

Meeting Minutes  
Board of Water and Sewage Commissioners  
Monday, November 1, 1999  
12:00 P.M.  
MINUTES  
I. ADMINISTRATION

1. Approval of minutes of the October 11, 1999 meeting.

Motion made by Dave Eckholm, seconded by Paul Adamski to approve the minutes of the October 11, 1999.

Ayes all. Nays none. Motion carried.

2. Discussion and possible action on Automatic Meter Reading (AMR) System.

Allan Herrman from Wisconsin Public Service led the discussion on the costs of implementing the Automatic Meter Reading system. Two Scenarios were presented covering the costs of these five items; Meter Modules, Substation Equipment, Software-Related Costs, Installation and Project Management. Scenario 1 total cost \$483,195.00 and Scenario 2 total cost \$596,688.00. The difference between Scenario 1 and 2 is the cost of installing the field wiring based upon the distance that the water meter is from the electric meter.

There are approximately 2400 meters that will need to be replaced because they are not compatible with the AMR System. The AMR system can only work with the three wire meters. The 2400 that need to be replaced are the fourteen wire meters. They are also checking to make sure that our large meters would be compatible with the AMR System. AI will ask Sergeant Electric for a price on installing the new water meters.

The Commissioners requested to see an example of a community our size that has been on this system for a year and see what their results have been. They would also like to see what the estimated payback would be compared to the cost.

II. ACCOUNTING

3. Discussion and possible action on Disconnection Policy.

Commissioners present requested that this item be put back on the agenda next month.

4. Consideration of claims for the Water and Sewage Treatment Utilities.

Scott Schultz presented the statement of claims for the Water Utility for October. The balance on hand after the October 11, 1999 meeting was \$1,400,512.56; the bank deposits since then were \$983,937.88. Checks issued since the October 11, 1999 meeting numbered 33880 through 33923 were in the amount of \$611,173.44. Checks numbered 33924 through 33946 for \$104,724.78 were presented for action on November 8, 1999. The net balance on hand November 8, 1999 is \$1,668,552.22.

Motion made by Paul Adamski, seconded by Richard Letto to approve the water utility claims as audited and read.

Ayes all. Nays none. Motion carried.

Mr. Schultz also presented the statement of claims for the Sewage Treatment Utility for October. The balance on hand after the October 11, 1999 meeting was \$888,960.35; the bank deposits since then were \$365,654.55. Checks issued since the October 11, 1999 meeting numbered 20554 through 20586 were in the amount of \$73,060.21. Checks numbered 20587 through 20604 for \$80,804.82 were presented for action on November 8, 1999. The net balance on hand November 8, 1999 was \$1,100,749.87.

Motion made by Paul Adamski, seconded by Richard Letto to approve the sewage utility claims as audited and read.

Ayes all. Nays none. Motion carried.

III. CUSTOMER SERVICE

5. Report on metering and billing.

There were 6 outside readers installed in October for a total of 77 in 1999.

There are no numbers at this time for the amount of meters read and billed in October 1999, bills have not been run yet.

IV. WATER OPERATIONS

6. Report on water distribution operations.

The report was distributed.

A total of 99 valves were operated in October 1999 for a total of 535 in 1999.

A total of 0 new business properties have been checked for backflow preventors in October 1999 for a total of 0 in 1999.

7. Report on water supply operation.

Our pumpage in October was 226,404,000 gallons, an increase of 39,165,000 gallons of water from October 1998 and a new record high for the month.

8. Report on Well #4.

Greg stated everything is going along well.

9. Consideration of hiring Earth Tech to determine best technology cycle stop valves vs Variable Frequency Drive System.

The Commissioners present requested that this item be brought back at next months meeting so they could have more time to review the information that was handed out.

#### V. SEWAGE TREATMENT OPERATIONS

10. Report on sewage treatment operations.

B.O.D. (5.35 ppm), Suspended Solid (7.90 ppm), and Phosphorus level (.26) limits were met for the month of October 1999.

#### VI. ADJOURNMENT

Motion made by Paul Adamski, seconded by Richard Letto to adjourn.

Ayes all. Nays none. Motion carried.

MEETING ADJOURNED

12:58 pm

#### BOARD OF WATER AND SEWAGE COMMISSIONERS

W. SCOTT SCHULTZ, PRESIDENT

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