

Meeting Minutes
Board of Water and Sewage Commissioners
Monday, May 3, 1999
12:00 P.M.
MINUTES
I. ADMINISTRATION

1. Approval of minutes of the April 12, 1999 meeting.

Motion made by Eugene Tubbs, seconded by Richard Letto to approve the minutes of the April 12, 1999 meeting.

Ayes all. Nays none. Motion carried.

2. Consideration of Anniversary Recognition Program.

After the discussion, the Employee Anniversary Recognition Program was approved. After 5 years, 10 years, and 15 years a gift will be given to the employees reaching the milestone. Gift amount will be \$15.00, \$20.00, and \$25.00 respectively. After 20 years, 25 years, 30 years, 35 years, the amount will be \$30.00, \$35.00, \$40.00, and \$45.00 for a gift and lunch with department management, if employee so chooses, with the total not to exceed \$75.00 for the gift and lunch.

Motion made by Paul Adamski, seconded by Eugene Tubbs.

Ayes all. Nays none. Motion carried.

II ACCOUNTING

3. Report on 1998 audits for the Water & Sewage Departments.

Cliff Wiernik of Shumacher, Romenesho & Associates reported on the audit for the Water & Sewage Depts. He stated that everything was in order and a good job was done by the staff.

Motion made by Dave Eckholm, seconded by Richard Letto to accept the audit.

Ayes all. Nays none. Motion carried.

4. Consideration of claims for the Water and Sewage Treatment Utilities.

Scott Schultz presented the statement of claims for the Water Utility for April. The balance on hand after the April 12, 1999 meeting was \$513,889.38; the bank deposits since then were \$606,881.69.

Checks issued since the April 12, 1999 meeting numbered 33321 through 33414 were in the amount of \$463,056.57. Checks numbered 33415 through 33441 were presented for action on May 10, 1999. The net balance on hand May 10, 1999 was \$657,714.50.

Motion made by Paul Adamski, seconded by Dave Eckholm to approve the water utility claims as audited and read.

Ayes all. Nays none. Motion carried.

Scott Schultz also presented the statement of claims for the Sewage Treatment Utility for April. The balance on hand after the April 12, 1999 meeting was \$1,441,060.50; the bank deposits amount since then were \$301,649.88. Checks issued since the April 12, 1999 meeting numbered 20180 through 20213 were in the amount of \$885,791.02. Checks numbered 20214 through 20236 were presented for action on May 10, 1999. The net balance on hand May 10, 1999 was \$436,729.05.

Motion made by Paul Adamski, seconded by Dave Eckholm to approve the sewage utility claims as audited and read.

Ayes all. Nays none. Motion carried.

III. CUSTOMER SERVICE

5. Report on metering and billing.

There were 2,594 meters read and billed in April 1999.

There were 9 outside readers installed in April 1999 for a total of 27 in 1999.

IV. WATER OPERATIONS

6. Report of Elevated Tank Inspection

Greg reported on the elevated tank inspection. He said the only thing not up to par was the support for the painters unit that was taken out of the tank in 1976. It's pieces of angle iron that are coming away from the wall because of the ice flow up and down. The cathodic protection that protects the inside of the tank from rusting is laying on the floor. That must be fixed at some point in the future. The tank will be inspected again in 2002 or 2003. He said not to fix those supports at this time because that would mean draining the tank. He said we should hold off for three years, and at that time expect to have the inside and outside painted unless it's decided to look at it in a couple years because the outside is starting to look bad. Greg also will talk to the cathodic protection people when they get here the end of May or first part of June. If they say it needs immediate attention, we'll have to fix it. Paul Adamski asked Greg to give a recommendation, at a future date, as to what should be done over the next two or three years, including painting and draining.

7. Report on water distribution operations

Report distributed.

A total of 43 valves were operated in April 1999 for a total of 122 valves in 1999.

A total of 0 new business properties have been checked for backflow preventors in April 1999 for a total of 0 in 1999.

Last week was National Drinking Water Week and we passed out approximately 200 water bottles. Greg and Kim gave a presentation to the Kiwanis Club at a luncheon at the Stevens Point Country Club. Paul Adamski said they did a nice job. He said there was a lot of interest in what the City Water Department does.

Greg said we also planted 17,000 trees between well #9 and Well #7.

8. Report on water supply operation.

Our pumpage in April was 197,404,000 gallons, a decrease of 3,688,000 gallons of water from April, 1998.

9. Report on Well #4.

Today they were pouring the footings for the rest of the building. It will probably set for about seven days then they will fill in the void and compact it and probably pour the floor next, then start the walls. They tested the detention tank and it passed. They are still looking at the backwash tanks.

V. SEWAGE TREATMENT OPERATIONS

10. Report on sewage treatment operations.

B.O.D. (6.33 ppm), Suspended Solid (8.63 ppm), and Phosphorus level (.79) limits were met for the month of April 1999.

Don told the Commission that the rotary drum thickener was on site for the sludge thickening demonstration. The person who will run it is having a hard time getting a flight to Stevens Point and expects to be here tonight or tomorrow morning to get things going. By the middle of next week it should be running 100%.

VI. ADJOURNMENT

Motion made by Richard Letto, seconded by Paul Adamski to adjourn.

Ayes all. Nays none. Motion carried.

MEETING ADJOURNED

12:40 pm

BOARD OF WATER AND SEWAGE COMMISSIONERS

GENE TUBBS, SECRETARY

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