

**CITY OF STEVENS POINT  
POLICE AND FIRE COMMISSION**

TUESDAY, SEPTEMBER 3, 2019  
Stevens Point Police Department  
933 Michigan Avenue

1. **Roll Call:** Commissioners Carlson, Kirschling, Moore, Ostrowski and Wescott

**Also Present:** Police Chief Skibba, Assistant Chief Zenner, Assistant Chief Gemza, Assistant Chief Moody, Lt. Robert Kussow, Lt. Joe Johnson, Police Officer Austin Lee, K9 Fala, Alderperson Kneebone, Brandi - SP Metro Wire

2. **President's Report**

The ambulance contract was signed on August 30, 2019 and is in effect for four years.

President Wescott would like to start the chiefs' evaluation process earlier this year. He is asking that the liaisons work with the chiefs to complete the evaluation process for approval at the December meeting.

3. **K9 Presentation**

K9 Police Officer Austin Lee gave an overview of the K9 program. The Police Department has two female Belgian Malinois which are considered dual purpose narcotic detection dogs. Dual purpose means they can do some kind of scent detection, which in the Police Department's case, is narcotics. The dogs also do apprehension work and tracking.

The K9's also do article searches where the dogs look for a human odor or scent. These searches have aided in locating a person who robbed Pizza Ranch last fall and also located a person hiding in a corn field after stealing a vehicle. The K9 was able to locate other articles that had been stolen in addition to the vehicle.

The K9 handlers train for a minimum of 16 hours per month and train mainly with Portage and Marathon Counties.

Vohn Liche Kennels train their dogs to be "ball" driven and not treat driven. The Belgian Malinois dogs are bred for their work ethic and drive and the life expectancy of a Malinois is about 10 to 12 years.

4. **Approval of Minutes**

Commissioner Carlson moved, seconded by Commissioner Kirschling, to approve the minutes of the August 6, 2019 meeting.

Ayes, all; nays, none. Motion carried.

5. **Confirmation of Bills**

Commissioner Wescott moved, seconded by Commissioner Ostrowski, to approve the confirmation of the August 2019 bills.

Ayes, all; nays, none. Motion carried.

## 6. Update on 2019 capital and operation budgets

Department heads submitted \$11.3 million in requests for capital improvements for 2020. Half of those requests were cut to balance next year's \$5.8 million budget.

### A recap of the requests are listed below:

Police Department capital budget requests for 2020 are as follows:

- Computer hardware CIJS related, \$110,000.00
- Building - garage, \$1,736,889.00
- Building - evidence/processing, \$153,100.00
- Building - patrol offices, \$139,300.00
- Repeater radios, \$40,000.00
- Tasers, \$11,000.00
- Police squads (black & white) - 6, \$7,000.00 (seats for squads)
- Gas masks, \$20,000.00
- Building - (re-roof north half), \$125,000.00

Fire Department capital budget requests for 2020 are as follows:

- Update IT at Stations 1 and 2, \$80,000.00
- FD training site, \$55,000.00
- Lexipol Policy Writer, \$12,500.00
- Fire Inspection software, \$6,000.00
- Compressor & reels (2018 request), \$30,000.00

Fire Department Re-occurring Capital requests

- Turnout gear (reoccurring request), \$30,000.00
- General Fire equipment, \$20,000.00
- Fire hose, \$10,500.00
- Technical rescue, \$15,000.00
- Lapel microphones/radios, \$15,000.00

Within the next couple of weeks it will be determined which capital requests will be funded.

The operational budgets of the PD and FD received a 1% increase in discretionary lines, which is approximately \$2,023.00 for the Police Department and approximately \$1,000.00 for the Fire Department. The chiefs are asked to have their operating budget to the Comptroller by September 6, 2019.

## 7. Fire Chief's Report/EMS Report

### Significant Events:

- Technical rescue at 261 Oakwood Avenue, Plover
- 4 alarm fire in the town of Carson
- UWSP has been working with our Fire Bureau on extinguisher training
- Metro Fire calls (3)
- Structure fires (2)
- Vehicle fires (1)

- Brush, grass, wildland fires (3)
- Cooking fire contained (0)
- Overheated cooking (2)
- Other fires (1)
- Rescue (4)
- EMS assist calls (45)
- False alarm responses (9)
- Hazardous materials responses (0)
- Other responses (5)
- Total fire losses (\$0)
- Total Property saved (\$0)
- Total responses (72)
- Training: PPE and restricted space passage, Cross Lay Drills, Pick-offs/hauls/lowers. Total training hours: 53
- Fire inspections: Certificate of occupancy (5), Fire Alarm inspections (1), general fire inspection (89), General/liquor license inspection (0), Re-inspection (2), Sprinkler system (0), complaint inspection (1); Special Event permit (0); tent inspection (0), consultation (3), Total inspections: 101
- Public Activities: Fire safety. Number of attendees: 81

**Activities Report:**

- **EMS training** : Special thanks to AC Moody for coordinating “Operational K-9 Medical Training.” Medics were taught basic life support all the way up to advanced life support for the K9 officers of Stevens Point Police, Portage County Sheriff Office and Plover Police. Plover ambulance personnel also participated in the training.

The training would not have been possible without the donated training from Fox Valley Animal Referral Center, Got your Six K9’s, Stevens Point Animal Hospital and Oak View Veterinary Center.

**Hands Only CPR** : Stevens Point Area School District employees

**EMS Run Review** : Dr. Clark provided EMS run review with all three crews.

Commissioner Moore moved, seconded by Commissioner Carlson to accept the Fire Chief’s Report for August 2019.

Ayes, all; nays, none. Motion carried.

**8. Police Chief’s Report**

**Notes of Interest:**

- Investigation Bureau: Social media post of attempted abduction investigation. Determined to be a male known to police with mental health and substance abuse issues.
- Investigation of adult male threatening to shoot police. Subject had access to an AK-47, ammunition and body armor. Subject taken in to custody.
- Drug related: found meth turned in by juvenile to staff at the library.
- 5 weapon involved incidents: two gun related
- Seventy-one (71) mental health related incidents (10 emergency detentions, 7 voluntary commitments)

**Projects:**

- Live streaming presentations: Q/A

- Capital: Building update (decontamination showers under construction, roof replacement)
- Capital request for 2020 submitted
- Capital: Building update (decontamination showers under construction). Roof replacement

**Training:**

- School Resource officers attended ALICE and continue to review current school safety practices

**Presentations:**

- Fraud protection at St. Paul Methodist
- Drug recognition at Boys and Girls Club

**Staffing:**

- Assignments: Officer Chi Yang, solo probationary patrol
- Internship: Mid-State Technical College (2 students starting fall semesters)

**Activity /Events:**

**August:**

- Auxiliary to assist at college and high school sporting events
- 3<sup>rd</sup> - Boys and Girls Club Bike Ride
- 24<sup>th</sup> - Ricks Run, Walk and Roll

**September :**

- Auxiliary to assist at college and high school sporting events
- 7<sup>th</sup> - Run from the Cops
- 21<sup>st</sup> - Pointoberfest, Blubber Run

**Auxiliary Unit:**

- 49 events, 707 volunteer hours in 2019

Commissioner Wescott moved, seconded by Commissioner Moore, to accept the Police Chief's Report for August 2019.

Ayes, all; nays, none. Motion carried.

9. **Adjourn into closed session (approximately 2:45 p.m.) pursuant to Wisconsin Statute Section 19.85 (1) (c) [considering employment, promotion, compensation or performance evaluation data of any public employee of which the governmental body has jurisdiction or exercises responsibility] for a police officer applicant interview**

Commissioner Moore moved, seconded by Commissioner Ostrowski, to adjourn into closed session.

Ayes, all; nays, none. Motion carried.

10. **Reconvene into open session (approximately 3:00 p.m.) for possible action**

Commissioner Wescott moved seconded by Commissioner Carlson, to reconvene into open session.

Ayes, all; nays, none. Motion carried.

Commissioner Wescott moved, seconded by Commissioner Carlson, to extend an offer of employment to Trevor Zingler contingent upon the successful completion of all hiring protocols,

testing and Common Council funding of an additional police officer identified in the 2018 Department Heads staffing proposal.

Ayes, all; nays, none. Motion carried.

**11. Adjournment**

The meeting adjourned at 3:40 p.m.