

Meeting Minutes
Board of Water and Sewage Commissioners
Monday, March 8, 1999
12:00 P.M.
MINUTES
ADMINISTRATION

Approval of minutes of the February 8, 1999 meeting.

Motion made by Dave Eckholm, seconded by Richard Letto to approve the minutes of the February 8, 1998 meeting.

Ayes all. Nays none. Motion carried.

2. Consideration of Anniversary Recognition Program

A discussion was held regarding the proposed program. The Commission decided to table this item until next month and asked that a new proposal be prepared for discussion then.

II. ACCOUNTING

3. Consideration of claims for the Water and Sewage Treatment Utilities,

Eugene Tubbs presented the statement of claims for the Water Utility for March. The balance on hand after the February 8, 1999 meeting was \$919,917.62; the bank deposits since then were \$305,420.34. Checks issued since the February 8, 1999 meeting numbered 33188 through 33237 were in the amount of \$241,527.26. Checks numbered 33238 through 33261 for \$79,360.16 were presented for action on March 8, 1999. The net balance on hand March 8, 1999 is \$507,366.96.

Motion made by Paul Adamski, seconded by Dave Eckholm to approve the water utility claims as audited and read.

Ayes all. Nays none. Motion carried.

Mr. Tubbs also presented the statement of claims for the Sewage Treatment Utility for March. The balance on hand after the February 8, 1999 meeting was \$1,211,915.29; the bank deposit amount since then were unavailable at the time of the meeting. Checks issued since the February 8, 1999 meeting numbered 20046 through 20086 were in the amount of \$28,721.07. Checks numbered 20087 through 20104 for \$9,483.99 were presented for action on March 8, 1999. The net balance on hand March 8, 1999 was unavailable at the time of the meeting.

Motion made by Dave Eckholm, seconded by Paul Adamski to approve the sewage utility claims as audited and read.

Ayes all. Nays none. Motion carried.

4. Consideration of chemical bids for ferric chloride,

Motion made by Dave Eckholm, seconded by Paul Adamski to accept the low bid for ferric chloride from PVS Technology for the price of \$5.69/gallon.

Ayes all. Nays none. Motion carried.

III. CUSTOMER SERVICE

5. Report on metering and billing,

There were 2,634 meters read and billed in February 1998.

There were 6 outside readers installed in February for a total of 11 in 1999.

IV. WATER OPERATIONS

6. Report on Automated Meter Reading (AMR) in conjunction with Wisconsin Public Service

Al Herrman of Wisconsin Public Service gave an overview to the Commission of what the AMR system was and how it would work. He also outlined what the time table of WPS is for completion of this project. Cost estimates were not available yet. Al told the Commission that after the cost is determined, he will share that information with them at that time.

Consideration of proposals for a propane gas generator for Well #6.

Greg Disher explained to the Commission that only one bid in the amount of \$189,929.00 was received for the generator. He also explained that after receiving this bid, he researched the option of a natural gas powered generator instead and realized that there could be a significant cost saving if a natural gas generator was used instead. Therefore, Greg- asked the Commission not to take action on the propane generator and that he would bring back the numbers next month for the natural gas option.

The Commission tabled this item until next month.

8. Report on water distribution operations.

The report was distributed. There were no questions.

A total of 20 valves were operated in February 1999 for a total of 31 in 1999.

A total of 0 new business properties have been checked for backflow preventors in February 1999 for a total of 0 in 1999.

Report on water supply operation.

A corrected sheet was handed out for January 1999.

Our pumpage in February was 166,058,000 gallons, a decrease of 5,745,000 gallons of water from February 1998.

10. Report on Well #4

The Commission was shown samples of different colors of split face block and samples of the burnished materials also. The colors were chosen and were #CC36 for the split face block and a medium caramel color for the burnished material.

Jim Chaffee and Jeff Galbraith of Earth Tech brought to Commission up to speed on the progress the contractor is making on the treatment facility. They seemed to think everything was on schedule and was going well.

V. SEWAGE TREATMENT OPERATIONS

11. Report on sewage treatment operations,

B.O.D. (7.36 ppm), Suspended Solid (12.54 ppm), and Phosphorus level (0.86) limits were met for the month of February 1999.

12. Consideration of the 1998 Compliance Maintenance Annual Report (CMAR) and the

resolution concerning the CMAR.

Motion made by Dave Eckholm, seconded by Rick Letto to approve the 1998 Compliance Maintenance Annual Report and the resolution concerning the CMAR.

Ayes all. Nays none. Motion carried.

VI. ADJOURNMENT

Motion made by Richard Letto, seconded by Paul Adamski to adjourn.

Ayes all. Nays none. Motion carried.

MEETING ADJOURNED

1:12 pm

BOARD OF WATER AND SEWAGE COMMISSIONERS

GENE TUBBS, SECRETARY

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