October 5, 2010

MEMORANDUM

TO: Personnel Committee Members

FROM: Mayor Halverson

RE: Personnel Committee Agenda Item #3

Although we have not budgeted across the board increases for management employees for 2011, the budget allows for step increases for those employees who are eligible and meet their performance goals and objectives.

There are two management positions whose position in grade is somewhat troubling when you consider internal comparables as well as external comparables throughout the state of Wisconsin.

Those positions are the Director of Public Works and the City Engineer. I am requesting permission to move the salary for the incumbent employees by two grades on their anniversary date if upon review closer to that time their performance warrants them receiving a step increase.

Your consideration is very much appreciated. Please feel free to contact me with any questions or concerns.