



## AGENDA

### BICYCLE AND PEDESTRIAN STREET SAFETY COMMISSION (BPSSC)

#### Members:

- Trevor Roark
- Bill Fehrenbach
- Michael O'Meara
- Ald. Cathy Dugan
- Keely Crook
- Vacant (Alternate)

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<b>Date and Time:</b>	August 13, 2019 6:00 PM	<b>Location:</b>	Police Department – Room 122 933 Michigan Avenue Stevens Point, WI 54481
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1. Call to Order
2. Persons who wish to address the committee for up to three (3) minutes on a non-agenda item\*

#### Discussion and Possible Action on the Following:

3. Report of the July 11, 2019 meeting
4. Artistic crosswalks for the dangerous intersections
5. Transportation Alternatives Grant project prioritization analysis for 2020 grant cycle
6. Carrie Frost Drive street improvements and other nearby intersection improvements relating to the Meijer development project
7. Typical street section reconstruction designs for 2020
8. Staff update
9. Adjourn

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**PLEASE TAKE NOTICE** that any person who has special needs while attending these meetings or needs agenda materials for these meetings should contact the City Clerk as soon as possible to ensure that a reasonable accommodation can be made. The City Clerk can be reached by telephone at (715) 346-1569 or by mail at 1515 Strongs Avenue, Stevens Point, WI 54481.

Maps further defining the above area(s) may be obtained from the City of Stevens Point Department of Community Development, 1515 Strongs Avenue, Stevens Point, WI 54481, or by calling (715) 346-1567, during normal business hours.

**PLEASE TAKE FURTHER NOTICE** that a quorum of the Common Council may be in attendance at this meeting.

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# Memo

**Plan Staff**  
Community Development  
City of Stevens Point  
1515 Strongs Avenue  
Stevens Point, WI 54481

Ph: (715) 346-1567 • Fax: (715) 346-1498

## City of Stevens Point – Department of Community Development

To: Plan Commission  
From: Plan Staff  
Date: 8/9/2019  
Re: Agenda Items for Bicycle Pedestrian Street Safety Commission Meeting: August 13, 2019

1. Call to Order
2. Persons who wish to address the committee for up to three (3) minutes on a non-agenda item\*

### Discussion and Possible Action on the Following:

3. Report of the July 11, 2019 meeting  
Minutes are attached to the agenda packet.
4. Artistic crosswalks for the dangerous intersections
5. Transportation Alternatives Grant project prioritization analysis for 2020 grant cycle  
If members can send Community Development Department staff individual results from the prioritization model, staff can summarize them.
6. Carrie Frost Drive street improvements and other nearby intersection improvements relating to the Meijer development project  
Handouts regarding the street improvements and designs will be provided at the meeting.
7. Typical street section reconstruction designs for 2020  
Handouts regarding street reconstruction will be provided at the meeting.
8. Staff update  
A public involvement meeting for the I-39/USH 10 interchange will be held on Thursday, August 22, 2019, from 4:30 PM to 6:00 PM at the Portage County Library, Pinery Room.  
Bicycle and pedestrian counts will occur Wednesday, September 11 from 3:30 – 5:30 PM, and Saturday, September 14 from 10:00 AM – 12:00 PM. See the attached email for more information.
9. Adjourn

REPORT OF CITY BICYCLE AND PEDESTRIAN STREET SAFETY COMMISSION

July 11, 2019 – 2:00 PM

Police Department, Room 122 – 933 Michigan Avenue, Stevens Point, WI 54481

PRESENT: Commissioners Roark, O’Meara, and Dugan.

ALSO PRESENT: Associate Planner Kearns, Secretary Mohr, Alderperson Jennings, and Keely Fishler.

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INDEX:

1. Call to Order.
  2. Persons who wish to address the committee for up to three (3) minutes on a non-agenda item\*
  - Discussion and Possible Action on the Following:**
  3. Report of the June 6, 2019 meetings
  4. Schedule new regular meeting date and time
  5. Alternate position vacancy
  6. Repainting sharrows on Prentice and other streets
  7. September, 2019 Bicycle and Pedestrian Counts
  8. TAP Grant projects
  9. WI State scooter legislation
  10. Facebook page for BPSSC
  11. Staff update
  12. Adjourn
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1. Call to Order.

Meeting was called to order at 2:07 PM, due to holding for a quorum to be present.

**Present: Roark, O’Meara, Dugan**

**Excused: Fehrenbach**

Associate Planner Kearns announced that Commissioner Borski had resigned.

2. Persons who wish to address the committee for up to three (3) minutes on a non-agenda item\*

Chairperson Roark clarified that there were two vacancies open for applicants, one regular position, and one alternate position.

**Discussion and Possible Action on the Following:**

3. Report of the June 6, 2019 meetings

**Commissioner O’Meara moved to approve the report of June 6, 2019 meeting with the following:**

1. **Page 3, Item 5: ‘Pedestrian Plan prioritization model’**

**seconded by Chairperson Roark**

**Motion carried 3-0.**

Secretary Mohr explained how commissioner and public attendance was recorded in the meeting minutes.

4. Schedule new regular meeting date and time

Chairperson Roark explained that holding the meeting during regular business hours prevented a better level of engagement from the community, especially for those in poverty or hard financial straits due to

difficulty getting off work to attend meetings. Ironically, he stated, that would also be the demographic that would most be empowered by bicycle and pedestrian improvements as having equitable transportation could assist in lifting people out of poverty. He suggested scheduling the meetings to after work hours to allow the public a chance to voice their opinions. Commissioners had the following comments:

1. Consensus in moving the BPSSC meeting to evening hours.
2. Suggestion of not stacking it on an evening with other committee meetings.

Staff also recommended not stacking BPSSC with other committee meetings, which would pose issues in setting a firm meeting start time if waiting on other meetings to adjourn. It was also recommended that the meeting occur within the first two weeks of the month to allow any actionable items to be voted upon prior to the Common Council meeting, but they were open to any day of the month.

Aldersperson Jennings suggested the first Monday of the month prior to the Plan Commission meeting, to which Associate Planner Kearns noted that BPSSC could be limiting themselves to a specific meeting length with Plan Commission always being a set start of 6:00 PM. This could pose an issue, especially when bringing forward larger review items, as they would need to recess and reconvene meetings if the agenda was not exhausted by that time.

Keely Fishler, potential BPSSC member, noted that she was flexible with her schedule.

After a brief discussion over specific days of the week and start times, the regular scheduled meeting was moved to the second Tuesday of the month at 6:00 PM with a consensus. As such, the following meeting would occur on Tuesday, August 13<sup>th</sup>, 2019 at 6:00 PM.

No action was taken.

#### 5. Alternate position vacancy

Chairperson Roark reiterated that there were two vacancies on the commission, one for a regular position, and one for an alternate position. One of the positions, he explained, would most likely be filled during the next Common Council meeting. The Mayor's office would be posting the position shortly.

#### 6. Repainting sharrows on Prentice and other streets

Chairperson Roark noted that the agenda item was a result of a recent meeting with Director Beduhn and Associate Planner Kearns. It was stated in that meeting that the new sealant on Prentice Street was the reason why the sharrows on Prentice Street hadn't been painted yet, in addition to there being a question of need. Chairperson Roark had stated at that meeting that there was good reason to move forward, but even so the sharrows could only be repainted after the sealant had dried and cured. The Chairperson asked whether the repainting would have a July deadline, and asked Associate Planner Kearns whether he had heard from Director Beduhn on the matter, to which Mr. Kearns stated that he had not.

Commissioners had the following comments:

1. Update on current street work: Contractors had completed the restriping north of Maria Drive, but the City would be taking on the restriping south of Maria Drive. The work was scheduled to begin shortly, and there was a suggestion and inquiry on whether the sharrows could be painted in at the same time.
2. Noted that the paint being used was water-based latex paint.
3. Suggestion to speak with Director Beduhn on how the restriping and painting of the sharrows could be coordinated at the same time.

4. Suggestion on having sharrows painted in new areas, such as Isadore Street, especially with the area already needing to be resealed, at which time sharrows could be painted.
5. Agreement that the sharrows on Prentice Street should be repainted, noting that they had not been in long enough to judge their effectiveness.

There was a brief discussion on the need for sharrows to be painted on more streets, in addition to discussing drawbacks to having too many sharrows which could diminish their effectiveness. It was suggested that a seeing a map of current street projects would assist in selecting more areas for sharrows.

Associate Planner Kearns recommended touching base with Director Beduhn on additional areas first as he could provide additional feedback prior to taking any action.

No action was taken.

#### 7. September, 2019 Bicycle and Pedestrian Counts

Chairperson Roark provided the following information:

1. Brief history of the Bicycle and Pedestrian Counts, noting the purpose was to get a brief snapshot of current and future pedestrian demands for the City. Each year the count dates lined up with the National Bicycle and Pedestrian Documentation Project.
2. Commissioner Fehrenbach had committed to running the count once again for 2019, with the dates being set for Wednesday, September 11, and Saturday, September 14.
3. Coverage was being requested for September 14, 2019, noting that Commissioner Fehrenbach would be traveling.

Commissioner O'Meara volunteered to work on the count Saturday, September 14, 2019, in Commissioner Fehrenbach's absence.

Associate Planner Kearns noted that staff would reach out to Commissioner Fehrenbach with additional assistance.

Aldersperson Dugan, being new to the commission, asked for additional information regarding the count, to which Chairperson Roark explained how and where volunteers were stationed, how long the counts ran, and that after summarizing the data, it was reported back to the City for their use.

Associate Planner Kearns stated that the data held a lot of value to the City, further adding that the Bicycle and Pedestrian data could be used in a variety of ways, such as providing it to developers, used in the City planning process, used within the Public Works Department, used by the Police Department to compare accident data, or even cited in grant applications or recognitions.

Additional information regarding the count would be provided the following month. No action was taken.

#### 8. TAP Grant projects

Chairperson Roark provided the following information:

1. Summary of what TAP (Transportation Alternatives Program) Grants were, when they were signed into law, eligibility requirements, and awarded conditions.
  - a. City of Stevens Point was awarded a TAP Grant for the 2016-2020 grant cycle, which included 13.1 miles of bike lane, shared lane markings, and signage.
  - b. 2020-2024 cycle upcoming, with applications due in January. He was gauging interest on moving forward with an application.

Associate Planner Kearns noted that they could move forward with the grant cycle if the commission felt there was a project that could produce a strong application. He recommended that they partner with the Public Works department as they could have ideas for potential projects. Additionally, he noted that they would also need to consider the timeline for funding periods in terms of budgeting.

Commissioners had the following comments:

1. Suggestion to look into a sidewalk continuation project throughout the City.
  - a. Country Club Drive needed a better pedestrian connection.
2. Suggestion to use the new prioritization model for the process.
3. The size of the project needed to be considered, especially when they could be seen as something the City could do on their own. They needed to focus on an exciting project.

Associate Planner Kearns asked for clarification for the application deadline, to which it was later noted that the new application grant cycle timeline had not been posted yet.

Aldersperson Jennings noted that the first step in starting a grant application should be looking to staff to see what they would be interested in funding. She also briefly discussed the lack of connection down Highway 10 East, noting that even as an experienced cyclist, it was very dangerous. She stated her willingness to assist in the grant process, however the project would need to be exciting, and while important, sidewalks were not something to get excited over.

Associate Planner Kearns noted that if the commission were to move forward, he would provide the updated prioritization model to the commission, as well as the Goals and Objectives Summary sheet. He asked that responses to the model be forwarded to him via email, so the data could be tabulated and possible action could be taken in August.

Aldersperson Dugan asked where sidewalk continuation came in with the prioritization model, to which Chairperson Roark clarified that the model was used to populate and prioritize data.

Associate Planner Kearns further explained that the sidewalk recommendations were summarized in the Bicycle and Pedestrian Plan. The data would be pulled from that plan, and then populated into the model to assist in prioritizing future recommendations.

Chairperson Roark noted that the item could be further discussed in the following meeting.

Aldersperson Dugan lastly commented that the City would never complete the sidewalk continuation project, and perhaps they could consider a sidewalk continuation project for the whole City, as every district needed it.

#### 9. WI State scooter legislation

Chairperson Roark read the 2019 Senate Bill 152 verbatim into the record starting on page 8 of the agenda packet, which was signed into law by Governor Evers on July 8, 2019. The Chairperson was looking to discuss how the commission could move forward in addressing the operation of electric scooters within City limits.

Commissioners had the following comments:

1. Page 9, local government regulation
  - a. Controlling the speed of scooters on roadways would most likely need to go to the Common Council.
  - b. Would not want to allow scooters on sidewalks.
  - c. Differentiating opinions on whether scooters should be allowed on mixed-use paths.

- d. Stated that they allow scooters on the roadways due to the speeds that could be reached.
- e. Example of the riverfront as a mixed-use path, noting that they would not want to allow scooters in that area.

Associate Planner Kearns noted that he would advise the Police Department and Public Works department in drafting regulation, as well as following up on additional research on what other communities had done.

There was a consensus that the commission would hold on action until staff could discuss the item with the Police department and Public Works department, ideally by September, 2019.

#### 10. Facebook page for BPSSC

Chairperson Roark noted that the item had been brought forward by resigned Commissioner Borski.

After a brief discussion, there was a consensus to not pursue a social media outlet for the commission due to potential complications with walking forums, transparency laws, and archiving data and open record requirements.

#### 11. Staff update

Associate Planner Kearns provided the following update:

1. Targeted Area Master Plans
  - a. Final recommendations were being completed for the Division Street corridor, expected to have it completed by summer's end.
2. Parklets
  - a. Working on finalizing guidelines.
3. Final report by the Central Transportation department
  - a. Plan update occurred, however the majority was geared towards management, staffing, equipment, facility operations, marketing, and finance items. As such, it would not be appropriate for the commission to assist or make recommendations on the plan.
4. No new status updates for the TAP Grant or Zoning Code rewrite.

Chairperson Roark noted that at the latest Public Works meeting, there had been a short TAP Grant update in terms of finalizing design plans. There would be a public session forthcoming.

#### 12. Adjourn

**Meeting adjourned at 3:06 PM.**

**From:** [Bill Fehrenbach BPSSC](#)  
**To:** [Cc: Trevor Roark](#); [Kyle Kearns](#)  
**Subject:** 2019 Bike-Ped Count  
**Date:** Thursday, August 8, 2019 10:47:39 PM

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Greetings, Volunteers or Potential Volunteers!

### It is time to recruit volunteers for the 2019 Stevens Point Bicycle and Pedestrian Count!

The count data will help the Stevens Point Bicycle-Pedestrian Street Safety Commission and the city officials better understand our local transportation practices and might help us and other entities win grants to fund local improvements.

In order to get a balance of workday and weekend participation and to track year-to-year changes, we are again following the National Bicycle and Pedestrian Documentation Project guidelines and planning two counts:

**Wednesday, September 11, 3:30 - 5:30 p.m. and  
Saturday, September 14, 10:00 a.m. - noon.**

We are seeking volunteers to count for either or both of these two-hour blocks.

If you are interested and able to count, please complete this [form](#) or simply reply to me at [<bfbpscc@gmail.com>](mailto:bfbpscc@gmail.com) with the following information:

Name or names  
Preferred working partner  
Availability for Wednesday, Saturday, or both  
Phone Number  
Preferred Location or Home Address (locations listed below)

**Please forward this message to others who may be interested.**

Here are the locations we hope to count this fall.

Patch and Green Circle Trail  
West River Drive and HH  
Crosby and Water  
Main and Division  
Main and Michigan  
Franklin and Division  
Jefferson and Michigan  
Fourth and Division  
Northpoint and Reserve  
West River and Clark  
Main and Strongs  
Whiting and Water

Jefferson/Wisconsin and Division

Minnesota and Stanley

I-39 Underpass at Joerns Drive

Thank you for your help!

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Bill Fehrenbach  
BPSSC (Bicycle and Pedestrian Street Safety Commission)  
Stevens Point

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