

BOARD OF PUBLIC WORKS MEETING
Monday, October 10, 2011
Lincoln Center – 1519 Water Street, Stevens Point, WI 54481

MINUTES

PRESENT: Chairman Mayor Andrew Halverson, Comptroller/Treasurer (C/T) John Schlice, Director of Public Works Joel Lemke and Tricia Church; Alderpersons: JoAnne Suomi(2nd), Michael O’Meara(3rd), Randal Stroik(9th), and Brian Brooks(10th).

EXCUSED: Roger Trzebiatowski(7th).

ALSO

PRESENT: **DIRECTORS:** Tom Schrader, Michael Ostrowski, Kim Halverson and Sally McGinty.
CITY STAFF MEMBERS: City Clerk John Moe, City Assessor Jim Siebers, Human Resources Manager Lisa Jacusz, Mayoral Assistant Kelley Pazdernik, Streets Superintendant Dennis Laidlaw, John Sosinski, Transit Manager Susan Lemke, and Assistant Police Chief Brian Kudronowicz.
ALDERPERSONS: Logan Beveridge(1st), Mike Wiza (4th), Mary Stroik(5th), Jeremy Slowinski(6th) Marge Molski(8th), and Jerry Moore(11th).
OTHERS PRESENT: Matthew Brown - Gazette, David Hansen, Bruce Gerland, and Randy Fuchs with AECOM, Cathy Dugan – 615 Sommers Street, Barb Jacob – 1616 Depot Street and Reid Rocheleau – 408 West Cedar (Whiting).

Mayor Halverson called the Board of Public Works meeting to order on October 10, 2011 at 6:08 P.M. The meeting was held at The Lincoln Center at 1519 Water Street in Stevens Point, WI 54481.

1. Consideration and possible action to approve an agreement with AECOM for services on Business 51 (Tiered Environmental Assessment – south City limits to IH 39) and (30 percent design – south city limits to Patch Street) in the amount not to exceed \$820,578.00 (attachment)

Alderperson Wiza asked for a sentence or two to describe what this is for. Director Lemke said this is the start of the design process for the reconstruction of Business 51 from the south city limits to North Point Drive. This will give us from the railroad tracks or Patch Street to the north a Tier 1 Environmental Assessment and from that point to the south 30% design.

Alderperson Wiza asked for more clarification on what Tier 1 is and what 30% the design all includes. Bruce Gerland and Randy Fuchs with AECOM took the podium to explain things in further detail.

Randy Fuchs explained that by law, the National Environmental Policy Act Requirements have to be met. There are two preliminary reasons why we are doing this study; first being that Business 51 has over two times the state average in crash ratings which is costing the community a lot of money through insurance among other things. Second is the overall capacity of the over 50 year old roadway. The reason for Tiering this study is because the City has the upfront money available to build between Minnesota Avenue and Patch Street. The reason for going up to I39 in Tier 1 for the Environmental Assessment is to make sure we do not have a project stopper in knowing what

the typical section of roadway will be in the future to determine the gross impacts of the full proposal.

Bruce Gerland took the podium to explain what 30% design means. Once we get through the environmental process, we can come up with a preferred alternative and survey the section of roadway from the south city limits to Patch Street to find all the existing right-of-way. From there we can prepare preliminary plans based on the preferred alternative. Those plans can then identify some of the right-of-way impacts that may affect the project. In conjunction with that, we are going to do the 30% design on all the existing utilities. The next step would be the 60% design which is referred to as the Design Study Report (DSR) at which point a right-of-way plat would be done and we would be able to begin right-of-way acquisitions to move the project toward construction and completion.

C/T Schlice asked how many firms bid on this study. Director Lemke said this was a qualification based selection process where six qualified firms submitted proposals. They were reviewed in-house with a design review committee and scored. Based on qualifications and scores, there were three firms brought in for interviews. From the interviews, there was more scoring and conversation from the committee to come to what they determined to be best qualified firm.

C/T Schlice asked if they were also the lowest bidder. Director Lemke said following the selection process we negotiated price. As part of the cost negotiations, we compared it to other contracts along with state approved rates on various projects.

Aldersperson Brooks asked how long the Tiered Environmental Assessment (EA) would stay valid for. Bruce said a Tiered Environmental Document, as long as we continue to work on this project, does not expire. Tiering will prevent the Environmental Assessment from becoming outdated. It is also best for staged projects and projects lacking complete funding.

Aldersperson O'Meara added that being familiar with the design that AECOM did with Business 51 south in the Villages of Plover and Whiting he feels this is a good proposal and that the Tiered approach is the way to go.

Aldersperson O'Meara moved approval; seconded by Aldersperson Brooks to approve the consulting agreement with AECOM for services on Business 51.

Cathy Dugan, 615 Sommers Street asked if Business 51 is still a state highway and if the state helps us pay for anything. Mayor Halverson said no, the city received about \$6.2 million for the jurisdictional transfer of Business 51 from the state. Those funds are used to finance this contract.

Ayes all; nays none; motion carried.

2. Consideration and possible action to approve the bid from SDS Painting Company out of Stevens Point in the amount of \$7,200.00 for painting services at the 2713 Train (attachment)

There was no discussion, comments or questions regarding approving the lowest bid.

Aldersperson O'Meara moved approval; seconded by C/T Schlice to approve the bid from SDS Painting Company.

Ayes all; nays none; motion carried.

3. Update/discussion on the snow and ice control projected plan for 2011-12 Winter Season.

Dennis Laidlaw, Superintendent of Streets Department took the podium. He said we are not changing a lot this year; the routes are the same as well as the equipment. We are scheduled to be online with our brine use around the first of December. We are considering enforcing the City Ordinance of blowing snow back in to the roadway a little more aggressively this year. He asked if residents could try to shovel snow toward the yard areas instead of into streets.

Aldersperson O'Meara complimented on the increased enforcement of the sidewalk clearing. He received calls with comments saying that things are much better.

Aldersperson Wiza asked for a layout of the downtown square showing which property owners would be responsible for which portions of sidewalk.

4. Airport Manager's Reports (attachment)

There was no discussion, comments or questions regarding the Airport Manager's Report.

Aldersperson Stroik moved approval; seconded by Aldersperson Brooks to approve the Airport Manager's Report and place it on file.

Ayes all; nays none; motion carried.

5. Director's Report (attachment)

Director Lemke did not have anything to add to his report but asked Aldersperson Slowinski about a Traffic Study he brought up. Aldersperson Slowinski said that it has been resolved.

C/T Schlice moved to accept the Director's Report and place it on file; seconded by Aldersperson Suomi.

Ayes all; nays none; motion carried.

6. ADJOURNMENT: Mayor Halverson adjourned the October 10, 2011 Board of Public Works Meeting at 6:42 P.M.