

**City of Stevens Point
Transportation Commission Meeting
October 12, 2020 - 4:45 PM**

Join Zoom Meeting-
<https://zoom.us/j/91696515819?pwd=U01EM2RPcm42SG5KOWZSQmc1Sm9lQT09>
Meeting ID: 916 9651 5819
Passcode: 123578
Dial by your location
+1 312 626 6799 US (Chicago)

AGENDA

Discussion and Possible Action on:

1. Roll Call
2. Approval of the September 14, 2020 Transportation Commission meeting minutes.
3. Approval of the September 2020 financial/claims report.
4. "Free Ride Fridays" on City fixed route buses between Thanksgiving and Christmas.
5. Adjournment

Meeting Rider

Any person who has special needs while attending this meeting or needing agenda materials for this meeting should contact the City Clerk as soon as possible to ensure a reasonable accommodation can be made. The City Clerk can be reached by telephone at (715) 346-1569, TDD # 346-1556 or by mail at 1515 Strongs Ave., Stevens Point, WI 54481.

Copies of ordinances, resolutions, reports and minutes of the committee meetings are on file at the office of the City Clerk for inspection during normal business hours from 7:30 a.m. to 4:00p.m.

SPECIAL NOTICE

Please take notice that a quorum of the Common Council, City Boards/Commissions may attend this meeting.

**City of Stevens Point
Transportation Commission Meeting
September 14, 2020 • 4:45 PM**

MINUTES

Discussion and Possible Action on:

1. Roll Call

Present: Nichole Lysne (Chair), Karalyn Peterson (Vice Chair), Ald. Mary Kneebone, Ald. Thomas Leek, Fred Hopfensperger, Tom Bertram

Excused: Greg Koepel

Others Present: Talin Scheuermann, Susan Lemke

2. August 10, 2020 Transportation Commission meeting minutes.

Fred Hopfensperger moved to approve the minutes of the August 10, 2020 Transportation Commission meeting. Tom Bertram seconded. Ayes all; Nays none; Motion carried.

3. August 2020 financial/claims report.

Karalyn Peterson moved to approve the August 2020 financial/claims report. Ald. Mary Kneebone seconded. Ayes all; Nays none; Motion carried.

4. Request for Central Transportation vehicles to be included in the Portage County jail emergency evacuation plan, for non EOC activated events.

Fred Hopfensperger moved to approve Central Transportation vehicles as part of the Portage County jail evacuation plan for emergency events in which the Emergency Operations Center (EOC) is not activated. Karalyn Peterson seconded. Ayes all; Nays none; Motion carried.

5. Next meeting date.

The next Transportation Commission meeting will be held at 4:45 p.m. on October 12, 2020.

6. Adjournment.

The meeting was adjourned at 5:03 p.m

REPORT TO THE OCTOBER 2020

MEETING OF THE TRANSPORTATION COMMISSION

Financial/Claims Report

FINANCES:			
Bank Balance as of September 1, 2020			\$ 1,179,918.32
Bank Deposits recorded in September 2020			\$ 405,903.17
			\$ 1,585,821.49
CHECKS ISSUED SINCE THE SEPTEMBER 2020 MEETING:			
5845	Employee Wages	Salaries	1,360.62
5846	Employee Wages	Salaries	920.08
5847	CSPC Ohio Child Support Pymt Central	Child Support	235.38
5848	United Way of Portage Cty	United Way	13.00
5849	WI Council 32 Per Capita Tax Trust	Union Dues	309.02
5850	Cintas Corp #442	Uniforms, Mats Towels & Solution	554.53
5851	City of Stevens Point	Insurance, retirement, fuel & employee deductions	46,415.14
5852	Courtesy Carriers, Inc.	Courtesy Carrier Trips	82.70
5853	Cummins Sales & Service	Troubleshoot Generator Failure, Replace Ignition Control Module, & Gasket Rocker Cover	3,129.07
5854	Handi-Hut, Inc.	Bus Shelter Spray Paint	128.21
5855	INCLUSA	Refund - INCLUSA	1,445.00
5856	Kimball Midwest	Rust Protective Coating	189.60
5857	Snap-on Tools	Ratch Combo Wrench, Wrench & Plier Set	426.25
5858	Verizon Wireless	Cell phone charges	15.41
5859	Frank's Hardware	Wire Brush, Tape	28.54
5860	Kimball Midwest	Paint, Flat Washers, Nuts	176.61
5861	Schultz Property Management	Downtown monthly restroom use fee	800.00
5862	Transport Refrigeration, Inc.	Fitting	16.79
5863	RMM Solutions Inc.	Veeam Annual Maintenance & Managed Services	1,662.38
5864	WI Public Service	Monthly Gas & Electric - Utility Charges	1,900.71
5865	William Markee	Refund for William Markee	25.00
5866	Employee Wages	Salaries	1,346.43
5867	Employee Wages	Salaries	1,116.03
5868	Employee Wages	Salaries	1,168.61
5869	CSPC Ohio Child Support Pymt Central	Child Support	235.38
5870	Edward L Severson	Volunteer Driver Mileage Reimbursement	303.03
5871	Ronald Sutheimer	Volunteer Driver Mileage Reimbursement	361.68
5872	Dorothy Tess	Volunteer Driver Mileage Reimbursement	69.00
5873	United Way of Portage Cty	United Way	13.00
5874	WI Council 32 Per Capita Tax Trust	Union Dues	309.02
5875	Cintas Corp #442	Uniforms, Mats Towels & Solution	540.15
5876	Courtesy Cab	Courtesy Cab Rides	704.75
5877	Energetix Corp	Random DOT Testing	116.50
5878	Gillig LLC	Wiper Blade, Push Button Switch	98.36
5879	NAPA	Oil Filters	9.98
5880	Northway Communications Inc	Two-Way Radio	857.25
5881	Pomp's Tire Service, Inc.	Mount & Balance Tires	112.00
5882	Reinders, Inc.	Sprinkler Heads	91.35
5883	Scaffidi Motors Inc	Steering Gear	1,590.36
5884	Transport Refrigeration, Inc.	Fitting	22.62
5885	Voided Check	Voided Check	-
5886	RMM Solutions Inc.	Managed Services	824.87
5887	Unemployment Insurance	Unemployment Charges	994.41
5888	Employee Wages	Salaries	1,360.62
5889	Employee Wages	Salaries	1,007.53
5890	Employee Wages	Salaries	1,166.83

5891	CSPC Ohio Child Support Pymt Central	Child Support	235.38	
5892	United Way of Portage Cty	United Way	13.00	
5893	WI Council 32 Per Capita Tax Trust	Union Dues	309.02	
5894	Affordable Auto Glass LLC	Repaired Windshield Chip	80.00	
5895	Cintas Corp #442	Uniforms, Mats, Towels, Solution, Uniforms	548.81	
5896	Frank's Hardware	Brass Nipple	9.87	
5897	Gillig LLC	Pedal & Headlight Assembly	997.44	
5898	Kramar	Repaired water leak	105.00	
5899	Midwest Equipment Specialists	Annual Lift Inspection	910.00	
5900	Schultz Property Management	Bathroom Rental	200.00	
5901	WI Public Service	Monthly Utility Charges	1,663.62	
	Dept of Justice	Record Check	7.00	
	Verizon	Mobile Data Terminals	400.40	
	Great America Financial Services	Copier Lease	95.00	
	Volunteer Drivers	Mileage Reimbursement Direct Deposit	4,644.43	
EFT	Payroll	9/3/2020	30,547.45	
EFT	Payroll	9/17/2020	34,139.52	
	IRS	Payroll Taxes - Fed	20,855.93	
	WI Dept of Revenue	Payroll Taxes - State	4,261.14	
	TOTAL OF CHECKS LISTED		\$ 174,276.81	\$ 174,276.81
	BALANCE ON HAND SEPTEMBER 30, 2020			\$ 1,411,544.68
		Balance on Hand		\$ 1,411,544.68
		Plus checks written after end of month		\$ 3,534.98
		Less checks from last commission meeting		
		Plus uncleared checks		\$ 6,451.25
		Less checks previously written clearing this month		\$ (679.49)
		Ending Cash Balance matching Bank Statements		\$ 1,420,851.42