

PERSONNEL COMMITTEE MEETING
Monday, January 9, 2012 ~ 7:12 p.m.
Lincoln Center ~ 1519 Water Street

PRESENT: Chairperson Molski; Alderpersons Slowinski, Moore, Beveridge,
Brooks

ALSO

PRESENT: Mayor Halverson, C/T Schlice; Attorney Molepske; Clerk Moe;
Alderpersons Suomi, M. Stroik, R. Stroik, O'Meara, Trzebiatowski;
Chief Ruder; Directors Halverson, Ostrowski; Lemke; Schrader; Barb
Jacob; Cathy Dugan; Nicholas Schmitt; Assistant to the Mayor
Pazdernik; Matthew Brown ~ Portage County Gazette; Brian
Kowalski ~ Stevens Point Journal; Ray Neupert ~ WSAU; Human
Resource Manager Jakusz

Chairperson Molski called the meeting order.

1. Request to fill vacancy ~ Transit Department.

Human Resource Manager Jakusz referred to the Director's memo in the packet. She added that this was an unanticipated vacancy and that the position is included in the 2012 budget.

Alderman Brooks move to approve refilling the position; Alderman Beveridge seconded. Ayes all; nays none. Motion carried.

2. Request to create half-time Mechanic position ~ Transit.

Human Resource Manager Jakusz referred to the Director's memo in the packet and indicated that he is on hand to answer questions from the Committee.

Committee members questioned why the new position is needed.

Director Lemke responded that there are a number of factors:

*The size of the Transit fleet has increased. It is also a varied fleet that includes buses, pick-up truck and paratransit vehicles.

*Historically, this position has been back filled from the Streets Division; this classification in Streets is already lean and backfilling adds further stress.

*Location of new facility will make it hard to backfill using Streets Division employees.

A Committee member asked what types of vehicles are entailed. Director Lemke responded that they work on the buses, including the new hybrids, paratransit vehicles and other Transit vehicles. Chairperson Molski questioned whether this position was included in the 2012 budget; Director Lemke responded that it was. Alderman Beveridge moved to approve this position; Alderman Moore seconded. Ayes all; nays none. Motion carried.

3. Update on Director of Water/Wastewater Retirement.

Mayor Halverson stated that the Director of Water/Wastewater has submitted her letter of intent to retire with her last day of employment being July 2, 2012. He stated that his has been a unique honor working with her.

He stated that the amount of notice she has given will afford the time to consider the structure and potential consolidation moving forward that would combine all the enterprise funds and the utility. The department structure may remain the same; have a slight modification or significant modification in the future. Proposed changes to department structure will be brought back for Committee approval.

4. Discussion and possible action on reduction of pay rate for School Crossing Guards.

Reference was made to the memo included in the packet from Chief Ruder as well as the action taken earlier in the evening by the Finance Committee.

Alderman Moore moved to approve the request to modify the pay rate for School Crossing Guard to \$8.00 per crossing; Alderman Slowinski seconded. Ayes all; nays none. Motion carried.

5. Motion by Alderman Slowinski; second by Alderman Moore to adjourn into closed session (7:20 p.m.) pursuant to Wisconsin State Statute 19.85(1) (e) [conducting other specified public business, whenever competitive or bargaining reasons require a closed session] for an update on bargaining.

Roll Call: Molski, Moore, Slowinski, Brooks Beveridge
Ayes all; nays none. Motion carried.

6. Adjournment ~ 7:37 p.m.