

**City of Stevens Point**  
**Board of Water and Sewerage Commissioners**  
**Monday, September 9, 2019**  
**12:00 P.M.**

**MINUTES**

**PRESENT:** Paul Adamski, Carl Rasmussen, Mae Nachman, Anna Haines and Ray Schmidt

**ALSO PRESENT:** Joel Lemke, Jason Draheim, Eric Southworth, Chris Lefebvre, Mary Klesmith, and Jaime Zdroik

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## **ADMINISTRATION**

1. **Approval of minutes of the August 12, 2019 meeting.**

**Motion made** by Carl Rasmussen, seconded by Mae Nachman to approve the minutes of the August 12, 2019 Water & Sewerage Commission meeting.

Ayes all. Nays none. Motion carried.

## **II. ACCOUNTING**

2. **Discussion and possible action on approval of department claims.**

### **WATER DEPARTMENT**

Paul Adamski presented the statement of claims for the Water Utility for August. The balance as of August 1, 2019 was \$2,136,623.92; the bank deposits recorded in August 2019 were \$559,020.88. Checks issued August 2019 numbered 53484 through 53565 were for \$562,994.25. The net balance on hand August 31, 2019 was \$2,132,650.55.

### **WASTEWATER DEPARTMENT**

Paul Adamski presented the statement of claims for the Sewage Treatment Utility for August. The balance as of August 1, 2019 was \$8,863,736.20; the bank deposits recorded in August 2019 were \$1,529,462.39. Checks issued August 2019 numbered 33986 through 34033 were for \$1,314,882.43. The net balance on hand August 31, 2019 was \$9,078,316.16.

### **STORMWATER DEPARTMENT**

Paul Adamski presented the statement of claims for the Stormwater Utility for August. The balance as of August 1, 2019 was \$659,814.77. The bank deposits recorded in August 2019 were \$112,876.16. Checks issued August 2019 numbered 2551 through 2575 were for \$61,246.99. The net balance on hand August 31, 2019 was \$711,443.94.

**Motion made** by Ray Schmidt seconded by Carl Rasmussen to approve the department claims for the month of August 2019 as audited and read.

Ayes all. Nays none. Motion carried.

## **III. WATER OPERATIONS**

3. **Report on water distribution & water supply operations.**

Eric stated all three projects are completed, north side, Reserve St. and Whiting Ave. As of this morning, we only have one house on temporary water.

The streets should be paved within the next couple weeks.

Our pumpage in August was 210,777,000 gallons, a decrease of 14,503,000 gallons of water from August 2018.

The water operation report was distributed and reviewed for the month of August.

4. **Discussion and possible action on billing software services and subscriptions.**

Joel stated this was also discussed at last month's meeting. Joel then summarized the billing software and subscription costs for migrating our billing data back to Springbrook from Starnik. Once the migration of data is complete and we have operated it for a reasonable time, we will be discontinuing the use of the Starnik billing software.

**IV. SEWAGE TREATMENT OPERATIONS**

5. **Report on Collection System Maintenance.**

A report for the month of August was provided to the Commission.

6. **Report on sewage treatment operations.**

Chris stated all permit requirements were met for the month of August.

In regards to the biosolids project, he is hoping the dryer is up and running this week. He does not think we will get our Class A Certification until November from the DNR.

Chris wanted to thank the Storm Crew and Collections Crew for hauling material to the landfill etc., they went above and beyond.

Chris stated the lift station project is coming up in October, one on Della St and one on Heffron St. and hoping to have them done by middle of December depending on weather.

B.O.D. (4 average ppm), Phosphorus (.600 average ppm) and Suspended Solid (4.53 average ppm) limits were met for the month of August 2019.

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**V. STORMWATER /CAN OPERATIONS**

7. **Report on Stormwater /CAN operations.**

Joel stated that this month we might be awarding the fiber project to the school district. They are going to the school board to request funding for the project even if the E-rate does not come through.

**VI. DIRECTOR'S REPORT**

8. **Verbal report & update on current projects .**

Joel and Mary clarified the question Ray had at last month's meeting regarding the multifamily residential rate. We do not have a multifamily residential sewer rate and it should not have been included in the graphs on the handouts provided to the Commissioners for the audit summarization.

**The next Water & Sewerage Commission meeting will be on Monday, October 14, 2019 at noon.**

**VII. ADJOURNMENT**

**Motion made** by Mae Nachman to adjourn the meeting.

Ayes all. Nays none. Motion carried.

MEETING ADJOURNED  
12:21 pm

COMMISSIONERS

BOARD OF WATER AND SEWERAGE



CARL RASMUSSEN, SECRETARY