

Meeting Minutes
Board of Water and Sewage Commissioners
Monday, April 12, 1999
12:00 P.M.
MINUTES
I. ADMINISTRATION

1. Approval of minutes of the March 8, 1999 meeting.

Motion made by Paul Adamski, seconded by Eugene Tubbs to approve the minutes of the March 8, 1999 meeting.

Ayes all. Nays none. Motion carried.

2. Consideration of Anniversary Recognition Program.

A discussion was held regarding the revised recommendation. The Commission decided to table this item for another month and requested a more specific breakdown of exactly who would get what.

The other item for consideration was setting a dollar amount to be used for retirement gifts. This item was also tabled until a later time.

3. Consideration of Contract with Airadigm Communications, Inc. - Antennas on Elevated Tank.

Greg explained to the Commission that Airadigm would install six antennas on the elevated tank on the catwalk for private party cellular phone use. A small building would be put in the Northwest corner North of the tank. Earth Tech will review the location of the antennas to make sure it is feasible. A contract is being drawn up and has to be reviewed by the City Attorney. The Commissioners should have a copy in about two weeks.

The amount Airadigm is willing to pay the Water Department for having the antennas on the tank is \$1,000.00 per month with a three percent increase each year for the first five years and that is as far as it has gone to this point. Greg was asked by the Commission about how this would affect maintenance of the tower as far as painting etc.. Greg explained that there would be an alternate bid for painting and repairs when it would be necessary and if Airadigm wants to pay the difference between the primary bid and the alternate then they would do so or they would take their equipment off and place it someplace on site until the painting is complete. They would pay for the painting of their equipment to match the tank at no cost to the Water Department.

Motion made by Paul Adamski, seconded by Dave Eckholm to approve the proposal with the understanding that the antennas would not exceed the top of the tower.

Ayes all. Nays none. Motion carried.

II. ACCOUNTING

4. Consideration of claims for the Water and Sewage Treatment Utilities.

Scott Schultz presented the statement of claims for the Water Utility for April. The balance on hand after the March 8, 1999 meeting was \$904,405.54; the bank deposits since then were \$3976,405.62. Checks issued since the March 8, 1999 meeting numbered 33233 through 33320 were in the amount of \$567,182.90. Checks numbered 33321 through 33357 for \$220,783.88 were presented for action on April 12, 1999. The net balance on hand April 12, 1999 is \$513,889.38.

Motion made by Rick Letto, seconded by Gene Tubbs to approve the water utility claims as audited and read.

Ayes all. Nays none. Motion carried.

Mr. Schultz also presented the statement of claims for the Sewage Treatment Utility for April. The balance on hand after the March 8, 1999 meeting was \$1,350,877.48; the bank deposits since then were \$184,133.94. Checks issued since the March 8, 1999 meeting numbered 20105 through 20144 were in the amount of \$81,912.49. Checks numbered 20145 through 20169 for \$12,038.43 were presented for action on April 12, 1999. The net balance on hand April 12, 1999 was \$334,565.95.

Motion made by Rick Letto, seconded by Eugene Tubbs to approve the sewage utility claims as audited and read.

Ayes all. Nays none. Motion carried.

III. CUSTOMER SERVICE

5. Report on metering and billing.

There were 2,872 meters read and billed in March 1999.

There were 7 outside readers installed in March for a total of 18 in 1999.

IV. WATER OPERATIONS

6. Consideration of proposals for natural gas generator for Well #6 and associated equipment - soft starter - natural gas line - conversion of heaters at Well #9 - conversion of emergency engine at Well #9 - purchase and install heater at Well #6.

Greg suggested that the low bid of \$124,777.00 from Cummings Great Lakes be accepted. The contractor said that it would take anywhere from four to eight weeks for delivery after the contract is signed to start the project.

Motion made by Dave Eckholm, seconded by Rick Letto to approve the purchase of the natural gas generator from Cummings Great Lakes for the amount of \$124,777.00.

Ayes all. Nays none. Motion carried.

Dave Eckholm said they appreciated Greg pursuing this alternative to the propane gas option which saved the Department a lot of money. He also thanked him.

The other costs for the additional equipment and services are extra and Greg suggested that all the low bids for equipment and services be accepted. These include parts and labor for changing the Waukesha emergency engine for the amount of \$3,135.25, the soft starter for Well #6 of \$7,900.00, the WPS gas line to Wells 6 and 9 for \$6,000-\$7,000, the conversion of five propane gas heaters to natural gas for \$1,852.00 and the installation of a gas heater in Well 6 for \$1,569.00.

Motion made by Dave Eckholm, seconded by Rick Letto to accept the low quotes for all of the above equipment.

Ayes all. Nays none. Motion carried.

7. Alderman Kedrowski has requested that the Commission reconsider installing water main through the bridge abutments on the HH/Riverview Drive Bridge.

The estimated cost from the Engineer would be \$81,390.00 to install a water main in the HH/Riverview Bridge abutments and across the island on the east side of the river.

Alderman Kedrowski explained to the Commission that Norm Dombrowski the Project Engineer approached him asking why the City was not installing water and sewer on the bridge when the telephone and gas were being installed.

This bridge is going to be unique versus a normal bridge because of the island in the middle, so you have four abutments instead of just two and the DOT has gone back to something called bridge approaches. If you go back at a later date to put these services in you would have a lot more expense. The additional expense would be about four times higher.

The island could also be a potential problem in the future for environmental reasons. He also said the City is in a position for growth.

Jon VanAlstine mentioned that there is a red tail hawk nest on the island and that the island will have to be fenced. It may be a problem in the future to get permission to remove the fence. He also mentioned the potential for another looped connection to the West side if this main gets installed which would allow us to possibly remove the main from the railroad bridge.

Motion made by Paul Adamski, seconded by Dave Eckholm to go ahead with the installation of water main to the bridge abutments for the estimated cost of \$81,390.00.

Ayes all. Nays none. Motion carried.

8. Consideration of proposals for second restroom at the water garage.

Motion made by Dave Eckholm, seconded by Gene Tubbs to accept the low quote of \$6,597.00 from E.B. Somers, Inc. for the installation of a second restroom at the Water Department Garage

9. Report on water distribution operations.

Report distributed.

A total of 48 valves were operated in March 1999 for a total of 79 in 1999.

A total of 0 new business properties have been checked for backflow preventors in March 1999 for a total of 0 in 1999.

A report of our water analysis was also sent to the Commission for review for wells 5 - 10. Well 4 will be sampled when it goes on line when construction is finished. A brief explanation of the results were that there were no detects of volatile organic compounds and all usual organics have met the limits. Greg pointed out that one area of concern is the nitrate level in Well #5. It is at 7.78 ppm and if it reaches 10 ppm we will probably be required to mix the water from Well 5 with the water from Well 4 to get the level below 10 ppm. He said we would probably have to mix the water in a chamber and not in the mains. He will keep on eye on it.

10. Report on water supply operation.

Our pumpage in March was 199,795,000 gallons, an increase of 12,839,000 gallons of water from March 1998 and a new record high pumpage for the month of March.

11. Report on Well #4.

Greg gave the Commission a progress report on how the construction was going. Everything is going along fine.

V. SEWAGE TREATMENT OPERATIONS

12. Report on sewage treatment operations.

B.O.D. (5.45 ppm), Suspended Solid (8.00 ppm), and Phosphorus level (.52) limits were met for the month of March 1999.

Don told the Commission that biosolids will be pumped and hauled to farm fields next week.

He also mentioned that in the first week of May there would be a gravity belt thickener on site for a demonstration, and in the middle of May there will be a rotary drum thickener brought in to determine the difference and to see which one will work better. We are running out of storage capacity for biosolids and one of these processes should increase our storage capacity by one third. Greg will let the Commissioners know when this

equipment is here.

The Commission congratulated Don and his staff for the Annual Wastewater Treatment Plant Inspection completed by the DNR. Again this year the plant was rated at a A5" which is the highest rating allowed by the EPA Compliance Inspection Report.

VII. ADJOURNMENT

Motion made by Richard Letto, seconded by Paul Adamski to adjourn.

Ayes all. Nays none. Motion carried.

MEETING ADJOURNED

12:55 pm

BOARD OF WATER AND SEWAGE COMMISSIONERS

GENE TUBBS, SECRETARY

The meeting minutes reproduced on this website are derived from the computer files used to produce the official minutes for the City of Stevens Point, but are unofficial. The minutes on this web site cannot be certified under s. 889.08, Wis. Stats., and cannot be considered prima facie evidence under s. 889.04, Wis. Stats. Certain tables, maps, and other documents that are a part of the official minutes are not included in the files reproduced on this website. Please consult the printed minutes, available in the City Clerk's Office, for the official text. The decisions made by City of Stevens Point boards, committees, and commissions (other than the Police & Fire Commission) are advisory only and are not binding on the City until affirmed at a meeting of the Common Council. Some of the minutes on this web site might not be approved by the Common Council as of today.