

**BOARD OF PUBLIC WORKS MEETING AGENDA**  
**Monday, November 14, 2011 – 6:05 p.m.**  
**(or immediately following previously scheduled meeting)**  
**Lincoln Center – 1519 Water Street, Stevens Point, WI 54481**

[A quorum of the City Council may attend this meeting]

1. Consideration and possible action to approve exploring ownership options and internal engineering analysis of the McDill Pond Dam.
2. Airport Manager's Report (attachment)
3. Director's Report (attachment)
4. Adjournment

Any person who has special needs while attending this meeting or needs agenda materials for this meeting should contact the City Clerk as soon as possible to ensure a reasonable accommodation can be made. The City Clerk can be reached by telephone at (715) 346-1569, TOD #346-1556, or by mail at 1515 Strongs Avenue, Stevens Point, WI 54481

Copies of ordinances, resolutions, reports, and minutes of the committee meetings are on file at the office of the City Clerk for inspection during normal business hours from 7:30 A.M. to 4:00 P.M.

## October 2011

### Airport Activity

- *Civil Air Patrol regional meeting Oct 6<sup>th</sup>.*
- *Am I High Aviation – Private Pilot Ground School Oct 8th/9th.*
- *SPPA meeting Oct 10.*
- *Dassault Falcon Maintenance Training (Sentry Aviation and Noel Group Aviation.) Oct 17-21..*
- *Home School Group Open House Oct 18<sup>th</sup>..*
- *Runway surface insp. Oct 26<sup>th</sup>.*

### Aircraft Movements

*Activity logs are on file and available for viewing at the airport*

- *227 Aircraft were logged during hours of operation for the month.*

<b>Aircraft Type</b>	<b>#</b>	<b>Passengers Enplaned/Deplaned</b>
Single Engine Private	108	252
Multi-Engine Private	4	9
Single Engine Buisness	73	153
Multi-Engine Buisness	5	31
Jet	32	94
Helicopter	5	12

Previous Yr. / Present Yr. fuel sale quantities by month. All quantities are U.S. Gallons.

<u>2010</u>	<b>100LL</b>	<b>Jet-A</b>	<u>2011</u>	<b>100LL</b>	<b>Jet-A</b>
<b>January</b>	1392.27	2524		949.82	3357
<b>February</b>	1044.86	3249		831.91	2644
<b>March</b>	3502.29	5788		1832.48	5989
<b>April</b>	2263.8	4889		1625.86	5435
<b>May</b>	3017.66	2961		3197.82	8162
<b>June</b>	3918.22	6615		2818.73	6629
<b>July</b>	5002.67	5180		5870.17	7942
<b>August</b>	3391.19	6071		4896.08	9390
<b>September</b>	3037.99	5877		2774.72	9057
<b>October</b>	2271.81	7218		2652.40	5330
<b>November</b>	2093.34	5724			
<b>December</b>	807.97	5719			
<b>Total</b>	31744.07	61815		27449.99	63935
<b>Average</b>	2645.33917	5151.25		2744.99	6393
<b>High Month</b>	5002.67	7218		5870.17	9390
<b>Low Month</b>	807.97	2524		831.91	2644

This report was completed by Jason Draheim. Questions concerning the report or any other related issues can be answered by contacting Jason Draheim by telephone at 345-8989, or by e-mail, [jdraheim@stevenspoint.com](mailto:jdraheim@stevenspoint.com).

**Hangar Rentals/Availability**

*Airport Hangars are currently occupied at full capacity.*

**Aircraft Rentals/Instruction Given**

Am I High Aviation (Conducted 56 hrs Dual Instruction)

**Airport Maintenance/Projects (Proposed/Completed)**

- *Airport AWOS system scheduled to be upgraded.*
- *Removed and Replaced faulty Jet-A fuel pump motor in airport fuel farm.*

**Fuel Dispensed/Month**

**100LL 2652.40 gal.**

**Jet-A 5330 gal.**

**Total 7982.4 gal.**



November 9, 2011

DIRECTOR OF PUBLIC WORKS REPORT  
Joel Lemke

The following report is a highlight of current/anticipated activities in the Department of Public Works:

## 1. Engineering Department

- **2011 Construction projects**

- Engineering and Streets staff are working on the completion of 2011 projects as well as preparing for 2012 construction. Below is an overview of what is currently happening.
  - The survey and design work have begun for a reconstruction project in 2012 that is located on Michigan Avenue between Main Street and Fourth Avenue, and Fourth Avenue between Michigan Avenue and Minnesota Avenue. Replacement of water, sewer, and storm main on Michigan Avenue along with the addition of storm sewer on Fourth Avenue are elements of this project. Curb and gutter is scheduled to be installed on Fourth Avenue, and the road will be entirely reconstructed in the mentioned areas.
  - Franklin Street - The project is now complete. We are working on final quantities and a project punch list.
  - Downtown square reconstruction project - The reconstruction of the square is complete. All contracts and construction activities were executed with little change on the projected timeline and within the estimated budget. We are currently working on the final closeout for this project. Farmer's Market and other vending activities took place on the new square this summer and seemed to be very successful.

- **Business 51 RFP**
  - Contracts for the Business 51 design are signed and work has begun on this project.
- **City Wide Relamping Project**
  - This project was completed in March of 2011. DPW staff will bring back a report on findings after approximately a year of usage. I expect to have a report to the Board at the May meeting.
- **Grade Separation at Hoover Avenue and CN Railroad**
  - Some of the required survey work has been completed. Currently, our contractors are working on the evaluation of and creation of alternatives for the project. Requests for comments have been sent to all affected agencies to be incorporated into the review.
- **Wisconsin River Seawall Project**
  - The Department of Public Works along with Community Development has been working with AECOM, Consolidated Water and Power Company (CWPCO), and the appropriate regulatory agencies (FEMA, FERC, ACOE) to develop a plan that would modify the "100 year flood zone" in the downtown Stevens Point area on the east side of the river. This modification would remove the need for flood insurance on a large majority of the properties located in that zone. We are currently in the process of submitting documentation to FEMA for a conditional letter of map revision (CLOMR.) We hope to have the CLOMR by the end of the year. This letter will give us the direction and approvals that we need to proceed with the project.
- **Additional Ongoing Director\City Engineer\City Surveyor Projects**
  - Right of way work permits review and approval.
  - Storm water permits review and approval.
  - We have recently received the "Design Review" documents from our Architect. At this phase we carefully review the details of the proposed construction along with the cost estimate to prepare to move the project toward final design. Design continues to be on schedule and puts us on course for an early year bid and construction in 2012.
  - The multi-use trail system that has been designed in the Portage County Business is now complete.

## 2. Streets

- **Street work**

- Continued Garbage and Recycling operations.
- Sign work continued.
- Street lamp maintenance continued.
- Pit operations continued.
- Patching continued.
- Cleaning and repairing catch basins continued.
- Vacuumed water in problem areas as needed.
- Shouldering as needed.
- Brush cutting as needed.
- Brine Shed Project
  - Concrete completed.
  - Utilities roughed-in.
  - Framing in progress- approximately 50%.
- Traffic Paint operation continued.

- **Equipment maintenance/garage**

- There were a total of 178 repair orders generated in the month of October. When broken down by department there were;

Engineering	2
Inspection/development	1
Police	26
Parks	38
Fire	7
Streets	94
Water/Waste water	10

- Other activities include; preseason checks of all snow removal equipment. Painting of the City Garage has been completed. Information is being gathered on possibly converting one of our five yard patrol trucks from a standard dump body to a hook lift system to give the DPW more flexibility. The installation of the waste oil furnace purchased last year has been completed and is awaiting final inspection by the state. This project was delayed to be sure all the appropriate permits were obtained and proper installation and inspection processes were followed. Seasonal inspections of our furnaces at the garage have been completed and overhead door inspections and service are scheduled for early this month.

- **Signs, posts, barricades, and flags**

- 38 signs were replaced or added, 2 because of accidents, 17 for usual maintenance, 2 were moved, 4 new signs were put up, 9 because of vandalism and 4 because of ordinance change.
- 19 poles were replaced or added, 4 because of accidents, 9 for usual maintenance, 1 new pole was put up, 2 because of vandalism and 3 because of ordinance change.

- **Garbage/recycling/yard waste/drop-off**

- Garbage and recycling carts repaired/replaced/distributed as needed.
- Regular solid waste collection completed.
- Regular recycling collection completed.
- City drop-off operations were completed.

- **Leave**

- 44 days 4 hours of vacation, 27 days 4 hours sick, 5 floating holidays, and 2 days 2.5 hours workers compensation were utilized.