

**BOARD OF PUBLIC WORKS MEETING**  
**Monday, February 13, 2012**  
**Lincoln Center – 1519 Water Street, Stevens Point, WI 54481**

**MINUTES**

**PRESENT:** Chairman Mayor Andrew Halverson, Comptroller/Treasurer (C/T) John Schlice, Director of Public Works Joel Lemke and Tricia Church; Alderpersons: JoAnne Suomi(2<sup>nd</sup>), Roger Trzebiatowski(7<sup>th</sup>), Randal Stroik(9<sup>th</sup>), and Brian Brooks(10<sup>th</sup>).

**EXCUSED:** Michael O'Meara(3<sup>rd</sup>)

**ALSO**

**PRESENT:** **DIRECTORS:** Tom Schrader and Michael Ostrowski.

**CITY STAFF MEMBERS:** City Clerk John Moe, City Assessor Jim Siebers, Mayoral Assistant Kelley Pazdernik, and Police Chief Martin Skibba.

**ALDERPERSONS:** Mary Stroik(5<sup>th</sup>), Jeremy Slowinski(6<sup>th</sup>).

**OTHERS PRESENT:** Matthew Brown - Gazette, Bruce Gerland, Beth Boden and Kurt Shoen – AECOM, Bob Fisch – 2009A Division Street, Barb Jacob – 1616 Depot Street and Mike Phillips – 3225 Mary Street.

**Mayor Halverson called the Board of Public Works meeting to order on February 13, 2012 at 8:40 P.M. The meeting was held at The Lincoln Center at 1519 Water Street in Stevens Point, WI 54481.**

**1. Consideration and possible action to approve the 2012 Tree Trimming Project in the amount of \$22,277.00 to Affordable Tree Service.**

There was no discussion or questions regarding the 2012 Tree Trimming Project.

*Alderman Stroik moved; seconded by Alderman Brooks to approve Affordable Tree Service for in the amount of \$22,277.00.*

*Ayes all; nays none; motion carried.*

**2. Consideration and possible action to award the 2012 Bituminous Patching Project #05-12 to American Asphalt of Wisconsin in the amount of \$72,990.00.**

Mayor Halverson added that the bid tab includes an additional bidder. Normally American Asphalt is the only one that bids on the bituminous projects and it is good to finally see some competition in the area.

*C/T John Schlice moved approval; seconded by Alderman Brooks to award the project to American Asphalt of Wisconsin.*

*Ayes all; nays none; motion carried.*

**3. Consideration and possible action to purchase eleven vehicles from Scaffidi Motors in the amount of \$285,429.00 for the Police Department.**

Mayor Halverson mentioned that the bid from Scaffidi Motors is slightly higher but given the relationship and locality, it is the recommendation is to go with Scaffidi Motors.

*C/T Schlice moved approval; seconded by Alderperson Trzebiatowski to accept the purchase from Scaffidi Motors.*

Alderperson Trzebiatowski asked Director Lemke for a description of the vehicles. Director Lemke said they are a combination of marked and unmarked squad vehicles. The sedans can be related to the Ford Taurus platform and the utility units can be related to the Ford Explorer platform. The biggest addition is that all the vehicles are 4-wheel or all-wheel drive with higher clearance.

Alderperson Stroik asked if we could ask Scaffidi Motors to match the lower price. Director Lemke said that it is not typically how we work it when it is a quoted price. We like to approve the quotes as provided.

*Ayes all; nays none; motion carried.*

**4. Consideration and possible action to purchase a Polaris 550 LXT from K&M Sales and Service out of Hancock, WI in the amount of \$6,458.99 for the Parks Department for grooming the cross country ski trails.**

Mayor Halverson explained that we have never seen this because he has not allowed it as long as he has been the Mayor and Mayor Westcott did not allow it for many years before that. This has now been defrayed for about the last 20 years in terms of the need to replace the snowmobile that we are using when we have good skiing conditions. We should be able to get another good 20 years out of this one too.

*Alderperson Brooks moved approval; seconded by Alderperson Trzebiatowski to purchase the Polaris 550 LXT from K&M Sales and Service.*

*Ayes all; nays none; motion carried*

**5. Consideration and possible action to accept the December 2011 and January 2012 Airport Manager's Reports and place them on file.**

There was no discussion or questions regarding the Airport Manager's Reports.

*Alderperson Stroik moved approval; seconded by C/T Schlice to approve the Airport Manager's Reports and place them on file.*

*Ayes all; nays none; motion carried*

**6. Discussion and presentation of the draft technical memorandum related to stormwater utility financing.**

Director Lemke explained that the presentation part of this is not really a presentation but more to update the contract that was brought to the Board a few months ago. Director Lemke was open to answer questions if there are any.

Aldersperson Slowinski asked if the rough figure of \$59.07 per household cost includes everything or would there be a cost to the city also. Mayor Halverson said that cost would include everything that would be storm related including maintenance.

**7. Discussion and presentation of the Stevens Point Downtown Transportation Study (View the full traffic study on our website).**

Mayor Halverson explained that this was the full TIA (Traffic Impact Analysis) that was authorized for the Mid-State Technical Project and relates to the full build out of the downtown area over the next several years.

Beth Boden, Project Engineer with AECOM took the podium to explain their study. They used trip generation from the development we gave them from the city to come up with roughly how many new vehicles are going to be introduced to the downtown area. Through that study, they found that the current roadway network exceeds capacity. Based on the results they came up with new measures to get the roadway network back in line with the capacity that can be expected along with addressing some other safety issues that were found throughout the study.

Aldersperson Trzebiatowski expressed his dislike in roundabouts especially with all the truck traffic we have downtown.

Beth Boden explained that as part of their report, they broke things out into pieces so the city can pick and choose what kind of recommendations they want to make without having to use all of them.

**8. Consideration and possible action to accept the Director's Report and place it on file.**

*Aldersperson Stroik moved; seconded by Aldersperson Brooks to accept the Director's Report and place it on file.*

Aldersperson Suomi questioned why the Fourth Avenue from Michigan Avenue to Minnesota Avenue is not listed in his report for projects. Director Lemke said it was an oversight on his end but it is designed and almost ready to be let.

*Ayes all; nays none; motion carried.*

**10. ADJOURNMENT: Mayor Halverson adjourned the February 13, 2012 Board of Public Works Meeting at 9:00 P.M.**