the amount of \$232,785.97. Checks numbered 33758 through 33797 for \$291,895.35 were presented for action on September 13, 1999. The net balance on hand September 13, 1999 is \$1,106,916.53.

Motion made by Richard Letto, seconded by Dave Eckholm to approve the water utility claims as audited and read.

Ayes all. Nays none. Motion carried.

Mr. Tubbs also presented the statement of claims for the Sewage Treatment Utility for August. The balance on hand after the August 12, 1999 meeting was \$962,654.70; the bank deposits since then were \$163,481.50. Checks issued since the August 12, 1999 meeting numbered 20429 through 20466 were in the amount of \$77,517.01. Checks numbered 20467 through 20492 for \$18,458.23 were presented for action on September 13, 1999. The net balance on hand September 13, 1999 was \$1,030,160.96.

Motion made by Richard Letto, seconded by Dave Eckholm to approve the sewage utility claims as audited and read.

Ayes all. Nays none. Motion carried.

Back to Index

III. CUSTOMER SERVICE

3. Report on metering and billing.

There were 2,756 meters read and billed in August 1999.

There were 3 outside readers installed in August for a total of 66 in 1999.

Back to Index

IV. WATER OPERATIONS

4. Consideration of needs assessment for GIS Development Program.

A request to approve a proposal for a GIS Development Program was made. A discussion was led by James Chaffee of Earth Tech on the importance of properly implementing a GIS Program. Implementing a GIS Program would minimize operating cost and would make our operation run more efficiently. Having all data files put into an electronic format would make information easier to access and easier to update.

The proposal is to help our department develop the specifications and the road map needed to implement a GIS project. The proposal consists of three phases; Phase 1 - Planning; Phase 2 - Analysis and Phase 3 - Implementation Recommendations. It would take approximately three months to complete all three phases.

Motion made by Dave Eckholm, seconded by Richard Letto to approve the contract with Earth Tech in the amount of \$7,500.00 giving them authorization to proceed with the GIS Development Program.

Ayes all. Nays none. Motion carried.

5. Report on water distribution operations.

The report was distributed.

A total of 69 valves were operated in August 1999 for a total of 365 in 1999.

A total of 0 new business properties have been checked for backflow preventors in August 1999 for a total of 0 in 1999.

6. Report on water supply operation.

Our pumpage in August was 255,007,000 gallons, an increase of 7,117,000 gallons of water from August 1998.

7. Report on Well #4.

Pat Planton of Earth Tech stated everything is going along well. The project should be substantially complete within a couple of weeks.

Back to Index

V. SEWAGE TREATMENT OPERATIONS

8. Report on sewage treatment operations.

B.O.D. (5.06 ppm), Suspended Solid (6.52 ppm), and Phosphorus level (.31) limits were met for the month of August 1999.

At last months meeting an approval for purchasing a Rotary Drum Thickener was contingent upon Don making two reference calls to plants that are using the Hycor Rotary Drum Thickener and receiving positive feedback by both.

Don placed reference calls to a plant in Michigan and one in New Jersey that were using the Hycor Rotary Drum Thickener and he received nothing but positive comments from both places.

The Hycor Rotary Drum Thickener was ordered and should be here in January 2000.

Back to Index

VI. ADJOURNMENT

Motion made by Dave Eckholm, seconded by Richard Letto to adjourn.

Ayes all. Nays none. Motion carried.

MEETING ADJOURNED

12:47 pm

BOARD OF WATER AND SEWAGE COMMISSIONERS

EUGENE TUBBS, SECRETARY

The meeting minutes reproduced on this website are derived from the computer files used to produce the official minutes for the City of Stevens Point, but are unofficial. The minutes on this web site cannot be certified under s. 889.08, Wis. Stats., and cannot be considered prima facie evidence under s. 889.04, Wis. Stats. Certain tables, maps, and other documents that are a part of the official minutes are not included in the files reproduced on this website. Please consult the printed minutes, available in the City Clerk's Office, for the official text. The decisions made by City of Stevens Point boards, committees, and commissions (other than the Police & Fire Commission) are advisory only and are not binding on the City until affirmed at a meeting of the Common Council. Some of the minutes on this web site might not be approved by the Common Council as of today.