

**CITY OF STEVENS POINT
POLICE AND FIRE COMMISSION**

TUESDAY, OCTOBER 1, 2019
Stevens Point Police Department
933 Michigan Avenue

1. **Roll Call:** Commissioners Carlson, Kirschling, Moore, Ostrowski and Wescott

Also Present: Police Chief Skibba, Assistant Chief Zenner, Assistant Chief Gemza, Assistant Chief Moody, Lt. Robert Kussow, Comptroller Corey Ladick, Fire Marshal Drew Egan, Ross Wierzba Brandi Makuski, SP Metro Wire

2. **President's Report**

President Wescott thanked CT Ladick and AC Gemza for their efforts in amending the EMS budget.

President Wescott asked that the Police and Fire Liaisons set preliminary goals for the Chiefs and that this take place during the month of October. At the November PFC meeting the President would like the liaisons to discuss the preliminary goals set for the chiefs.

3. **Fire Marshal Presentation**

This is an outline of Fire Marshal Drew Egan's presentation:

- **Federal Fire Prevention and Control Act of 1974** : The Act of Congress created a national superintendence for the administrative and organizational parameters of local and state government firefighting entities. The Act established the National Fire and Control Administration, National Academy for Fire Prevention and Control, and a National Fire Data Center.
- **State Fire Prevention** :
 - SPS 314.01(a) Adoption of model fire code. NFPA 1, Fire Code 2012, subject to the modifications specified in this chapter, is hereby incorporated by reference in this chapter.
- NFPA 1
- NFPA (1) (2012)1.2: Purpose. The purpose of this code is to prescribe minimum requirements necessary to establish a reasonable level of fire and fire safety and property protection from the hazards created by fire, explosion, and dangerous conditions.
- **Our Responsibility** : 'General'. The chief of the fire department shall be responsible for having all public buildings and places of employment within the territory of the fire department inspected for the purpose of ascertaining and causing to be corrected any conditions liable to cause fire, or any violations of any law or ordinance relating to fire hazards or to the prevention of fires.
- **2019 Fire Prevention Bureau Inspection Progress**
 - NFPA Fire Inspector 1 Pro Board Certified
 - Fire Alarm Installation Methods Certified
 - Implementation of new inspection program (streamline inspections)
 - New relationship with building inspection department
 - 1,720 planned and completed inspections for 2019 with more pending. Only 1200 planned for 2018

- **2019 Fire Prevention Bureau Investigation Progress**
 - Completion of prerequisites for ATF Advanced Origin and Cause Class
 - 9 Investigated fires currently in 2019
 - Quarterly training completed with police department and maintaining an excellent working relationship.
 - 2 new members added to investigation team in 2019
- **Fire Prevention Week 2019 (October 6th - 12th)**
 - Not every hero wears a cape **PLAN** and **PRACTICE** your **ESCAPE!**
 - In a typical home fire, you may have as little as one to two minutes to escape from the time the smoke alarm sounds. Escape planning and practice can help you make the most of the time you have, giving everyone enough time to get out.
 - Plan ahead for your escape. Make your home escape plan and practice today.

4. Approval of Minutes

Commissioner Moore moved, seconded by Commissioner Kirschling, to approve the minutes of the September 3, 2019 meeting.

Ayes, all; nays, none. Motion carried.

5. Confirmation of Bills

Commissioner Ostrowski moved, seconded by Commissioner Kirschling, to approve the confirmation of the September 2019 bills.

Ayes, all; nays, none. Motion carried.

6. Update on K9 program

The Police Department is fortunate to have received a \$20,000.00 donation from Sentry Insurance to fund the cost of a new K9. Chief Skibba expressed gratitude on behalf of the Police Department to Sentry for this generous donation. Von Liche Kennel opened a spot for the PD and it is expected the new K9 will be on patrol in mid-December.

Hearing no objections, Agenda Item Number 11 will be heard

11. Donation from Sentry Insurance

Commissioner Wescott moved, seconded by Commissioner Kirschling, to accept \$20,000.00 from Sentry Insurance for the K9 program.

Ayes, all; nays, none. Motion carried.

7. Update on 2019 capital budgets

Police Department capital budget requests funded for 2020:

- Investigation - Computer hardware CJIS related, \$110,000.00
- Repeater radios, \$40,000.00
- New tasers, \$11,000.00
- Detective and Undercover vehicles (2), \$68,000.00 (DPW Fleet budget)
- \$7,000 squad car seat replacement

Fire Department capital budget requests funded for 2020:

- IT infrastructure update, \$50,000.00

- Remote training connection, \$30,000.00
- Lapel microphones, \$15,000.00
- Technical Rescue equipment, \$15,000.00
- New fire hose, \$10,500.00
- Turnout gear, \$30,000.00
- General Fire Equipment, \$20,000.00

8. EMS budget amendment

The EMS budget is amended as follows:

Existing Budget	Amended Budget	Difference
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Overtime earned-PY	100.52.25300.1532	\$0	\$-7000.00	\$7000.00
Off duty ambulance trips	100.52.25300.1610	\$30,100.00	\$15,000.00	\$15,100.00
Wisconsin Retirement	100.52.25300.1900	\$206,273.00	\$202,821.00	\$3,452.00
S.S./Medicare	100.52.25300.1910	\$19,809.00	\$19,488.00	\$321.00
Works Compensation	100.52.25300.1930	\$115,079.00	\$113,214.00	\$1,865.00
Gas/Electricity	100.52.25300.2200	\$18,000.00	\$16,773.00	\$1,227.00
Telephone	100.52.25300.2203	\$6,500.00	\$5,500.00	\$1,000.0
Total Reductions				\$29,965.00

Commissioner Wescott moved, seconded by Commissioner Kirschling to approve the EMS budget as amended.

Ayes, all; nays, none. Motion carried.

9. Fire Chief’s Report/EMS Report

Significant Events:

- MABAS requests from several departments this month after going live September 1st in the Town of Hull, Buena Vista and Village of Park Ridge
- Fill the Boot for MDA was on September 5 & 6
- We did EVOC training with all three crews at the airport
- MABAS conference was the weekend of the 13th which we hosted the picnic at Station #1
- Peer support training was hosted by SPFD September 20th and 21st
- Metro Fire calls (2)
- Structure fires (2)
- Vehicle fires (0)
- Brush, grass, wildland fires (0)
- Cooking fire contained (0)
- Overheated cooking (0)
- Other fires (6)
- Rescue (3)
- EMS assist calls (47)
- False alarm responses (21)
- Hazardous materials responses (9)
- Other responses (4)
- Total fire losses (\$2,250.00)
- Total Property saved (\$165,000.00)
- Total responses (92)
- Training: Concepts and Practices in Peer Support, K-12 and Chainsaw Training, METRO “day” training, EVOC, High-rise training, Cons Space Training. Total training hours: 72

- Fire inspections: Certificate of occupancy (4), Fire Alarm inspections (0), general fire inspection (153), General/liquor license inspection (0), Re-inspection (3), Sprinkler system (0), complaint inspection (0); Special Event permit (0); tent inspections (3), consultation (0), Total inspections: 163
- Public Activities: Fire safety presentation. Number of attendees: 23

Commissioner Moore moved, seconded by Commissioner Kirschling to accept the Fire Chief's Report for September 2019.

Ayes, all; nays, none. Motion carried.

10. Review Administrative Procedures of the Stevens Point Police and Fire Commission

A draft copy of the current Administrative Procedures of the Police and Fire Commission was distributed. These procedures had proposed changes from Chief Skibba, Chief Finn and City Attorney Andrew Beveridge.

Within the next several weeks Chief Skibba, Chief Finn, City Attorney Beveridge and Lee Ann will meet to discuss the changes, which will then be reviewed by the commission for possible action.

12. Police Chief's Report

Notes of Interest:

- Report of suicidal male attempting to blow himself up. Subject had turned the gas stove on, lit candles and a cigarette. City block surrounding residence evacuated, FD cleared the residence.
- Investigation Bureau: Detective Lepak completed an embezzlement case, totaling \$704,000.00. Detective Lawryn selected to fill second drug officer position (01/01/20)
- Drug related: Overdose death of 34 year old female. Warrants related to investigation resulted in recovering 3.36 grams Fentanyl, 9.13 grams Meth, and .48 grams Heroin, 1.91 grams Marijuana, 4 Alprazolam pills and 5 white Amphetamine pills. Multiple arrests.
- 5 weapon involved incidents (2 gun related, 1 knife)
- 71 mental health related incidents (8 emergency detentions, 4 voluntary commitments)

Projects:

- Building security. Lt. Williams met with, and evaluated each city department, resulting in recommendations to provide increased physical and procedural security.
- Capital: Building update. Decontamination showers under construction, roof replacement
- Capital requests for 2020 submitted.

Training:

- In-service, legal update, peer support (CISM), First Responder training
- "High in plain site", SRO Kramer and Drossel

Presentations:

- Prevention Awareness, ADRC
- Active Shooter, Funeral Directors conference, Holiday Inn
- K9, Wisconsin State Correctional Conference

Staffing:

- Assignments: Officer Chi Yang, solo probationary patrol
- Internship: Mid-State Technical College (2 students starting fall semesters)

Activity/Events:

September:

- Auxiliary to assist at college and high school sporting events
- 6th - 8th, Pacelli Panacea
- 7th - 8th, Gus Macker Basketball tournament
- 7th, Run from the Cops
- 21st, Pointoberfest, Blubber Run
- 27th, Pacelli Homecoming Parade

October:

- Auxiliary to assist at college and high school sporting events
- 9th, Mr. SPASH pageant, SPASH
- 12th, SPASH homecoming parade

Auxiliary Unit:

- 559 events, 843 volunteer hours in 2019

Commissioner Wescott moved, seconded by Commissioner Kirschling, to accept the Police Chief's Report for September 2019.

Ayes, all; nays, none. Motion carried.

13. **Adjourn into closed session (approximately 2: 55 p.m.) pursuant to Wisconsin Statute Section 19.85 (1) (c) [considering employment, promotion, compensation or performance evaluation data of any public employee of which the governmental body has jurisdiction or exercises responsibility] for a police officer applicant interview**

Commissioner Moore moved, seconded by Commissioner Kirschling, to adjourn into closed session.

Ayes, all; nays, none. Motion carried.

14. **Reconvene into open session (approximately 3:0 5 p.m.) for possible action**

Commissioner Kirschling moved seconded by Commissioner Carlson, to reconvene into open session.

Ayes, all; nays, none. Motion carried.

Commissioner Wescott moved, seconded by Commissioner Carlson, to extend an offer of employment to Ross Wierzba contingent upon the successful completion of all hiring protocols and testing.

Ayes, all; nays, none. Motion carried.

15. **Adjournment**

The meeting adjourned at 3:37 p.m.