

**CITY OF STEVENS POINT
POLICE AND FIRE COMMISSION**

TUESDAY, AUGUST 6, 2019
Stevens Point Police Department
933 Michigan Avenue

1. **Roll Call:** Commissioners Carlson, Kirschling, Moore, Ostrowski and Wescott
Commissioner Ostrowski, excused

Also Present: Police Chief Skibba, Fire Chief Finn, Assistant Chief Gemza, Assistant Chief J.B. Moody, Lt. Robert Kussow, Alderperson Kneebone, Portage County Executive Chris Holman, Brandi - SP Metro Wire

2. **President's Report**

The Police and Fire Commission meeting in September will be the 3rd.

3. **Presentation by Portage County Executive Chris Holman**

Portage County Executive Chris Holman thanked the commission for their efforts in aiding with negotiations of the recently agreed upon ambulance contract. Even though it took a while to get through the negotiations, Holman believes the overall process was a positive one. He also feels this is an opportunity for the city and county to start rebuilding trust and that moving forward there will be plenty more opportunities to work together.

He reported on August 5, 2019 the county finance committee approved the ambulance contract and the next step is to forward the contract to the county board for consideration.

Hearing no objection agenda item number 7 was moved to be heard.

7. **Update on dissolution of communication center board**

The EMS Oversight Board developed a Technical Team which is made up of service providers, the Medical Director, the EMS Coordinator, and members of the Board. The tech team reviews technical subjects and provides the board with expert opinions and recommendations. The tech team has no legal authority. At the last communication board meeting it was decided that instead of putting issues before a board that has no legal authority, ideas or concerns will be forwarded to the Chief Deputy or the Captain at the Sheriff's Department. If the issue cannot be resolved at that level it will be forwarded to the sheriff. If the issue cannot be resolved by the sheriff, the issue will be forwarded to the county executive. It was decided going forward there will still be informal meetings of the team to continue discussing ongoing issues or concerns.

4. **Approval of Minutes**

Commissioner Kirschling moved, seconded by Commissioner Carlson, to approve the minutes of the July 2 and July 29, 2019 meetings.

Ayes, all; nays, none. Motion carried.

5. Confirmation of Bills

Commissioner Wescott moved, seconded by Commissioner Moore, to approve the confirmation of the July 2019 bills.

Ayes, all; nays, none. Motion carried.

6. Update on 2019 capital budget requests

Police Department capital budget requests for 2020 are as follows:

- Computer hardware CIJS related, \$110,000.00
- Building - garage, \$1,736,889.00
- Building - evidence/processing, \$153,100.00
- Building - patrol offices, \$139,300.00
- Repeater radios, \$40,000.00
- Tasers, \$11,000.00
- Police squads (black & white) - 6, \$7,000.00 (seats for squads)
- Gas masks, \$20,000.00
- Building - (re-roof north half), \$125,000.00

Fire Department capital budget requests for 2020 are as follows:

- Update IT at Stations 1 and 2, \$80,000.00
- FD training site, \$55,000.00
- Lexipol Policy Writer, \$12,500.00
- Fire Inspection software, \$6,000.00
- Compressor & reels (2018 request), \$30,000.00

Fire Department Re-occurring Capital requests

- Turnout gear (reoccurring request), \$30,000.00
- General Fire equipment, \$20,000.00
- Fire hose, \$10,500.00
- Technical rescue, \$15,000.00
- Lapel microphones/radios, \$15,000.00

Commissioner Wescott moved, seconded by Commissioner Carlson to advance the 2020 capital budget requests from the Police and Fire management teams as prioritized.

Ayes, all; nays, none. Motion carried.

8. Storm report update - Chief Finn and Chief Skibba

Chief Finn reported the Stevens Point Fire Department responded to 55 runs in a forty-eight hour period. The calls included downed wires and transformers, water rescue, gas leaks, smell of smoke and smoke in basements, and ambulance calls. The generator at station 1 went out on Saturday, leaving the station with no power.

Chief Finn commended the efforts of the Police Department, Fire Department and Water Utility for their response to this storm. He believes city personnel went above and beyond to ensure the safety of the citizens of Stevens Point and Portage County.

Chief Skibba reported the Police Department worked with the Fire Department and the Streets Department to get the streets cleaned up and operational in a timely manner. Two additional officers were called in to assist with issues brought on by the storm such as traffic control. Appropriate signage for non-functioning traffic lights will be addressed by the PD and the Streets Dept.

9. Vacation carryover for Assistant Chief J.B. Moody

According to City Administrative Policy 3.02, Vacation, Section F, Assistant Chief Moody is allowed to carry over 40 hours of vacation past his anniversary date of August 16, 2019. Due to last year's promotion and conversion of vacation hours Chief Finn is requesting AC Moody be allowed to carry over an additional 56 hours, for a total of 96 hours. This time will be used in the first six months, expiring on February 16, 2020. Allowing this request will avoid adverse operations of the Fire Department.

Commissioner Wescott moved, seconded by Commissioner Moore, to approve the vacation carryover request as presented.

Ayes, all; nays, none. Motion carried.

10. Staffing discussion for Police Records Bureau

With the Commission's approval, the chief would like to establish a lead position in Records Bureau to take charge while the Records Bureau Supervisor is on vacation, sick leave, etc. AC Rottier is currently working with the Human Resource Manager to develop a job description for this position. The chief will keep the commission updated on the status of this request.

11. Fire Chief's Report/EMS Report

Significant Events:

- Automatic Aid given at 1066 Dubay drive, Town of Dewey. IAAI Fire Investigation
- Metro Fire calls (6)
- Structure fires (3)
- Vehicle fires (0)
- Brush, grass, wildland fires (2)
- Cooking fire contained (2)
- Overheated cooking (5)
- Other fires (3)
- Rescue (3)
- EMS assist calls (44)
- False alarm responses (29)
- Hazardous materials responses (4)
- Other responses (11)
- Total fire losses (\$105,000)
- Total Property saved (\$570,100)
- Total responses (106)
- Training: Hose, Water Flow & Pumping Operations; Truck Operations; Fire Tactics / Strategies; Pick-offs in Ropes; High Lines within Ropes. Total training hours: 48
- Fire inspections: Certificate of occupancy (7), Fire Alarm inspections (0), general fire inspection (2), General/liquor license inspection (0), Re-inspection (9), Sprinkler system

(1), complaint inspection (0); Special Event permit (0); tent inspection (1). Total inspections: 20

- Public Activities: Dorm Fire Safety / Extinguishers; Vehicle Display and Public Questions Answer Session. Number of attendees: 328

Activities Report:

- Riverfront Rendezvous: The three day celebration went off without any major EMS incidents at the park.
- New Hires: SPPD hired two new personnel in the month of July: Alex Knight and Joe Gemza III
- Training: EMS drill with Sentry First Responders at the new Division Street building
- EMS Pre Planning: Participated in pre planning EMS response to the Sentry Golf Course during the 2019 U.S. Girls' Junior Golf Tournament.

Commissioner Moore moved, seconded by Commissioner Carlson to accept the Fire Chief's Report for July 2019.

Ayes, all; nays, none. Motion carried.

12. Police Chief's Report

Notes of Interest:

- Investigation Bureau: Theft case resulted in the arrest of a subject who had illegally purchased property valued at over \$150,000.00. SPPD detectives, with help from Iowa L.E., were able to recover most of the property.
- Drug Related: Investigation of heroin coming from Milwaukee resulted in the seizure of over \$9,000.00 worth of heroin and cocaine; Follow-up on domestic disturbance resulted in the seizure of 34 grams of cocaine and 26 grams of wax.
- Weapon involved incidents: 3 gun related (2 guns were recovered during a drug investigation).
- Sixty-two (62) mental health related incidents (24 emergency detentions which includes voluntary commitments).

Projects:

- Capital: Building update (decontamination showers under construction). Roof replacement: (Request or proposals being drafted with Director Beduhn's assistance). Capital requests for 2020 are being submitted.
- Drug Crisis Response: Officer Radsek is researching resources to implement at the patrol level similar to mental health response for individuals in a drug related crisis.

Training:

- ARIDE course sponsored at SPPD
- Impaired drug driving class
- Lt. Williams and Kussow working with Stevens Point School District to maintain up-to-date public safety emergency response

Staffing:

- Vacant drug officer position: (reviewing budget, seeking funding)
- School Resource Officer position (initial conversations regarding SRO viability for elementary schools).
- Assignments: Officer Chi Yang, solo probationary patrol
- Internship: Mid-State Technical College (2 students starting fall semester)

Activity /Events:

July:

- Riverfront Rendezvous
- 13th - YMCA Duathlon
- 19th / 27th - Junior LPGA Golf, Sentry
- 27th - Auxiliary Brat Fry Fundraiser

August:

- Auxiliary to assist at college and high school sporting events
- 3rd - Boys and Girls Club Bike Ride
- 24th - Rick's Run Walk and Roll

Auxiliary Unit:

- 45 events, 691 volunteer hours in 2019

Commissioner Wescott moved, seconded by Commissioner Moore, to accept the Police Chief's Report for July 2019.

Ayes, all; nays, none. Motion carried.

13. Adjournment

The meeting adjourned at 3:37 p.m.