

BOARD OF PUBLIC WORKS MEETING
Monday, July 11, 2011
Lincoln Center – 1519 Water Street, Stevens Point, WI 54481

MINUTES

PRESENT: Chairman Mayor Andrew Halverson, Comptroller/Treasurer (C/T) John Schlice, Director Joel Lemke and Tricia Church; Alderpersons: JoAnne Suomi(2nd), Roger Trzebiatowski(7th), Randal Stroik(9th), and Brian Brooks(10th).

ALSO

PRESENT: **DIRECTORS:** Tom Schrader, Michael Ostrowski, Kim Halverson and Sally McGinty.
CITY STAFF MEMBERS: City Clerk John Moe, Kelley Pazdernik – Mayoral Assistant, Kari Yenter – Election and Licensing Specialist, Martin Skibba – Assistant Police Chief.
ALDERPERSONS: Mike Wiza(4th), Mary Stroik(5th), Jeremy Slowinski(6th), Marge Molski(8th).
OTHERS PRESENT: Matthew Brown - Gazette, Brian Kawalski - Stevens Point Journal, Sarah Robinson – Downtown Manager, Barb Jacob – 1616 Depot Street, Jason Glisczynski – Plover, Tori Jennings – St. Pt. Resident, Erin Clint – St. Pt. Resident, LeRoy Cordy – 2157 Rice Street, Reid Rocheleau – 408 West Cedar (Whiting).

Mayor Halverson called the Board of Public Works meeting to order on July 11, 2011 at 6:38 P.M. The meeting was held at The Lincoln Center Conference Room, 1519 Water Street, Stevens Point, WI 54481.

1. Consideration and possible action to purchase a crack fill material melter with compressor from Sherwin Industries in the amount of \$47,629.00 (attachment)

Director Lemke explained that the crack fill material melter that is being recommended comes with an onboard compressor that would better suit our needs. Even with the compressor added, it still fit within a couple hundred dollars of the budget price.

There was no discussion, comments or questions regarding this purchase.

Alderman O'Meara moved approval; seconded by C/T Schlice to purchase the crack fill material melter with the compressor onboard from Sherwin Industries in the amount of \$47,629.00.

Ayes all; nays none; motion carried.

2. Consideration and possible action to award Rice's Paint Company Professionals to paint the City Garage Building in the amount of \$19,586.00 (attachment)

Mayor Halverson added that this is phase 2 of the project to paint over the tuck pointing and all the other maintenance work that was done last year.

Alderman Stroik moved; seconded by Alderman Trzebiatowski to approve Rice's Paint Company Professionals to paint the City Garage Building in the amount of \$19,586.00.

Ayes all; nays none; motion carried.

3. Consideration and possible action to purchase a sidewalk snow plow from Central Lawn & Turf Equipment Inc. in the amount of \$36,516.88 (attachment)

Director Lemke explained that the lower quote did not match what we specked with engine specifications. Also, the build quality was noticeable and extreme. We will also be able to get into some of the tighter areas downtown.

Aldersperson O'Meara moved; seconded by Aldersperson Brooks to approve the purchase of the sidewalk snow plow from Central Lawn & Turf Equipment Inc. in the amount of \$36,516.88.

Aldersperson Brooks questioned if the money would be borrowed or in the 2011 budget. Director Lemke said this equipment is in the 2011 operating budget.

Aldersperson Trzebiatowski questioned if this is specifically going to be used for the downtown square area. Director Lemke said that with the attachments, it will be used in a lot of other areas where currently we use a pickup truck with a plow, this piece of equipment will be able to replace some of those functions.

Ayes all; nays none; motion carried.

4. Consideration and possible action to amend Chapter 12, Section 02 of the City Ordinance for vending at the Public Square (attachment)

Director Lemke explained that these are things that we previously looked at and were approved by both the Board and the Farmers Market Association and this is just the Ordinance Amendment to go along with all the changes made. He also pointed out that the quantity and layout of the stalls will be determined by the City.

Aldersperson O'Meara read it and thought it was well drafted and moved approval; seconded by Aldersperson Stroik.

Aldersperson Brooks questioned the hours of operation stated in the Ordinance with specific events that take place on the square. He feels we may be locking ourselves into time slots as stated in the Ordinance and something should be added in at this time.

Aldersperson Trzebiatowski suggested substituting the statement in Section (1) to read "This area shall be used exclusively for farmers for the sale of farm produce and for the vending of other goods and assorted products during the months of May, June, July, August, September, and October of each year, between the hours of 4:00 A.M. and 5:00 P.M. or as determined by the City".

Aldersperson Stroik feels we should also add at the end of Section (1) "The location and number of stalls shall be determined by the City".

Aldersperson Wiza questioned Section (3) Sub Section (b) where the 60 mile radius starts from and who will be responsible for enforcing that. Director Lemke said the Farmers Market Association will

field complaints for produce specifically. Enforcement is not on the City, as an association they will hear complaints and investigate if they occur. Director Lemke explained there is one permit to the Farmers Market Association and if they are unable to handle their own disputes, we could then handle it through their application and possibly bring it to the Board.

Ayes all; nays none; motion carried.

8. Director's Report (attachment)

Aldersperson Trzebiatowski inquired about a sidewalk study project and if anything is happening with that. Director Lemke said we are looking into incorporating that with the county wide bike and pedestrian plan that is in the beginning stages right now.

Aldersperson Wiza addressed to the Board that Director Lemke was prompt in his response to concerns by residents in the fourth district regarding the sidewalk replacement project.

Director Lemke added to the Director's Report another ongoing investigation to look at the grade crossing at Country Club/Hoover Road with the railroad to see what it would take to get some sort of device at remote intersections that would let drivers know if the crossing is blocked or not.

Aldersperson Stroik moved; Aldersperson Trzebiatowski seconded to approve the Director's Report and place it on file.

Ayes all; nays none; motion carried.

10. ADJOURNMENT: Mayor Halverson adjourned the July 11, 2011 Board of Public Works Meeting at 6:57 P.M.